



Town of Wyoming  
Council Meeting Minutes  
September 9, 2024, 6:30 P.M.

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER –Mayor Denison called the meeting to order at 6:33p.m.

PLEDGE OF ALLEGIANCE – Mayor Denison

MOMENT OF SILENCE – Mayor Denison

**ROLL CALL**

Council attending: Mayor- Doug Denison, Vice- Mayor, Tracy Johovic, Treasurer- Kyle Dixon, Secretary- Melissa Wooleyhand, and Parks and Streets Commissioner, Cathy George.

Council Absent: None

Staff attending: Chief Baker; Patrolwoman McCullough Town Manager, Michael Wooleyhand; Town Clerk, Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Donna Storan, James Winchell, Sheryl Ford, Joyce Stockslager, Randy Nussewman, Gwen Colston, Mike Marasco, Elaine Bilow and Jane Sweeney.

**ADOPTION OF AGENDA**

*Ms. Johovic moved with a second by Mr. Dixon to adopt agenda as presented. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.*

**PUBLIC COMMENTS**

- Mrs. Ford asked why they paved the roads and then were back cutting them up.
- Mr. Wooleyhand explained it was a DelDOT issue with the contractor. New standard states that all water, sewer and storm drains must be set in concrete. Contractor was fixing this issue.
- Mrs. Bilow asked if the curbs were going to be painted.
- Mayor Denison stated that yes, they would be done.

## ANNOUNCEMENTS – GOOD NEWS

- Mayor Denison stated National Night Out was a success.
- Mrs. Lindale advised that one of the participants counted interactions- 2023 was 209 and 2024 was 430.

## ADOPTION OF PREVIOUS MEETING MINUTES

- August 5, 2024- Council Meeting
- August 5, 2024- Executive Session

*Mrs. George moved with a second by Ms. Johovic to adopt previous minutes as presented. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.*

## TREASURER’S REPORT

- Balances, profit and loss reports and check register were in council’s packet for review.
- Mr. Dixon advised that residents had until 9/30 to pay taxes without penalties.
- Mayor Denison advised attendees that the town will be facing some budget challenges and hard decisions will need to be made. Quarterly budget meetings will be taking place starting in November.

*Mrs. Wooleyhand moved with a second by Ms. Johovic to adopt the treasurer’s reports as presented. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Baker presented August’s police report to the council.
- There were 100 traffic tickets, 144 town ordinance tickets, 56 warnings, 10 criminal arrests, 8 local fugitives, 3 accidents, and 196 total complaints handled by the WPD.
- The speed trailer was placed on Old North Rd by WB Simpson. Trailer will left for 2 months to get a count before and after school starts.
- A total of 129,561 vehicles between 8/1 and 8/31.
- 522 vehicles were above the excessive speed set.
- Chief Baker supplied a report of JP cases totals for Wyoming and surrounding towns.

## FIRE COMPANY REPORT

- Fire Report was in council packets for review from Fire Department.
- CWFD saw:
  - 62 alarms
  - 417 EMS
  - 707 total manpower hours
  - Manpower average per alarm –12
  - Total time 25 hours
  - Average alarm 24 minutes
  - First truck enroute- 3.4 minutes

## C/W SEWER & WATER REPORT

- None.

## PLANNING & ZONING

- Mrs. Lamar advised there was no meeting.

## BUILDING PERMITS

- Mrs. Lamar presented report to council.
  - 4 new permits, 48 open, 2 closed.

## CODE ENFORCEMENT

- Mrs. Lindale advised that several grass violations had been addressed and all resolved.
- There were 4 vehicle violations. 1 resolved. 3 at same address – a work in progress as owner of home had been hospitalized.

## PARK/STREET

- Mrs. George presented photos of damaged playground equipment to council.
- Photos of alcohol bottles from Labor Day weekend that were left in the trash.
- Mrs. George recommends putting cameras in the pavilions so that police can see more clearly what is going on without having to be there physically.
- Discussion ensued regarding placement of cameras and issuing violations after the fact.
- Staff will obtain quotes for additional cameras.
- Parking lines on W. Third St were discussed. No handicap parking will be added as it would be public parking.
- Photos of grass being blown in roads which clog storm drains were presented to council.
- Mrs. George recommends an ordinance to fine violators. Staff will reach out to lawyer regarding ordinance.
- Mrs. George presented the storm drain proposed repairs. Pricing for this project is estimated at \$2-3 million dollars.
- Discussion ensued regarding phases and funding.

