



Town of Wyoming
Council Meeting Minutes
February 3, 2025, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER –Mayor Denison called the meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE – Mayor Denison

MOMENT OF SILENCE – Mayor Denison

ROLL CALL

Council attending: Mayor- Doug Denison, Vice- Mayor, Tracy Johovic, Treasurer- Kyle Dixon, Secretary- Melissa Wooleyhand and Parks and Streets Commissioner, Cathy George.

Council Absent: None

Staff attending: Chief Baker; Town Manager, Michael Wooleyhand; Town Clerk, Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Elio Battista, Steven Donigan, Teegan Monroney, Jeffrey Gravatt, Jay Heilman, Joyce Stockslager, Donna Mason, Ernie Piazza, Debbie and Dan Taylor, Anne Mathisen, Ronald Kahn, Luisa and Chuck Dudding, Dave and BJ Van Kavelaar, Brittany Llyod, Shannon Rochford, Caroline Judd, Kevin and Rose Gibbs, and Jane Sweeney.

ADOPTION OF AGENDA

Mr. Dixon moved with a second by Mrs. Wooleyhand to adopt agenda with addition of Stormwater clean-out and Paving at the Greens of Wyoming. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- Mr. Gravett advised that the CR Baseball team is seeking sponsorship from the town. The team has done over 600 hours of community service. The team has also been nominated for the Governor's Community Service award.
- Mr. Monroney is a varsity baseball player and would like the town's support. He advised that some of the community service they have been involved in is the

Wyoming Christmas parade, W.B. Simpson grandparents' day- serving breakfast, a food drive with Mr. Yearick, serving Thanksgiving dinner at the Modern Maturity Center, Fantasy Trail with Kent County Park and Rec. and the Camden Wyoming Little League.

- Mr. Donigan plays for CR Baseball team as well and is seeking sponsorship from the town. He advised that in addition to the community service mentioned by Mr. Monroney, the team works the VetFest which raises suicide awareness for veterans, adopts a family for Christmas, wrapped presents for needy families at Magnolia Middle School.
- Mr. Gravatt stated that the team is always looking for volunteer opportunities and would like to help with the Fishing Derby and Peach Festival.
- Mrs. Hughes stated she is the local girl scout leader who recently loss one of her troop members. She had previously talked to the town about placing a bench in honor of the little girl at Wyoming Park. They have collected plastic to have made into a bench.
- Mayor Denison stated that he has no objections and that she could work with the staff and Ms. George to get the bench placed.
- Ms. George stated that she and Dave would find a spot to put the bench at the park.
- Mr. Kahn introduced himself as a member of the Camden Wyoming Rotary Club which was getting ready to celebrate their 80th year. Some of the things they do for the community is giving dictionaries to 3rd graders, scholarships, youth leader groups, meals on wheels, ringing the bell for the Salvation Army. Mr. Kahn invited everyone to attend one of their meetings to find out more. Meetings are held on Wednesdays at 6:30pm at Wild Quail.
- Mr. Gibbs spoke of the flooding in his home which may be caused by the storm drains near his home. He presented photos to council. He stated it was critical that the drains get cleaned out.
- Mayor Denison stated that the town is aware of the issues and an item is on the agenda.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Denison stated that Wyoming will not have an election this year. Two open positions and only 2 applications were received.
- Congratulations to Melissa Wooleyhand and Cathy George. Both will be sworn back into their positions in March. Mayor Denison thanked them for stepping up.

ADOPTION OF PREVIOUS MEETING MINUTES

- January 7, 2024- council meeting

Ms. Johovic moved with a second by Ms. George to adopt previous minutes as presented. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

TREASURER'S REPORT

- Balances, profit and loss reports and check register were in council's packet for review.
- Email will be sent for budget meeting to take place at the end of February.

Ms. Johovic moved with a second by Ms. Wooleyhand to adopt the treasurer's reports as presented. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

POLICE REPORT

- Chief Baker presented January's police report to the council.
- There were 166 traffic tickets, 173 town ordinance tickets, 57 warnings, 2 criminal arrests, 4 accidents, and 265 total complaints handled by the WPD.
- Speed trailer was placed on N. Layton Ave. Report is only for 17 days. Report shows a total of 111,204 cars and 3802 above excessive speed of 40.
- Chief Baker advised due to the positioning it was picking up car before the 25mph zone and is the cause for the high number.
- Service for the trailer will be reported to resolve issues.

FIRE COMPANY REPORT

- Mr. Piazza presented January's report for the fire company.
- CWFD saw:
 - 97 alarms
 - 436 EMS
 - 1140 total manpower hours
 - Manpower average per alarm –12
 - Total time 46 hours
 - Average alarm 46 minutes
 - First truck enroute- 3.4 minutes

C/W SEWER & WATER REPORT

None

PLANNING & ZONING

- Mrs. Lamar advised the committee didn't have a meeting due to no agenda items.

BUILDING PERMITS

- Mrs. Lamar presented report to council.
 - 4 new permits, 38 open, 12 closed.

CODE ENFORCEMENT

- None

TOWN MANAGER'S REPORT

- Mr. Wooleyhand advised that there will be a 15% increase in the general liability insurance.
- Affordable housing will need to be added to future comprehensive plans for all towns.
- Mr. Wooleyhand and Mrs. Lamar attended the Delaware League of Local Governments dinner where an executive order was signed regarding the permitting process for new builds and developments. There is a task force in place to streamline the process.
- Mr. Wooleyhand advised that all CTF funding grants for the Camden Wyoming Fire Department are now closed.
- Mr. Wooleyhand stated that accessory dwelling units were also a topic at meeting. However at this time, this is not allowed in the town.

