



Town of Wyoming  
Council Meeting Minutes  
February 7, 2022, 6:30 P.M.

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough, Vice-Mayor- Doug Denison, Treasurer- Kyle Dixon, and Secretary- Tracy Johovic, Council person- Jeffrey Gravatt.

Council absent: None

Staff attending: Chief Martin Willey; Finance Clerk, Michael Wooleyhand; Town Clerk, Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Jane Sweeney, Gerry Storan, Donna Storan, Donna Mason, Elaine Bilow, Charlotte Dixon, Scott Stewart and Seth Greenberg.

**PUBLIC COMMENTS**

- None

**ADOPTION OF AGENDA**

*Mr. Denison moved with a second by Mr. Gravatt to approve the agenda as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

**ANNOUNCEMENTS – GOOD NEWS**

- Mayor Bilbrough advised that there will no election this year. Ms. Johovic and Mr. Dixon were unopposed and will continue to serve on council.
- Mayor Bilbrough advised that we have received \$100,000 from Kent County Levy Court for the inclusive playground.

## ADOPTION OF PREVIOUS MEETING MINUTES

- January 10, 2022 Council Meeting

*Mr. Denison moved with a second by Mr. Dixon to approve the agenda as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Ms. Johovic, Aye. None Opposed. Mr. Gravatt not voting. Motion carried.*

## TREASURER'S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.
- Mr. Dixon advised that budget meeting went well. Mr. Wooleyhand did a great job of preparing the budget and notes.

*Mr. Denison moved with a second by Ms. Johovic to adopt the reports as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Willey presented January's police report to council.
- March saw 98 traffic tickets, 58 warnings, 2 arrests and 124 total complaints that were handled by the WPD.
- Chief Willey addressed the homicide that happened on Sunday morning. Delaware State Police will be handling the investigation.
- Chief Willey advised the last homicide was in 2013.
- Mayor Bilbrough questioned the decrease in tickets issued.
- Chief Willey explained that the recent snowstorms make it hard for traffic violations.

## FIRE COMPANY REPORT

- Mrs. Lindale presented report to council.
- Report showed 80 alarms for the month of September.
  - 870 manpower hours.
  - In service for 39 hours.
  - Average alarm time 48.6 minutes.
  - Average for first truck to be enroute- 2 minutes.

## C/W SEWER & WATER REPORT

- Mrs. Lindale advised that The Greens at Wyoming is almost complete with construction. CWSWA has sent developers a punch list for what needs to be completed before final CO's will be released.
- CWSWA has been in communications with developer in addressing the issues.

## PLANNING & ZONING

- Mrs. Lamar advised that committee reviewed proposed ordinance #63-22 amending LUDC regarding design standards for streets and setbacks in R-2 zone.
- Mrs. Lamar presented a proposal from University of Delaware to assist the committee with updated the Land Use and Development Code.
- Mr. Denison advised that total cost of \$9,500 could come from ARPA Funds or Realty Transfer.

*Mr. Denison moved with a second by Mr. Dixon to execute an agreement with University of Delaware. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

#### BUILDING PERMITS

- Mrs. Lamar advised that 7 new permits was submitted for January.
- Council was advised that 6 permits were closed in January with 4 of them being for DR Horton.

#### CODE ENFORCEMENT

- None.

#### PARK/STREET

- Mr. Wilks from Carroll Engineering presented the street assessment.
- Mr. Wilks explained that roads were ranked A-E with A being the roads in the best condition.
- Report included an estimated timeline and budget over next 7 years to repair all roads.
- Discussion ensued on information presented in report.
- Mr. Gravatt asked about the drainage issue on Mechanic St.
- Mr. Wilks explained that he did observe drainage issues and it was noted in report.
- Mr. Denison questioned how often the town should have a study done.
- Mr. Wilks suggested every 5 years.

#### SPECIAL EVENTS

- Mrs. Lindale advised that Peach Festival Committee would be meeting on Wednesday February 16<sup>th</sup>.
- Date for Easter Egg Hunt has been set for Saturday April 9<sup>th</sup> at Wyoming Park from 11-1pm.
- Date for Fishing Derby has been set for Saturday June 4<sup>th</sup> from 8-11am at the Wyoming Park.

#### NEW BUSINESS

- **ARTT Studio 4 Hair**
  - Mrs. Lindale read a letter received from Tracy Torres owner of ARTT Studio 4 Hair requesting a small business grant from the town's ARPA funds.
  - Mayor Bilbrough stated that he researched grants that are available through Kent County for small businesses.
  - Discussion ensued needing a process that would be fair to all business owners that would need to apply if council decided to go forward with granting small business grants to Wyoming's businesses.
  - Tabled until further research can be done for a fair process.
- **Camden Wyoming Little League**
  - Mrs. Lindale advised council of the levels of sponsorship.
  - The town has donated \$400 in the past.

