

Planning & Zoning Meeting Minutes

24 February 2021

Members Present: Tom Lindale, John Willard, Luke Thomas

Council: Doug Denison-Vice Mayor

Town Staff: Roseann Lamar-Town Clerk

Presenters: William DeCoursey, UD IPA Policy Scientist

Attendees: Jim Fennemore, James Sacra

Meeting called to order at 6:34 pm

Pledge of Allegiance

Moment of Silence

Adoption of Agenda: Motion by Luke, Second by John, all in favor

Adoption of Minutes: Motion by Luke, Second by John, all in favor

New Business: Chairperson Appointment Motion made by Luke to appoint Tom second by John all in favor. Mr. Jim Fennemore lot line adjustment, Mr. Fennemore request to move the property line 25.31 feet east from 216 N. Railroad Ave to the primary residence at 213 Lake Drive consolidating both parcels together. Mr. Fennemore stated that this will not affect surrounding neighbors or violate our Land Use and Development Code. Motion made by Luke for Mr. Fennemore to proceed, second by John, all in favor. Delmarva Pole Building-Proposed plot plan Mr. James Sacra presented possible plan for additional office space needed due to they need more room. The business has out grown their needs and needing of additional space. Mr. Doug Denison pointed out for them to reference our Land Use and Development Code as to shading trees, landscaping, & parking stipulations. If they wish to proceed they must take steps with Developmental Plan. Questions were asked in reference to renting out of these offices and the response was that they were for business use.

Comprehensive plan review first draft of plan and make adjustments to any areas that may need to be updated. By next month's meeting should be able to finish up revising draft. Annexation outreach work on annex letters to be sent out to potential residents to bring into town limits.

Old Business: None

Next Regular Meeting: March 24, 2021

Public Comments: None

Adjourn: Meeting adjourned at 8:33 pm Motioned by Luke, Second by John, all in favor