PARK/STREET

- Ms. George advised that the town was awarded the ORPT grant for the fence at the park through DNREC. Contractor will be notified once signed contract has been received by the town.
- Mrs. Lindale advised that the Johnson Square sign had been replaced.

SPECIAL EVENTS

- Mrs. Lindale advised that meetings for Peach Festival will start in March.
- Fishing Derby has been set for Saturday June 7th at 8am.
- National Night Out date has not been set as we are waiting for school calendar to be set.

NEW BUSINESS

○ Savannah Farms

- Mayor Denison advised that after the presentation at last month's meeting, there were concerns about the street widths.
- There were questions as to whether the streets must meet the current standards or the past standards.
- Mayor Denison advised rather than involving lawyers, Mr. Wooleyhand and himself met with DR Horton to discuss how to handle the concerns.
- This development has 3 different street sizes with the smallest being 50ft wide which is 8 ft from the current code.
- Concerns addressed at meeting were if parking was allowed on both sides of the streets, this would cause an issue with fire trucks, garbage trucks and other larger utility vehicles passing through.
- DR Horton agreed to make 50ft roads one side parking only with them providing signage. Enforcement would be the responsibility of the Wyoming Police Department.

Mr. Dixon moved with a second by Ms. Johovic to approve plans for Savannah Farms as presented. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

○ Town Hall Painting

- Mr. Wooleyhand explained the quotes received from Snow's Painting and Willow Grove Painting.
- The quotes would cover the painting for both 120 W. Camden Wyoming Ave and 1 N. Railroad including stain on deck and stairs.
- Discussion ensued.

Mr. Dixon moved with a second by Mrs. Wooleyhand to contract Willow Grove Painting for painting services. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

- **Access Control**

- Chief Baker explained that access control was something we needed for accreditation.
- He explained that it would be for the whole building including replacement of 5 doors, keypads, key strikers and a door was needed inside of the vault to separate evidence and police equipment.
- Quotes were received from:
 - B-safe- \$25,737.07 for install with no doors and a yearly fee of \$4,361.769
 - Everon- \$58,541.09 for install with no doors and no yearly fee.
 - Advantech- \$54,800 with all doors and a monthly fee of \$195.
- Council requested a breakdown of Advantech quote to see what each door would cost.
- Staff will get quotes from contractors for doors and installation.
- Item tabled until additional information could be secured.

- **Traffic Cameras**

- Chief Baker advised that quote included 2 video surveillance and 2 license plate readers.
- Chief explained that the cameras would be more of an investigation tool used by officers.
- Discussion ensued as to where cameras would be placed.
- Advantech camera system would allow Wyoming Police Department to access and use Camden's Police Department's cameras as well.
- Additional quote was unofficially acquired through Flock. License plate reading cameras were \$5000 per camera per year.

Mr. Dixon moved with a second by Ms. Johovic to contract Advantech for traffic cameras. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

- **Interior Light Replacement**

- Tabled as no official quotes were obtained.

- **Camden Wyoming Little League**

- Mayor Denison advised the Camden Wyoming Little League was seeking sponsorship.
- The town usually sponsors a team which is budgeted for \$425.

Mrs. Wooleyhand moved with a second by Ms. Johovic to sponsor a team for \$425. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

- **Caesar Rodney Baseball**

- The town received a request for sponsorship of the CR Baseball team.

- Mr. Wooleyhand advised that \$250 was budgeted for this sponsorship.

Mrs. Wooleyhand moved with a second by Ms. Johovic to sponsor the team for \$250. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

- **Stormwater Cleanout**

- Mr. Wooleyhand advised council of issue with the stormwater drains on Medallion and N. RR Ave near Lake Drive.
- Roto-Roter will clean out and camera both drains for \$5,400.
- iStormwater will only clean out with no camera for \$4,800.
- Mr. Dixon asked if the town was able to financially fix any possible catastrophic issue that may be found.
- Mr. Wooleyhand advised that the town did not currently have the funding to fix a catastrophic issue. However there is funding and loans that could be applied for to fix any catastrophic issues found.
- Mr. Wooleyhand stated that Kent Conservation has sent letters to residents that borders the tax ditch on Rt. 10. This area is known for flooding and there is a sinkhole in a yard.
- Discussion ensued.

Ms. Johovic moved with a second by Mr. Dixon to contract Roto-Roter for cleaning out 2 storm drains and camera services. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

- **Paving at the Greens of Wyoming**

- Mr. Wooleyhand advised that Chetty's engineer, chosen paving company (George and Lynch) met with the town's engineer at the Greens of Wyoming to discuss repairs and street paving on Red Chestnut Dr., Field Maple Dr., Blue Birch Dr., and Silver Fir Dr.
- Estimate from George and Lynch was \$69,015 for repairs and paving on the 4 above mentioned streets.
- Chetty wants to put \$69,015 in escrow. Town lawyer recommended a 10% contingency to that amount.
- Contract would be between Chetty and paving contractor, the town would have no involvement.
- Chetty is responsible for repair and street paving but is not responsible for curb repairs or development entrance which would be the responsibility of Albert Salem.
- Mr. Wooleyhand stated that Chetty has filed for a permit for final lot in the Greens of Wyoming.
- Mayor Denison advised Mr. Wooleyhand to have lawyer proceed with finalizing this paving with Chetty.

UNFINISHED BUSINESS

- None

CALENDAR OF EVENTS

- Planning and Zoning, 2/26/2025, @ 6:30 p.m.- Town Hall
- Town Hall Town Council Meeting, 3/10/2025, @ 6:30 p.m.- Town Hall

COUNCIL COMMENTS

- None

EXECUTIVE SESSION

- None

Mr. Dixon moved with a second by Ms. Johovic to adjourn meeting at 7:48pm. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council