



Town of Wyoming  
Council Meeting Minutes  
December 1, 2025, 6:30 P.M.

CALL TO ORDER –Mayor Denison called the meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE – Mayor Denison

MOMENT OF SILENCE – Mayor Denison

ROLL CALL

Council attending: Mayor Denison, Vice- Mayor, Tracy Johovic, Treasurer Kyle Dixon, Secretary- Melissa Wooleyhand and Parks and Streets, Cathy George.

Staff attending: Chief Baker, Town Manager, Michael Wooleyhand; Town Clerk, Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Donna Mason, Kevin Gibbs, Joyce Stockslager, Ernie Piazza, Elaine Bilow. Randy Musselman, Kevin Minnich, and Jane Sweeney.

ADOPTION OF AGENDA

*Mrs. Wooleyhand moved with a second from Ms. Johovic to adopt the agenda with the addition of Executive Session minutes. Mayor Denison, Vice-Mayor Johovic, Mr. Dixon, Mrs. Wooleyhand, and Mrs. George, Aye. None Opposed. Motion carried.*

PUBLIC COMMENTS

- None

ANNOUNCEMENTS – GOOD NEWS

- Mayor Denison advised Christmas parade is on Saturday 12/6 at 6pm.
- Town Staff was able to assembly the float for parade.

ADOPTION OF PREVIOUS MEETING MINUTES

- November 3, 2025- Council Meeting
- November 3, 2025- Executive Session

*Ms. Johovic moved with a second from Mr. Dixon to adopt meeting minutes as presented. Mayor Denison, Vice-Mayor Johovic, Mr. Dixon, Mrs. Wooleyhand, and Mrs. George, Aye. None Opposed. Motion carried.*

#### TREASURERS REPORT

- Mr. Dixon presented November's reports for council review.
- Mr. Dixon advised that a budget review would need to be scheduled for January.
- Mr. Wooleyhand will be sending out potential dates for budget meeting.

*Ms. Johovic moved with a second from Mrs. Wooleyhand to adopt the treasurer's report as presented. Mayor Denison, Vice-Mayor Johovic, Mr. Dixon, Mrs. Wooleyhand, and Mrs. George, Aye. None Opposed. Motion carried.*

#### POLICE REPORT

- Chief Baker presented November's police report to the council. There were 21 traffic tickets, 30 special duty tickets, 120 town ordinance tickets, 39 warnings, 8 criminal arrests, 2 accidents, 2 local fugitive and 194 total complaints handled by the WPD.
- Speed trailer is still not working properly. Chief Baker will be contacting manufacturer.

#### FIRE COMPANY REPORT

- Mr. Piazza presented November's report for the fire company.
- CWFD saw:
  - 79 alarms (decrease of 13)
  - 989 total manpower hours
  - Manpower average per alarm –13
  - Total time 39.7 hours
  - Average alarm 30 minutes
  - First truck enroute- 3.6 minutes

#### C/W SEWER & WATER REPORT

- Mr. Minnich advised that last meeting was cancelled and there was nothing to report.

#### PLANNING & ZONING

- None

#### BUILDING PERMITS

- Mrs. Lindale presented report to council.
  - 11 new permits, 60 open, 1 closed.

#### CODE ENFORCEMENT

- None.

#### PARK/STREET

- Mrs. George stated there was nothing to report at this time.

#### TOWN MANAGER'S REPORT

- Mr. Wooleyhand advised that Gateway was sending an estimate for the stormwater drain on Layton Ave.
- Estimates would then be sent to representatives for funding.

## SPECIAL EVENTS

- Mrs. Lindale advised that Christmas parade is scheduled for this Saturday.
- Mr. Wooleyhand advised that there are 59 registered floats.
- Mr. Marasco sent a message to Mr. Wooleyhand advising that ice rink will be set up on Friday and there have been sponsors for the setting up of the rink.
- Town Hall parking lot will host craft table, decorate your own cookie and ice rink.
- Santa visits will be held inside Town Hall before and after parade.

