



Town of Wyoming
Council Meeting Minutes
July 18, 2022, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough, Vice-Mayor- Doug Denison, Treasurer- Kyle Dixon, Secretary- Tracy Johovic, and Council person-Jeffrey Gravatt

Staff attending: Sgt. Richard Baker, Cpl. Brad Reed, Cpl. Sam Wilkes, Town Clerk, Roseann Lamar, Audrey Lindale, Clerk of Council and Financial Clerk/Officer Manager Michael Wooleyhand

Audience attending: Donna Storan, Gerry Storan, Joyce Stockslager, Jane Sweeney, Beverly Cannon, Amanda Richler, and Jeff (CWFD).

ADOPTION OF AGENDA- Amend Agenda to include discussion regarding noise ordinance.

Mr. Denison moved with a second by Mr. Dixon to approve the amended agenda to add items on as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- Ms. Storan asked if a white line could be put where the stop sign was put on S. Layton.
- Ms. Sweeney stated that when speed trailer was removed, the speeding increased.

ANNOUNCEMENTS – GOOD NEWS

- Kyle Dixon took 1st place in his age category at the Buffalo Stampede.
- The town received a thank you card from the scholarship winner. Mayor Bilbrough read the card.
- Mayor Bilbrough stated that we have an estimated start date of September 6th for playground installation. Playground should be completed early- mid October.
- 2022-2023 budget passed with no tax increase. Thanked Mr. Wooleyhand for all his hard work on the budget.
- Mr. Wooleyhand was promoted to Town Manager.

ADOPTION OF PREVIOUS MEETING MINUTES

- March 7, 2022- Reorganization Meeting
- June 6, 2022- Council Meeting
- June 27, 2022- Council Budget Workshop & Assessment Appeals

Mr. Denison moved with a second by Mr. Dixon to approve the minutes as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.
- Mr. Dixon also thanked Mr. Wooleyhand for his hard work on the budget.

Mr. Denison moved with a second by Mr. Gravatt to adopt the reports as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.

POLICE REPORT

- Chief Baker presented June’s police report to council.
- May saw 93 traffic tickets, 26 warnings, 2 arrests and 110 total complaints that were handled by the WPD.
- Chief Baker reported the findings from the traffic study on S. Layton before and after stop sign.
- Study showed a decrease in number of cars and speeders after stop sign was placed.

FIRE COMPANY REPORT

- Mrs. Lindale presented report to council.
- Report showed 72 alarms for the month of June.
 - 805 manpower hours.
 - In service for 40 hours.
 - Average alarm time 55 minutes.
 - Average for first truck to be enroute- 3 minutes.

C/W SEWER & WATER REPORT

- Nothing to report.

PLANNING & ZONING

- Mrs. Lamar advised Jennifer from University of Delaware attended last meeting to assist committee with integrating ordinances into the Land Use and Development Code (LUDC).
- Comprehensive Plan is completed and waiting for Governor's approval.

BUILDING PERMITS

- Mrs. Lamar advised that 9 new permits was submitted for June.

CODE ENFORCEMENT

- Council was advised that there were no violations in June.
- Mayor Bilbrough would like to see the car issue at 114 E. Third St resolved.

PARK/STREET

- Mr. Gravatt advised that focus at this moment is preparing for the peach festival and prepping park for the playground installation.

SPECIAL EVENTS

- Mrs. Lindale advised that the planning for the Wyoming block party was complete. Invitations for residents will go out with August newsletter.
- No report on peach festival.

NEW BUSINESS

○ **Oath of Office**

- Mayor Bilbrough- Sgt Baker was sworn in as Chief of Police with his family in attendance.

○ **Denham Memorial**

- Mayor Bilbrough explained that the town had received an email from the Denham family regarding a memorial for Lewis Denham.
- Mayor Bilbrough advised that Mr. Denham was a previous town employee and had passed recently.
- Mr. Dixon asked if the town was to pay.
- Mrs. Lindale that the family would donation/purchase memorial items.
- Discussion ensued.
- Council has no issue with the family placing an appropriate memorial at the park for Mr. Denham.

○ **Park Picnic Tables**

- Mr. Wooleyhand advised that the plastic picnic tables under octagon pavilion are in horrible shape. Also, the wooden picnic tables under rectangle pavilion are not in that great of shape.
- Tables placed around park are getting broken as visitors are dragging tables and breaking the braces. Some are no longer repairable.
- Mayor Bilbrough suggests anchoring all tables in the park including ones placed in pavilions.
- Mr. Denison asked if we had enough tables under trees to replace the ones under the pavilions.
- Mr. Wooleyhand advised that we did not have enough tables.

