



Town of Wyoming
Council Meeting Minutes
January 4, 2021 6:30 P.M.
Virtual Meeting

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Sergeant Ricky Baker, Town Clerk, Roseann Lamar, Office Manager Michael Wooleyhand and Clerk of Council, Audrey Lindale.

Audience attending: Tom Lindale, Joyce Stockslager and Mike Marasco.

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

- Mayor Bilbrough asked to amend agenda to add personnel matters to executive session.

Mr. Denison moved with a second by Mr. Dixon to approve to agenda with the addition of personnel matters to executive session. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough stated he hoped everyone had a good holiday.

- Mayor Bilbrough stated that council had done a good job closing out year and is excited for the new year.

ADOPTION OF PREVIOUS MEETING MINUTES

- December 7, 2020- Council Meeting
- December 7, 2020- Executive Session

Mr. Denison moved with a second by Mr. Dixon to adopt the meeting minutes as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mr. Kenley Aye. None Opposed. Motion carried.

TREASURER'S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.
- Discussion of upcoming budget meeting- meeting changed to January 21st at 5pm.

Mr. Denison moved with a second from Ms. Johovic to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

POLICE REPORT

- Chief Willey presented December police report to council.
- December saw 202 traffic tickets, 7 arrests, 2 local fugitives and 1 accident.
- Report indicated that there has been an increase in marijuana arrests.
- Mr. Kenley questioned if property and business checks were in the miscellaneous count.
- Chief Willey indicated that they were a separate category now.

FIRE COMPANY REPORT

- None

C/W SEWER & WATER REPORT

- None

PLANNING & ZONING

- Mrs. Lamar advised that last meeting was cancelled due to not having a quorum.
- Planning and Zoning Committee is in need of 2 members.

BUILDING PERMITS

- Building Permit Report for December was provided for review.
- DR Horton submitted a lot of permits for the Greens of Wyoming.
- Mr. Denison asked how many Certificate of Occupancies (COO) has been issued for Schoolview. Mrs. Lamar advised that 3 as of this meeting have been issued.
- Mayor Bilbrough questioned the COO procedure.
- Mrs. Lamar advised that we have to receive a final inspection report from First State Inspections, CWSWA must sign off and any additional inspection fees must be paid before COO is released.

- Mayor Bilbrough stated that we should have a set policy that states there is a 3 day period from final inspection before COO can be released so that we can get all information needed to release it.
- Mr. Wooleyhand and Mrs. Lamar advised that they had changed the language on application to ensure that time is given for all bills and reports to come in.
- Discussion ensued.
- It was recommended that a checklist be added for COO issuance so that builders are aware of the requirements.

CODE ENFORCEMENT

- Council was advised that December saw no violations.
- Public Nuisance at 6 N. Mechanic Street has a deadline of January 10th. Will be on next meeting's agenda.
- Mayor Bilbrough advised that we need a ticket book for code enforcement.

PARK/STREET

- Mr. Kenley advised that new bathrooms bricks have been sealed, roughed electrical is done, drywall ceiling is complete. Stated that bathrooms were due to be done by end of December but weather has delayed progression.
- Mr. Kenley asked about electrical issue with Police Charger. Chief Willey explained situation with car.
- Mr. Kenley advised that we had dirt and mulch ready for when construction in the park is done and Mr. Reed is able to proceed with backfilling.
- Mrs. Lindale advised that we have spoken with Mr. Dimondi and he has agreed to put a stop sign up on the access road to the concrete plant.

PEACH FESTIVAL

- None

NEW BUSINESS

- **R & R Contract for Rental of 1 N. Railroad**
 - A contract was presented to council for the rental of 1 N. Railroad Ave by a photographer.
 - Concern regarding signage was discussed.
 - There is to be no signage on building unless it lines up with existing holes for signage.
 - Council wants language added to contract to states requirements for signage and that landlord had discretion to determine that signage fits character of building.
 - It was also pointed out that the address of building was incorrect.

Mr. Denison moved with a second from Ms. Johovic to approve the contract and allow Mayor to further negotiate contract with language and address change. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- **Police K-9**
 - Mayor Bilbrough advised that Sgt. Baker was a K-9 handler when with the Harrington Police Department.
 - Dog has been released into the ownership of Sgt. Baker.

