



Town of Wyoming  
Council Meeting Minutes  
March 7, 2022, 6:30 P.M.

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough, Vice-Mayor- Doug Denison, Treasurer- Kyle Dixon, and Secretary- Tracy Johovic, Council person- Jeffrey Gravatt.

Council absent: None

Staff attending: Chief Martin Willey; Town Clerk, Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Jane Sweeney, Donna Storan, Donna Mason, Jim Mason, Donald Bilow, Elaine Bilow, Charlotte Dixon, Scott Stewart, Debi Traute, Meg W., Joyce Stockslager, Vickie Ebaugh, Mike Quinn, Tim Groves, Schneider, Ernie Piazza, Sheryl Ford, Myke Davis, Mike Wolfer, Stephanie Johnson and Erin Greenberg.

**PUBLIC COMMENTS**

- Ms. Storan expressed concerns with speeding on S. Layton Ave. Stated that there are commercial trucks such as construction, box and trailers speeding down S. Layton Ave in the afternoon.
- Chief Willey advised that the police department would patrol that area in the afternoon.

**ADOPTION OF AGENDA**

*Mr. Denison moved with a second by Mr. Gravatt to approve the agenda as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough presented a proclamation to Mr. Bilow in recognition of his 100<sup>th</sup> birthday.
- Mayor Bilbrough also presented proclamations from the Delaware House of Representatives and Senate.

## ADOPTION OF PREVIOUS MEETING MINUTES

- February 7, 2022- Council Meeting
- February 7, 2022- Executive Session
- February 17, 2022- Public Hearing
- February 17, 2022- Executive Session
- February 17, 2022- Public Workshop

*Mr. Denison moved with a second by Mr. Gravatt to approve the agenda as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Mr. Gravatt not voting. Motion carried.*

## TREASURER’S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.

*Mr. Denison moved with a second by Ms. Johovic to adopt the reports as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Willey presented February’s police report to council.
- March saw 123 traffic tickets, 52 warnings, 3 arrests and 138 total complaints that were handled by the WPD.
- Chief Willey advised that the police trailer that was acquired from military surplus has been wrapped and will be used at community events.

## FIRE COMPANY REPORT

- Mr. Piazza presented report to council.
- Report showed 80 alarms for the month of February.
  - 1016 manpower hours.
  - In service for 36.4 hours.
  - Average alarm time 45 minutes.
  - Average for first truck to be enroute- 3 minutes.

## C/W SEWER & WATER REPORT

- Mr. Quinn advised council that nothing has been happening so not much to report.

## PLANNING & ZONING

- Mrs. Lamar advised that committee would be reviewing the Land Use and Development Code for updating.
- Mrs. Lamar advised that contract had been signed with U of D and will meet once a month to update LUDC.

## BUILDING PERMITS

- Mrs. Lamar advised that 4 new permits was submitted for February.
- Mrs. Lamar stated that permitting will most likely pick up in the coming month as the weather continues to get warmer.

## CODE ENFORCEMENT

- None.

## PARK/STREET

- Mr. Gravatt started a discussion regarding the intersection at Westville Rd, Railroad Ave and Southern Blvd. being dangerous for drivers.
- Mr. Denison suggested we reach out to Del-DOT for a traffic study and resolution.
- Mayor Bilbrough explained that he had reached out regarding the intersection at Camden Wyoming Ave and CR Ave regarding the traffic pattern.
- Mayor Bilbrough explained that a traffic study is being done.

## SPECIAL EVENTS

- Mrs. Lindale advised council of upcoming events and progress.
- Events included Easter egg hunt, fishing derby, national night out and block party.
- Mayor Bilbrough added that the town will be doing a grand re-opening of the park when it is complete.

## NEW BUSINESS

- **114 W. Camden Wyoming Ave- Easement**
  - Mr. Groves (current owner) and Mr. Schneider (buyer) were present to request and easement so that new buyer can access garage at back of property.
  - Mr. Groves advised that there had been a gentlemen's agreement with owners before it WSFS became the owners.
  - Mr. Schneider is asking for entry from S. Layton to access garage for parking only. He agrees that no parking will occur in easement to garage.
  - Discussion ensued.
  - Mr. Schneider was asked to submit a plan that could be submitted to attorney for guidance.
  - Decision will be tabled until attorney is able to review and advise.
- **Ordinance #63-22- clarifying street and sidewalk designs and setbacks in R-2 zoning district**
  - Mrs. Lindale read synopsis as 2<sup>nd</sup> reading.
  - Mayor Bilbrough explained that the ordinance was to prevent problems in the future with development that has been experienced in the Greens of Wyoming.

*Mr. Denison moved with a second by Mr. Dixon adopt ordinance #63-22 as written. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Banking Services**
  - Mayor Bilbrough advised of the issues that the town has been having with current bank establishment which includes not getting signers on account in a

reasonable time, cutting off credit card unnecessarily, and overall poor customer service.

- Ms. Graves and Vickie Ebaugh from Shore United were in attendance to present a contract for the town.
- Ms. Graves advised that part of the contract would include an insured cash sweep with would protect the town's money under the FDIC up to 150 million dollars. There would be no fees and money would earn interest.
- Discussion ensued.
- Banking contract to be sent to attorney for review.
- Tabled until April meeting.

#### UNFINISHED BUSINESS

- **Street Sweeper**
  - Additional bids were obtained since last discussion for council review.
  - Mr. Stewart brought a R-6 model for council's inspection.
  - Discussion ensued regarding bids.
  - Mayor Bilbrough advised that a schedule would need to be made so that residents are aware of when the streets need to be cleared for sweeping.
  - Discussion of whether funding will be from realty transfer or ARPA funds.
  - Mr. Denison advised that previous discussions was for funds to be taken from ARPA.

*Mr. Denison moved with a second by Mr. Dixon to contract with Stewart-Amos Equipment Co. to purchase a Galaxy R-4 with options in the amount of \$229,485. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Drive Thru Demolition**
  - Council reviewed estimates submitted for the demo of the drive thru.
  - Discussion ensued of the services being offered.

*Mr. Denison moved with a second by Ms. Johovic to contract with Fal-Cov Enterprises and Roberts Electric for the demolition of the drive thru. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

#### CALENDAR OF EVENTS

- Peach Festival Meeting, Wednesday March 16<sup>th</sup>, 7pm
- Special Meeting, Monday March 21<sup>st</sup>, 6:30pm
- Planning and Zoning Wednesday March 23rd, 6:30pm.
- Town Council Meeting, Monday April 4th, 6:30pm.
- Easter Egg Hunt, Saturday April 9, 2022, 11am-1pm.
- CWSWA Quarterly Meeting, Tuesday April 12<sup>th</sup>, 7pm.

#### COUNCIL COMMENTS

- None.

*Mr. Denison moved with a second by Mr. Dixon to adjourn to executive session at 7:29pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

*Mr. Denison moved with a second by Mr. Gravatt to adjourn meeting at 7:50pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council