



Town of Wyoming
Council Meeting Minutes
April 4, 2022, 5:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 5:33 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough, Vice-Mayor- Doug Denison, Treasurer- Kyle Dixon, and Secretary- Tracy Johovic

Council absent: Council person-Jeffrey Gravatt

Mr. Denison moved with a second by Ms. Johovic to excuse Mr. Gravatt's absence. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Ms. Johovic, Aye. None Opposed. Motion carried.

Staff attending: Chief Martin Willey; Town Clerk, Roseann Lamar, and Financial Clerk/Officer Manager Michael Wooleyhand

Audience attending: Donna Mason, Gerry Storan, Donna Storan, Abby Graves, Ernie Piazza, Joyce Stockslager, Charlotte Dixon, Jane Sweeney, Vickie Ebaugh, Gary Kuper, Dot Abbott, Erin Greenberg

Executive Session

Mr. Denison moved with a second by Mr. Dixon to adjourn to executive session at 5:37 pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, Aye. None Opposed. Motion carried.

Mr. Denison moved with a second by Mr. Dixon to adjourn from executive session at 6:33 pm to proceed with Council Meeting. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, Aye. None Opposed. Motion carried.

ADOPTION OF AGENDA- Amend Agenda to add Board of Adjustments

Mr. Denison moved with a second by Mr. Dixon to approve the amended agenda to add discussion on Board of Adjustments as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- None.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough-Caesar Rodney had its Rider Pride Day on Saturday April 2, 2022. Both members from the Town hall and the Police department were there. Had a good turnout.
- The owner of the concrete plant received a development grant in the amount of one million dollars.

ADOPTION OF PREVIOUS MEETING MINUTES

- March 3, 2022-Council Meeting
- March 3, 2022-Executive Session
- March 21, 2022-Special Meeting
- March 21, 2022- Executive Session

Mr. Denison moved with a second by Ms. Johovic to approve the agenda as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Ms. Johovic, Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.

Mr. Denison moved with a second by Ms. Johovic to adopt the reports as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, Aye. None Opposed. Motion carried.

POLICE REPORT

- Chief Willey presented March’s police report to council.
- March saw 117 traffic tickets, 79 warnings, 2 arrests and 178 total complaints that were handled by the WPD.
- Chief Willey advised that speed trailer was set up on Camden Wyoming Ave within three days picked up a total of 19,363 cars with an average speed of 24 mph.
- Chief Willey advised of the Easter Egg Hunt on Saturday April 9th at the Wyoming Park starting at 11 am.

FIRE COMPANY REPORT

- Mr. Piazza presented report to council.
- Report showed 79 alarms for the month of March.
 - 843 manpower hours.
 - In service for 60 hours.

- Average alarm time 75 minutes.
- Average for first truck to be enroute- 3 minutes.

C/W SEWER & WATER REPORT

- Mrs. Lamar advised of an email received from Kathy at CW/Sewer that all lots at the Greens have been finalized. Punch list items are at 90% completed and a few items that are left to be corrected will be done over the next couple weeks.

PLANNING & ZONING

- Mrs. Lamar advised that committee reviewed a variance request for 317 N. Layton Ave for Delmarva Pole Building. They are requiring a variance for 25 feet setback for the wetlands delineation line to build two new commercial buildings. Planning & Zoning committee gave ok to move forward to Board of Adjustments.
- Mrs. Lamar advised committee is still working on revising the Land Use & Development Code and working with Delaware State University to update.

BUILDING PERMITS

- Mrs. Lamar advised that 7 new permits was submitted for March.
- Mrs. Lamar stated that permitting will most likely pick up in the coming month as the weather continues to get warmer a lot of the permits are for fences.

CODE ENFORCEMENT

- None.

PARK/STREET

- None.

SPECIAL EVENTS

- None.

NEW BUSINESS

- **Town Hall Interior Lights**
 - Mr. Wooleyhand advised council that ballast are old and are a challenge to find new ones.
 - Need two lights updated in Town Hall to LED lighting
 - Twenty-three lights all together in Town Hall, advised by Robert's Electric there is no need to replace all of them.
 - Proposal from Robert's Electric \$2,875.00, proposal from Harry's Contracting Services \$2,600.00.
 - Mr. Denison would like to see an updated proposal from Harry's Contracting Services.
 - Mayor Bilbrough tabled discussion until next meeting.
- **Block Party**
 - Mr. Wooleyhand suggested to council to keep the budget the same as last years for \$10,000.00.

- Ms. Greenberg questioned if money for event was coming from ARPA funds?
- Mayor Bilbrough answered yes.

Mr. Denison moved with a second by Mr. Dixon to approve block party budget for \$10,000. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Ms. Johovic, Aye. None Opposed. Motion carried.

- **Vending Machines**

- Mr. Wooleyhand advised he reached out regarding vending machines for the park. Two companies advised that it was not a good idea.
- American Vending does beverage only, no other quotes.
- Town can do vending machines themselves as an option.
- Mayor Bilbrough tabled discussion until next meeting.

