



Town of Wyoming
Council Meeting Minutes
December 7, 2021, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough, Vice-Mayor- Doug Denison and Treasurer- Kyle Dixon, Secretary- Tracy Johovic and Council Person- Jeffrey Gravatt

Council absent: None

Staff attending: Sgt. Baker; Finance Clerk, Michael Wooleyhand; Town Clerk, Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Mike Riemann, Frank Dimondi, Jane Sweeney, Ernie Piazza, Gerry Storan, Donna Storan, Donna Mason, Elaine Bilow and Mike McFann.

PUBLIC COMMENTS

- Mrs. Bilow stated that the fence on the Pine St. lot looks goods and thanked the town for fixing the time and temperature board.
- Ms. Storan asked about the progress of the speed bumps on S. Layton.
- Mayor Bilbrough advised that speed bumps were not an option, but the town was looking into other options for S. Layton.

ADOPTION OF AGENDA

Mr. Denison moved with a second by Mr. Dixon to approve the amended agenda adding the Wyoming Business Park to the agenda. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- The Wyoming Police Department in partnership with All in Fellowship distributed 110 food boxes for Thanksgiving.
- Mayor Bilbrough stated that the turn out for the Christmas parade was great. We saw 72 parade entries and hundreds of community members lining the street to watch.
- Christmas lights contest started on December 4th and encouraged residents to ride around and see the displays.
- Mayor Bilbrough advised that the time and temperature sign has been replaced.

ADOPTION OF PREVIOUS MEETING MINUTES

- November 1, 2021 Council Meeting
- November 1, 2021 Executive Session

Mr. Denison moved with a second by Ms. Johovic to adopt the meeting minutes as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.
- Mr. Dixon stated that he enjoyed the Christmas parade and that the town staff did an excellent job on the town float.
- Mr. Dixon advised that a budget meeting will be scheduled for January. Staff will send an email out with potential dates.

Mr. Denison moved with a second by Ms. Johovic to adopt the reports as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

POLICE REPORT

- Sgt. Baker presented November’s police report to council.
- March saw 150 traffic tickets, 62 warnings, 4 arrests, 4 accidents, and 133 total complaints that were handled by the WPD.

FIRE COMPANY REPORT

- Mr. Piazza presented report to council.
- Report showed 74 alarms for the month of September.
 - 368 EMS calls.
 - 1046 manpower hours.
 - In service for 36.4 hours.
 - Average alarm time 29 minutes.
 - Average for first truck to be enroute- 3 minutes.
- Mr. Dixon asked about the silent alarm at the middle school.
- Mr. Piazza explained that this alarm was dispatched.

C/W SEWER & WATER REPORT

- Council was advised that the punch list for Schoolview was completed, and the last lot has been finalized.
- CWSWA advised via email that DR Horton is moving along in the Greens. Citrus Drive is all connected, and Filbert still has about half the lots that need to be connected.

PLANNING & ZONING

- Comprehensive Plan is at PLUS.
- Land Use and Development Code is being reviewed for updating.
- Mrs. Lamar was advised that there will no meeting in December due to the holiday.

BUILDING PERMITS

- Mrs. Lamar advised that 2 new permits were submitted for November.
- Council was advised that DR Horton has 34 lots left to complete.

CODE ENFORCEMENT

- Council was advised that there were no code enforcement issues in the month of November.

PARK/STREET

- Mr. Gravatt asked if staff could put something in newsletter regarding residents keeping their sidewalks clear of all debris including leaves.
- Mr. Gravatt was made aware of bus speeding issues on S. Layton and advised that he would follow up with bus company.
- Mr. Wooleyhand explained how the streets were graded on the street assessment.
- Mr. Denison stated that this will help with the discussion of what streets will need to be paved next.
- Mr. Denison suggested that an assessment be done every 3-5 years.

SPECIAL EVENTS

- Mrs. Lindale advised that no events are in the works at this time.

NEW BUSINESS

- **Board of Adjustments**
 - Mrs. Lindale advised council that one of the previous Board of Adjustment members is unable to continue to serve.
 - Council was presented with two letters of interest for Board of Adjustments.
 - Mayor Bilbrough nominated Ernie Piazza for Board of Adjustments.