- Discussion ensued as to the best type of tables to purchase to replace the picnic tables.
- Mr. Wooleyhand advised that we need 20 total tables. 10 in each pavilion.

Mr. Denison moved with a second by Mr. Dixon to purchase 20 metal tables including anchors from Commercial Site Furnishings. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt Aye. None Opposed. Motion carried.

- **Wingate catch basin**

- Mayor Bilbrough advised that there is a flooding issue in Wingate.
- Mr. Wooleyhand stated that both companies that submitted estimates had inspected the area for the best resolution.
- The flooding is caused by a collapsed pipe.
- Discussion of estimated received.
- Mr. Denison advised that we should ask legislators for the funds to complete this project. Regardless of outcome, town will proceed with project.

Mr. Denison moved with a second by Mr. Dixon to contract with Gateway to complete the Wingate catch basin repair. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt Aye. None Opposed. Motion carried.

- **Wyoming Mills ditch**

- Mr. Wooleyhand advised that the town had received a complaint from a resident that their property was being eroded due to the problem with the ditch.
- Both companies will clean up area, add rip-rap and geo fabric.
- Mr. Denison suggested we ask our legislators for the funds to complete this project.
- Mr. Denison also asked if Gateway would offer a discount of mobilization fees if both projects were awarded.
- Gateway estimate has no mention of replacing eroded area.

Mr. Denison moved with a second by Ms. Johovic to contract with Gateway to complete the Wyoming Mill ditch repair if erosion replacement is included in estimate. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt Aye. None Opposed. Motion carried.

- **Wyoming Park prep work for playground**

- Mayor Bilbrough expressed concerns with the range of pricing in the estimates received.
- Mrs. Lindale advised that all companies that submitted bids were met personally at park to cover what was expected.
- Discussion ensued regarding estimates received.
- Mr. Denison stated he had been contacted regarding a fence around playground ensuring safety for children on the autism scale that have a tendency to be runners.
- Mrs. Lindale will seek estimates for fencing around the new playground.

Mr. Denison moved with a second by Mr. Gravatt to contract with Delmarva Tree to complete prep work for the playground. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt Aye. None Opposed. Motion carried.

○ **Noise Ordinance**

- Resident from Wescam Place in Wynsome Knoll reached out to Mayor Bilbrough concerning the noise ordinance and the noise inside her home from the neighbors.
- Mr. Wooleyhand reached out to lawyer regarding the interpretation of the ordinance in regard to this issue.
- Mr. Wooleyhand had advised of resolutions and lawyers interpretation of the noise ordinance.
- Resident has had communication with neighbor regarding noise with no resolution since November 2021.
- Chief Baker advised that if complaint is called in and violator turns down volume before police arrive, they can not cite. However if victim documents time, dates and recordings if possible, they can be cited after time is given to correct situation.
- Discussion ensued.
- Resident was advised to document and call police when necessary.

UNFINISHED BUSINESS

○ **Quiet Zone sign request- Wyoming Mills**

- Mr. Wooleyhand reached out to town's lawyer for advisement.
- Lawyer states this is the HOA's responsibility to purchase and put up a sign if most of the residents agree to it.
- Mayor Bilbrough will reach out to resident to advise.

○ **Camden Wyoming Fire Department- ARPA Funds**

- Mayor Bilbrough explained that last year when ARPA funds were dispersed, Wyoming gave the fire department \$30,000 towards their loss revenue due to Covid.
- Once additional funds were dispersed Wyoming would revisit giving additional funds to fire department.
- Jeff from fire department advised that they could not accept additional money as their losses had been covered through other funds from the county.
- Jeff advised that the fire department is purchasing 2 new ambulances and could submit grant type submittal for the additional funds to go towards new ambulances.

Mr. Denison moved with a second by Mr. Dixon to commit \$20,000 to CWFD towards the ambulance purchases. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt Aye. None Opposed. Motion carried.

CALENDAR OF EVENTS

- Peach Festival Committee Meeting, 7/20/2022 @ 7pm- Town Hall
- Planning & Zoning Meeting, 7/27/2021, @ 6:30 p.m.- Town Hall
- Town Hall Town Council Meeting, 8/1/2021, @ 6:30 p.m.- Town Hall
- Peach Festival, 8/6/2021, 9-3pm.

COUNCIL COMMENTS

- None

Mr. Denison moved with a second by Ms. Johovic to adjourn meeting at 7:39 pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council