- **Wingate**

- Only received one bid for mowing the grass in the common areas from Fresh Cutz Lawncare for \$150.00 weekly.
- Mayor Bilbrough tabled until town could provide more bids.

- **Peach Festival Committee**

- Ms. Mason stated when the Peach Festival originally had their own checkbook, someone would carry it around on them.
- Felt safer having the account set up through town hall.
- Later, the account went to a savings account and expenses were paid through the town.
- Discussion ensued regarding weather the Peach Festival is part of the town or a separate entity.
- Mayor Bilbrough stated that this account is the town's money and that they would need to come to council for approval on expenditure request.
- Mr. Denison advised that the funds are taxpayers' money.
- Ms. Mason stated this committee has its own treasurer and is not part of the town, that it is separate from the town.
- Mayor Bilbrough explained that ultimately the Town is responsible for the committee because they are insured under the town.
- If they choose to not be under the town would have to establish their own insurance and 5013C.
- Mr. Wooleyhand stated that the Peach Festival already has their own line items listed in the budget. And if they separate from the town, they will need an EIN# for stating that they are a nonprofit organization. Town budget can be viewed on website.
- Mr. Denison would like to see an itemized budget with line items on May's Agenda.
- Mayor Bilbrough advised that Peach Festival committee does not have to pay maintenance (Dave) due to all work is done on town time and is a town event.
- Ms. Abbott stated previously Peach Festival would donate to town every year. Would like that line item removed and would like dessert line added.
- Mayor Bilbrough discussion on making Peach Festival and Special Events Committee all one.
- Ms. Mason if the special committee does exist, they are up to change and they could use the extra help.

- Mayor Bilbrough advised that committee would have appointed positions such as chairperson, treasurer, etc. would be run like regular meetings.
- Mr. Denison added that the town is stepping up their game and moving forward with doing things the proper way as they have not been done in the past. Would like the Peach Festival to grow and change.
- Have people start submitting applications for special events committee.
- Ms. Abbott stated that this is their 30th year and that if possibly not to combine the two until next year since they are already in the process this year.
- Mayor Bilbrough sees no issue in moving forward as they usually do this year.
- **Board of Adjustments**
 - Mrs. Lamar advised that several attempts have been made to reach Ms. Lawaun Parham about Variance request and scheduling meeting. Asking that she be removed from her duties due to lack of response.
 - Mayor Bilbrough advised to send Ms. Lawaun Parham a certified letter of decision.
 - Letter of interest from Mr. James Winchell to serve on the board read by Mr. Wooleyhand.

Mr. Denison moved with a second by Mr. Dixon to approve the removal of Ms. Lawaun Parham and to accept Mr. James Winchell letter of interest. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Ms. Johovic, Aye. None Opposed. Motion carried.

UNFINISHED BUSINESS

- **Banking Services**
 - Email from Town Attorney was reviewed.
 - Bank explained the difference between the Fixed Rate and Variable Rate
 - You can go from a Variable rate to a fixed but cannot go from a Fixed to a variable.
 - Currently the variable rate is higher, Mr. Wooleyhand stated that it makes more sense to start with the variable rate then switch to the fixed rate if the variable rate drops below the fixed
 - Mr. Denison made a motion to switch the Town Accounts from WSFS to Shore United with a second by Mr. Dixon.
- **S. Layton Ave**
 - Mayor Bilbrough discussed an option of reaching out to Mr. Dimondi to possibly close off the back part of the Camden Wyoming Little League to help alleviate traffic to Southern Blvd.
 - Making a one-way street issue with that would be the town does not own the whole street. Lowering the speed limit.
 - Possibility of a stop sign at Meadow Ave., Apple Tree, and S. Layton Ave
 - Speed bumps as an option, making S. Layton Ave. in town limits a one way.
 - Mr. Kuper brought up sign stating that no vehicles over ten thousand pounds permitted on Meadow Ave. or Off-Street Parking. Has neighbor who parks Truck down their all the time. Questioning why this is allowed. Also stated how their son revving his car constantly.

- Chief Willey stated that he would need an Ordinance to enforce commercial vehicles in residential areas.
- Mr. Kuper stated how Meadow Ave. use to be quiet and now it is not.
- Discussion tabled until next month's meeting, council would like research done on trucks, flashing signs, one-way streets, lowering speed limit.
- **114 W. Camden Wyoming Ave.-Easement**
 - Resident was supposed to submit paperwork and plot plan.
 - Never received anything.
 - Council advised to move forward with fence.

CALENDAR OF EVENTS

- Easter Egg Hunt, Saturday April 9, 2022, 11am-1pm.
- Peach Festival Meeting, Wednesday April 20th, 7pm
- Planning and Zoning Wednesday April 27th, 6:30pm.
- Town Council Meeting, Monday May 2, 6:30pm.

COUNCIL COMMENTS

- None.

Mr. Denison moved with a second by Mr. Dixon to adjourn to executive session at 8:14pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, Aye. None Opposed. Motion carried.

Mr. Denison moved with a second by Ms. Johovic to adjourn meeting at 8:57 pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, Aye. None Opposed. Motion carried.

The meeting adjourned.

Roseann Lamar
Town Clerk