## NEW BUSINESS

### • Caesar Rodney District Update

- Mr. Rigby was present to advise council and attendees of upcoming referendum.
- Referendum will be held on February 9, 2026.
- Mr. Rigby stated that as of 9/30/25 there are 8,345 students enrolled in the CR district spread across one early childhood education center, seven elementary schools, four middle schools, one high school and one countywide program.
- CR is ranked 3<sup>rd</sup> highest district in the state.
- Mr. Rigby highlighted some of the achievements of the district in sports, band and individual schools.
- Mr. Rigby explained this would be an operational referendum and would be used for operating cost not capital cost.
- Mr. Rigby showed comparison of CR and other districts with tax rate, students and revenue per student.
- The district will hold “open houses” regarding referendum for the public to come and learn more of why this referendum is needed and to ask questions.

### • Fee Schedule

- Mr. Wooleyhand explained First State Inspections were increasing their fees as of January 1, 2026.
- First State Inspections will have a structured fee increase.
- Discussion ensued regarding new fees.
- Mr. Denison recommended adding a 10% administrative fee to all fees.

*Mr. Dixon moved with a second from Ms. Johovic to adopt the new fees set forth by First State Inspections, adding a 10% administrative fee. Mayor Denison, Vice-Mayor Johovic, Mr. Dixon, Mrs. Wooleyhand, and Mrs. George, Aye. None Opposed. Motion carried.*

### • Building Code for Commercial and Residential

- Mr. Denison explained that changing from the 2015 to the 2018 International Building Code was a recommendation by First State Inspections.
- Mr. Wooleyhand informed council that Wyoming is the only municipality using the 2015 code.
- Mrs. Lindale read the synopsis for both ordinances, changing the building code to the 2018 International Building Code for both residential and commercial as the first reading.

### • Ordinance #50-20 Building Inspection Procedures

- Ordinance is to be updated to #82-26 to reflect the change from the 2015 to the 2018 International Building Code.
- Mrs. Lindale read synopsis as 1<sup>st</sup> reading.

- **Ordinance #60-21 Rental Inspection Fees**

- Ordinance #60-21 to be updated with new fee increase.
- Fee will also include a \$15 administration fee.
- Mrs. Lindale read synopsis as 1<sup>st</sup> reading.

## **UNFINISHED BUSINESS**

- None

## **CALENDAR OF EVENTS**

- Christmas Parade, 12/6/2025, 6pm
- Planning and Zoning, 12/17/2025, 6:30pm
- Christmas, 12/25/2025- Town Hall Closed
- Town Hall Town Council Meeting, 1/5/2026, 6:30 p.m.- Town Hall

## **PUBLIC COMMENTS**

- Mrs. Mason asked about Pine Street being blocked on Saturday as they have a family event happening at Mrs. Bilow's home.
- It was advised that they could go the wrong way on Pine St. to access the home. Pine Street would be closed from town hall parking lot to Camden Wyoming Ave.
- Ms. Sweeney asked if the dog park would be accessible.
- It was advised that there would be limited parking starting at 3pm. It was recommended she use dog park early in the day.
- Mr. Musselman wanted to verify that the town's ordinances would take precedent over the 2018 building code.
- It was advised that town ordinance would trump building code.

## **COUNCIL COMMENTS**

- None

## **EXECUTIVE SESSION**

*Ms. Johovic moved with a second by Mrs. Wooleyhand to adjourn to executive session at 7:14pm. Mayor Denison, Vice-Mayor Johovic, Mr. Dixon, Mrs. Wooleyhand, and Mrs. George, Aye. None Opposed. Motion carried.*

*Mrs. Wooleyhand moved with a second by Mr. Dixon to adjourn to regular session at 7:39pm. Mayor Denison, Vice-Mayor Johovic, Mr. Dixon, Mrs. Wooleyhand, and Mrs. George, Aye. None Opposed. Motion carried.*

*Mrs. Wooleyhand moved with a second by Ms. Johovic to adjourn meeting at 7:39pm. Mayor Denison, Vice-Mayor Johovic, Mr. Dixon, Mrs. Wooleyhand, and Mrs. George, Aye. None Opposed. Motion carried.*

The meeting was adjourned.

Audrey Lindale  
Clerk of Council