## SPECIAL EVENTS

- Mrs. Lindale advised the next event would be the Christmas parade on December 7<sup>th</sup>.
- Halloween will be on October agenda for times and date.

## NEW BUSINESS

- Rezoning of 307 N. Layton Ave.
  - Applicant from Delmarva Land Holding was present and explained why they were asking for rezoning.
  - Mr. Ruhe explained that they were running out of room in their current space.
  - House would be used for offices and pole building for storage.
  - Council questioned the barrier needed between the commercial property and residential property would need to be more than a 6ft. fence. Staff will look further into this to ensure that proper barrier is installed.
  - Mayor Denison expressed concerns that when pole building was built, it was already being used for commercial uses rather than a garage for the house located on same property.
  - Mr. Ruhe explained that the owner of the home was a partner of Delmarva Holdings and used the building for his own remodeling tools. Owner is moving and will no longer require use of the building.
  - Planning and Zoning recommends allowing the property to be rezoned.

*Mr. Dixon moved with a second by Mrs. Wooleyhand to accept the recommendation of Planning and Zoning to rezone property located at 307 N. Layton Ave to commercial. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.*

- Rental Inspections
  - Mrs. Lamar explained that most towns run on honor system for rental inspections to happen when new tenants are to move in.
  - City of Milford is on a 4-year schedule with one of four wards done yearly.
  - Mr. Wooleyhand advised that he and Mrs. Lamar are working on comparing physical address with billing address to capture any unknown rentals in Wyoming.
  - Some towns require renters to register with town.
  - Patrolwoman McCullough states that renters should register so that police know who is living where.
  - Discussion ensued regarding inspections.
  - Inspection scheduled was discussed.
  - It was recommended that inspection be performed before issuing license.
  - Staff will reach out to lawyer for an ordinance draft.
- Land Use and Development Code Update
  - Mr. Dixon asked if establishments could come into town now.
  - Mayor Denison advised that state is not issuing any licenses until November.
  - Discussion ensued regarding proposed changes to LUDC regarding marijuana establishments.
  - Mrs. George and Mrs. Wooleyhand expressed concerns over the wording in Section 10 C. They felt it was not clear enough and left too much to interpretation.
  - Language will be changed to clarify that no applications or conditional uses will be considered before April 1, 2027.
  - Mayor Denison read synopsis as first reading.
  - Second reading and adoption to be on October's agenda.
- 2024 Town Proposed Projects
  - Mr. Wooleyhand explained that we were awarded \$200,000 from the Bond Bill and \$75,000 from our local legislators.
  - A list of proposed projects and paving were given to council for review.
  - It was advised that access control was needed for accreditation.
  - Council questioned if bond money could be reallocated for other projects.
  - Mr. Wooleyhand advised that it could be used for other capital projects.
  - Mayor Denison asked about license plate reading cameras.
  - Chief Baker advised that it be helpful with stolen vehicles, crimes such as hit and runs and used for investigative purposes.

- Mayor Denison questioned if there would be ongoing costs and where cameras would be located.
- Chief Baker advised that other than replacement and repairs, there are no ongoing costs. Cameras would be placed throughout town not in police vehicles.
- Mayor Denison stated he would like to talk to legislators regarding further funding for projects.
- Discussion ensued regarding what projects could be delayed if necessary.
- Matter is tabled until further communication with legislators can be had.

## **UNFINISHED BUSINESS**

None

## **CALENDAR OF EVENTS**

- Planning and Zoning, 9/25/2024, @6:30pm.- Town Hall
- Town Hall Closed for Training- Friday 9/13 and 9/27.
- Town Hall Town Council Meeting, 10/7/2024, @ 6:30 p.m.- Town Hall

## **PUBLIC COMMENTS**

- None

## **COUNCIL COMMENTS**

- None

## **EXECUTIVE SESSION**

*Ms. Johovic moved with a second by Mrs. Wooleyhand to adjourn to executive session at 8:24pm. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.*

*Mr. Dixon moved with a second by Mrs. Wooleyhand to resume regular session at 8:37pm. Mayor Denison, Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.*

*Mr. Dixon moved with a second by Ms. Johovic adjourn meeting at 8:37pm. Mayor Denison, Ms. Johovic, Mr. Dixon, Mrs. Wooleyhand and Ms. George, Aye. None Opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council