



Town of Wyoming  
Council Meeting Minutes  
June 5, 2023, 6:30 P.M.

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough, Vice Mayor- Doug Denison, Treasurer- Kyle Dixon, Tracy Johovic, Secretary and Council Person- Melissa Wooleyhand.

Staff attending: Chief Baker, Town Manager, Michael Wooleyhand, Town Clerk- Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Donna Storan, Elaine Bilow, Donna Mason, Donna Storan, BJ and Dave Van Kavelaar, Joyce Stockslager, Ernie Piazza, Adam Rogers, Beverly Cannon, James Winchell, Kathleen Crouch and Robert Pflumm.

**ADOPTION OF AGENDA**

*Mr. Denison moved with a second by Mrs. Wooleyhand to approve agenda adding Buffalo Stampede Resolution and May 2<sup>nd</sup> Executive Session Minutes. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.*

**PUBLIC COMMENTS**

- Mrs. Stockslager asked why the streets were not done the last 2 months.
  - Mr. Bilbrough advised he would talk to Mr. Reed.
- Mrs. Stockslager asked when the paving would be done that is scheduled on Church St.
  - Resident was advised that we have requested funding and awaiting for approval.
- Mrs. Stockslager advised that their family had a birthday party down at Wyoming Park and she loved it.

- Ms. Cannon wanted to thank Chief Baker for his help with the neighborhood noise in her development.
- Ms. Storan thanked the Wyoming Police Department for their presence on S. Layton Ave.

#### ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough advised that although the budget had not been approved yet, it looks like there will be no increase in taxes and the town will be able to hire another officer.
- Chief Baker presented Christian Sims a Good Samaritan Award for his heroic actions at an emergency situation in May. He was presented with a certificate and a gift card.
- Mayor Bilbrough presented Luke Garrett with a certificate and t-shirt for his winning design for the Wyoming Peach Festival Design Contest.

#### ADOPTION OF PREVIOUS MEETING MINUTES

- April 26, 2023- Annexation Committee
- May 2, 2023- Council Meeting
- May 2, 2023- Executive Session
- May 18, 2023- Budget Workshop

*Mr. Denison moved with a second by Mrs. Wooleyhand to adopt Annexation Committee meeting minutes. Mr. Denison, Mr. Dixon, and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.*

*Mr. Denison moved with a second by Ms. Johovic to approve May 2<sup>nd</sup> regular and executive session minutes and May 18<sup>th</sup> Budget Workshop minutes as presented Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.*

#### TREASURER’S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.
- Mr. Dixon advised that there will be a meeting on Monday June 26<sup>th</sup> to set tax rate and adopt budget.
- Mr. Dixon stated that the budget meeting went well. Council does not anticipate a rate increase and budget will allow for the hiring of an additional officer.

*Mr. Denison moved with a second by Ms. Johovic to adopt reports as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.*

#### POLICE REPORT

- Chief Baker presented May’s police report to council.
- There were 477 traffic tickets, 72 warnings, 4 criminal arrests, 11 local fugitives, 8 accidents, 1 DUI and 323 total complaints that were handled by the WPD.

- Speed trailer was placed on S. Layton Ave: 0.03% of the vehicles over excessive speed and average speed violation 28.36 miles.
- Chief Baker presented a Delaware Office of Highway Safety report showing accidents in Wyoming, DE from 2017-2021. Report showed a decrease in 2020 with a total of 13 accidents. 2021 showed 25 accidents.
- Chief Baker advised that we had 35 participants at the fishing derby on Saturday catching a total of 194 fish which were released back into the pond.
- Chief Baker advised the weather was perfect and a lot of great prizes were given out to our winners.

#### FIRE COMPANY REPORT

- Mr. Piazza presented May's report to council.
- Report showed 67 alarms for the month.
  - In service for 31.7 hours.
  - Average alarm time 28 minutes.
  - Average for first truck to be enroute- 3.2 minutes.
  - 6 Motor vehicle accidents.
  - 9 assisted ambulances.
  - 31 misc. alarms.