- Cost of having the K-9 resume duty in Wyoming will consist of:
 - Cage for car - \$7500 to \$8500
 - Chief Willey will negotiate with Harrington to acquire previous cage for around \$5000.
 - Yearly vet visits
 - Food will be provided by town.
- Mayor Bilbrough advised that the fees for vetting and food may be covered by business and resident donations.
- Sgt. Baker advised the dog would visit the vet once or twice a year.
- Dog would be required to attend 20 hours of training a month. 8 hours for narcotics and 12 for patrol training.
- 40 hour certification course yearly which is provided through National Police K-9 Association.
- Sgt. Baker advised council of dog's capabilities:
 - Narcotic drugs- cocaine, heroin and marijuana.
 - Assists in investigations, warrants and car stop.
 - Tracking of criminals.
 - Assist in missing children and elderly.
 - Building searches.
 - Handler protection.
- The K-9 is social and does community events.
- The K-9 has had over \$300,000 in seizures.
- Biggest seizure was 30lbs of marijuana, meth and heroin.
- Assisted in home invasion and apprehension of a murder suspect.
- Mr. Kenley questioned if there was only one handler per dog. Sgt. Baker advised yes that is correct.
- Mr. Denison questioned the retirement of K-9's.
- Sgt. Baker stated it depended on the health of the dog. Stated that most dogs retire around age 10. Dog is currently 7 years old.
- Mr. Kenley expressed concern over older dogs and medical problems.
- Mayor Bilbrough advised that the dog belongs to Sgt. Baker. If the dog were to develop health issues, the dog would retire and Sgt. Baker would be responsible for the medical care.
- Mr. Kenley asked how much the training would cost. Sgt. Baker advised that the monthly training is free and the recertification course would be \$100.
- Mayor Bilbrough clarified that the town would pay for the cage and training including Sgt. Baker's time. Also stated that some businesses and residents have expressed interest in donating for K-9 food and vetting.
- Cage could be paid out of Realty Transfer Tax and staff is looking into grants for K-9's.
- Sgt. Baker advised that fundraising could be done by local businesses and they donate to the town towards the cost.
- Mr. Denison asked if the K-9 was used at other departments would there be a charge? Sgt. Baker explained that no there would be no charge as the monthly training is being provided for free.
- Sgt. Baker stated that potential revenue would come from seizures as the municipality would get a percentage if seizure property were sold.

Mr. Denison moved with a second from Ms. Johovic to allow the Mayor to continue to negotiate or purchase equipment to employ a K-9. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- **SEU**
 - \$3000 moved to start SEU pay.
 - Mayor Bilbrough advised that this program must be self-funded once the initial \$3000 has been used.
 - Discussion ensued.
 - Chief explained written policy for SEU.
 - SEU will include traffic violations like cell phones, seatbelts, failure to stop, speeding, etc.
 - Program will be called TEU.

Mr. Denison moved with a second from Mr. Dixon to start the TEU program in the first pay period in February. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

UNFINISHED BUSINESS

- **Ordinance #54-20 Adoption of Streets**

Mr. Denison moved with a second from Mrs. Johovic to open Public Hearing at 7:56pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Mr. Marasco asked for a synopsis of #54-20.
- Mr. Denison explained the ordinance to Mr. Marasco.
- Mayor Bilbrough asked if there were any comments from the public regarding this ordinance.
- There were none.
- Mr. Dixon pointed out a few misspellings in the ordinance.
- Mrs. Lindale advised that the corrections would be made and date updated to 2021 before being signed.
- Public Hearing was closed at 8:04pm.
- Mrs. Lindale read that synopsis for the 2nd reading.

Mr. Denison moved with a second from Mrs. Johovic to adopt Ordinance #54-20 as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- **Ordinance #55-20- Business License**

- Mayor Bilbrough explained ordinance to Mr. Marasco.
- Mrs. Lindale ready synopsis

Mr. Denison moved with a second from Mr. Dixon to adopt Ordinance #55-20 as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- **Ordinance #56-20**
 - Mayor Bilbrough explained ordinance to Mr. Marasco.
 - Mrs. Lindale read synopsis.

Mr. Denison moved with a second from Ms. Johovic to adopt Ordinance #56-20 as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- **Charter Changes**
 - Discussion ensued regarding the changes made per lawyer’s recommendations.
 - Mr. Denison will work with representatives to get changes made.

Mr. Denison moved with a second from Ms. Johovic to accept changes to charter and move forward with getting charter changed. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- **Greens of Wyoming**
 - Mr. Wooleyhand explained that the town obtained an estimate to put the top coat on the streets.
 - Still working with lawyer regarding the line of credit for the street paving.

CALENDAR OF EVENTS

- CWSWA, 1/12/2021 7 p.m.
- Special Meeting and Budget, 1/20/2021 @ 5 p.m.
 - Moved to 1/21/2021 @5pm
- Planning & Zoning Meeting, 1/27/2021, @ 6:30 p.m.
- Town Council Meeting, 2/1/2021, 6:30 p.m.- virtual.

PUBLIC COMMENTS

- Mr. Marasco stated that the park is looking good with new bathrooms and pavilion.
- Mr. Marasco stated he had some park benches from years ago that Planning and Zoning had purchased for the park. They have been stored in his warehouse and would like to see the town install them in the park.
- Mr. Marasco expressed his approval of the forward thinking of council especially with the K-9 dog.
- Mr. Marasco commended council for being pro-active with updating ordinances.

COUNCIL COMMENTS

- Chief Willey advised that legislation has been drafted to extend police officer’s contracts.

EXECUTIVE SESSION

Mr. Denison moved with a second from Ms. Johovic to enter executive session at 8:31pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

Mr. Denison moved and was seconded by Ms. Johovic to adjourn meeting from executive session as no one was in regular session at 9:30pm. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council