*Mr. Denison moved with a second by Ms. Johovic to donate \$400 to the CWLL. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Street Signs**
  - Council was presented with estimates from First State Signs and The DelDOT sign shop.
  - Mr. Denison asked about the signs that have the town seal on them. Asked to either have them replaced or taken down.
  - Discussion ensued regarding estimates and timelines.

*Mr. Denison moved with a second by Mr. Dixon to contract with First State Signs to replace the street signs in Wyoming. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Street Sweeper**
  - Council reviewed estimates from Stewart-Amos and Schwarze Industries.
  - Mr. Stewart from Stewart-Amos Equipment Company was here to present his quote for a street sweeper.
  - Mayor Bilbrough inquired on how many miles the Galaxy R-6 will cover. Mr. Stewart replied that it would do 6-10 miles.
  - Mayor Bilbrough asked how many miles the smaller 4 cubic ft would cover.
  - The smaller machine would do 4-6 miles.
  - Mayor Bilbrough wanted to know what warranty was given with these machines.
  - Mr. Stewart advised that the sweeper itself was 1 year or 1,000 miles. Other components of the machine had different varied coverage.
  - Mr. Dixon inquired about the maintenance schedule.
  - Mr. Stewart answered that the vehicle itself would need to be serviced every 200-250 miles and that brushes would need to be replaced yearly at an estimated cost of \$450.
  - Discussed ensued regarding the cost of a 4 and 6 cubic ft hopper.
  - Mr. Stewart will provide council an estimate on the 4 cubic ft at next council meeting.
  - Decision tabled until further estimates are received.

#### UNFINISHED BUSINESS

- **Inclusive Playground**
  - Mrs. Lindale explained the pricing differences between vendors regarding the vendor providing all services, town doing removal of current playground and curbing and vendor providing all services except curbing.
  - Mr. Lewis was present to answer any questions regarding the Gametime quote.
  - Mayor Bilbrough inquired about the life of the product and warranty on equipment.
  - Mr. Lewis stated that there is a lifetime warranty on the upright pieces, 15 year on plastics and 1 year on swing seats and chains.
  - Mr. Lewis advised that the rubber flooring could last a while if properly cared for. It would need to be sealed every 2-3 years. Average cost of this sealing is estimated at \$2 per sq ft.
  - Mayor Bilbrough asked about the flooring temperature.
  - Mr. Lewis advised that there is a lot of natural shade and does not see a need for shading products at this time. Also recommended light color rubber that would keep the area cooler.
  - Mayor Bilbrough advised that there was concern over the height of the climbing structure.
  - Mr. Lewis explained how the structure is designed to minimize the fall.

- Mayor Bilbrough expressed concern of the geese at the park and the rubber flooring.
- Mr. Lewis advised that the floor could be power washed and sanitized with a low pressure. This would not affect the life of the flooring.
- Mr. Denison asked what the install timeline would be once all equipment arrived.
- Mr. Lewis stated it would be a 5–6 week installation.

*Mr. Denison moved with a second by Mr. Gravatt to contract with Gametime for the inclusive playground. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Pine Street Demolition**

- Council reviewed estimates submitted for the demo of the Pine St. building.
- Discussion ensued of the services being offered.

*Mr. Denison moved with a second by Mr. Dixon to contract with Salt Air for the demolition of the Pine St. building. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

#### CALENDAR OF EVENTS

- Peach Festival Meeting, Wednesday February 16<sup>th</sup>, 7pm
- Public Hearing, Thursday February 17<sup>th</sup>, 6:30pm.
- Public Workshop, Thursday February 17<sup>th</sup>, 7pm.
- Planning and Zoning Wednesday February 23rd, 6:30pm.
- Town Council Meeting, Monday March 7th, 6:30pm.

#### COUNCIL COMMENTS

- None.
- Seth Greenberg asked to make a comment as he missed the previous public comments.
- Mr. Greenberg advised council and Chief Willey that young adults had been casing the houses on his street. Mr. Greenberg advised that a group of young adults had rode up to his son and his friend while they were walking through town, stopped the car and got out and punched the friend while wearing a ski mask.
- Chief Willey will make other officers aware and keep an eye out.

*Mr. Denison moved with a second by Mr. Dixon to adjourn to executive session at 8:09pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

*Mr. Denison moved with a second by Mr. Dixon to adjourn meeting at 8:52pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council