#### C/W SEWER & WATER REPORT

- No Report

#### PLANNING & ZONING

- Mrs. Lamar advised that a public hearing was held for the rezoning of the newly annexed Westville property.
- Planning and Zoning had no objections.
- Committee would also like to see an ordinance regarding marijuana now that it has been legalized in Delaware.

#### BUILDING PERMITS

- Mrs. Lamar presented May's reports to council.
  - 3 new permits, 30 open, 2 closed.

#### CODE ENFORCEMENT

- Mrs. Lindale advised that there were no violations in May.

#### PARK/STREET

- Mrs. Wooleyhand advised council of the following:
  - Basketball Court- prep work done. We are waiting for confirmation of the shipment of the floor. Install should take place within the next month. Fence will be installed after flooring complete.
  - Maintenance crew working on spraying weeds and curb painting.
  - Dumpster at park caught fire on Tuesday May 30<sup>th</sup>. No known cause dumpster had to be replaced.
  - Piles in parking lot will be picked up by Gateway Construction when they return to back fill basketball court.

## SPECIAL EVENTS

- Updates on upcoming events:
  - National Night Out
    - Will be held at Wyoming Park 6-8pm.
    - Hot dogs and chips being donated.
    - Call has been made to Pepsi for water donation.
    - Moon Bounce and Slide has been ordered.
    - Mechanical Bull has been secured.
    - DATE simulator will be at event.
    - Other business/agencies that will set up a table are Department of Corrections, WSFS, Shore United State Farm and Girl Scouts.
  - Block Party
    - TBD

## NEW BUSINESS

- Buffalo Stampede Resolution
  - Mrs. Lindale read resolution to waive open container law for Buffalo Stampede on July 15<sup>th</sup> and allow portion of N. Railroad Ave to be blocked off for ceremony after event.

*Mr. Denison moved with a second by Ms. Johovic to resolution as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.*

- Westville Annexation Resolution
  - Postponed until August meeting due to rezoning.
- Rezoning of Westville property from R-1 to Commercial
  - Planning and Zoning held public hearing regarding rezoning.
  - No objection from the public nor Planning and Zoning Committee.
  - Planning and Zoning Committee recommends allowing the rezoning of the Westville property.

*Mr. Denison moved with a second by Mr. Dixon to allow the Westville property to rezone from R-1 to Commercial. Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Mr. Bilbrough not voting. Motion carried.*

- Wyoming Block Party
  - Mrs. Lindale presented the council with possible dates and recommended using the Wyoming Park for the Block Party due to the basketball court taking up the lot behind the Town Hall.
  - Discussion ensued.
  - Block Party will be held at Wyoming Park on Saturday September 16<sup>th</sup> from 5-8pm.
  - Budget has been set at \$5000.

## UNFINISHED BUSINESS

- Ordinance #68-23 Idling Vehicles
  - Council review changes to clarify that ordinance applies to public property.
  - Mrs. Lindale read synopsis as 2<sup>nd</sup> reading.

*Mr. Denison moved with a second by Mr. Dixon to adopt ordinance as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.*

- Impact Fees
  - Mr. Wooleyhand presented information regarding what other surrounding municipalities including Kent County charge for impact fees.
  - Discussion ensued regarding fees for review of engineering plan review, Planning and Zoning review fee and a flat fee opposed to a percentage at time of approval rather than when permit is filed.
  - Staff will gather more information and presented at budget meeting on June 26<sup>th</sup>.

## CALENDAR OF EVENTS

- Planning and Zoning 5/24/2023, 6:30pm
- Town Hall Closed 5/29/2023- Memorial Day
- Fishing Derby 6/3/2023, 8-11am
- Town Council Meeting 6/5/2023, 6:30pm

## COUNCIL COMMENTS

- None

*Mr. Denison moved with a second by Ms. Johovic to adjourn meeting at 7:25pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council