Mr. Denison moved with a second by Ms. Johovic to appoint Mr. Piazza to Board of Adjustments. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

- Mayor Bilbrough nominated Annette Cooper for Board of Adjustments.

Mr. Denison moved with a second by Mr. Dixon to appoint Mrs. Cooper to Board of Adjustments. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

- **Drive Thru**

- Council was presented with a quote for demolition of the drive thru at Town Hall.
- The overhang is damaged, rotted and falling apart.
- Council would like to see additional quotes. Staff will reach out to contractors.

- **Wyoming Business Park**

- Mrs. Lamar explained where Planning and Zoning stands on this project. PLUS report was received and Scott Engineering reviewed the presented plans. Planning and Zoning recommended approval of this project.
- Mr. Denison explained that council can sign off on this project or ask for additional conditions.
- Mr. Riemann explained that all approvals had been obtained, entrances to park will remain the same as previously noted on plans, dry ponds will be installed, DPL is doing lighting for park and Mr. Dimondi has contributed funds to the Camden Bypass as requested.
- Mayor Bilbrough questioned the entrance nearest Pine St and questioned the issues this could cause.
- Mr. Riemann explained that they had discussed this with Del-Dot in length and everyone agreed that the proposed entrances were the best case.
- Discussion ensued regarding traffic studies and making roads one way in business park.
- Mr. Dimondi explained Del-DOT's suggestions and advised they were following those suggestions.
- Mr. Dixon asked if building sizes will be the same.
- Mr. Dimondi explained that lots can be combined to comply with the town's rules regarding lot coverage percentage for larger buildings.
- Residents from S. Layton expressed concerns of trucks using S. Layton.
- Mayor Bilbrough stated that there were signs posted on S. Layton. Staff will look at placement of signs and relocate if needed.
- Mr. Denison started a discussion regarding additional rules for S. Layton traffic that would include weight limit and axles restrictions.
- Ms. Johovic expressed concerns over the noise from trucks entering the park from Southern Blvd.
- Mr. Dimondi stated they would work with the town regarding signage.

Mr. Denison moved with a second by Mr. Dixon to approve the site plans for the Wyoming Business Park. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

UNFINISHED BUSINESS

- **Pine Street Demolition**

- Mrs. Lindale advised that she had spoken to Mr. Gomes at DNREC Asbestos Management. Mr. Gomes stated that any town owned building must have asbestos testing before renovations or demolition.
- Mr. Wooleyhand explained the quotes that were received for asbestos testing. Number of samples taken could vary depending on what they find once entering the building.
- Discussion of estimates ensued.

Mr. Denison moved with a second by Mr. Dixon to contract with EnviroSure for asbestos testing of the Pine St. building. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

- **Ordinance #62-21 – Parking of Recreational Vehicles.**
 - Mrs. Lindale read the synopsis for the 1st reading of ordinance.
 - Second reading will be scheduled for January 2022 meeting.

CALENDAR OF EVENTS

- Christmas Lights Contest Ends- Sunday December 19th.
- Town Hall Closed December 24th and 31st.
- Town Council Meeting- Monday January 3rd, 6:30pm.
- Mrs. Lindale advised that a meeting will be scheduled to review playground quotes. Tentative date set for December 21st.

PUBLIC COMMENTS

- Mr. McFann expressed concerns that there has been a lot of theft in town lately.
- Sgt. Baker advised that he has not had any reports of any thefts.
- Mayor Bilbrough advised that the Wyoming Police Department is working on devising a schedule to allow for more coverage.
- Mr. McFann expressed concerns that the town police are not aware of situations in town. He feels that they should be more concerned with what's happening in town rather than just writing tickets.
- Mr. McFann was advised that if DSP handles a complaint in town that the police department is not informed of this situation.
- S. Layton resident asked if they were getting speed bumps.
- Mayor Bilbrough advised that this was not an option and staff was looking into alternative options.

COUNCIL COMMENTS

- Mr. Dixon stated they he rode along with police and felt that the police were pro-active.

Mr. Denison moved with a second by Ms. Johovic to adjourn meeting at 7:40pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council