



Town of Wyoming
Council Meeting Minutes
December 7, 2020, 6:30 P.M.
Virtual Meeting

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic- arrived at 6:44pm: and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Town Clerk, Roseann Lamar, Office Manager Michael Wooleyhand and Clerk of Council, Audrey Lindale.

Audience attending: Tom Lindale, Judy Sylvester, Lisa Dawson.

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

- Mayor Bilbrough asked to amend agenda to add employee discipline to executive session.

Mr. Denison moved with a second by Mr. Dixon to approve to agenda with the addition of employee discipline to executive session. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Mr. Kenley, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough advised that Town Hall staff and Police Department are unpacked and settled into new building.

- Mayor advised that Holiday Lights Contest started Saturday with 34 registered homes. Had a good turnout for voting over past weekend.
- WBOC provided some positive press with an interview and article for the Holiday Lights Contest.

ADOPTION OF PREVIOUS MEETING MINUTES

- October 29, 2020- Budget Meeting
- November 2, 202- Council Meeting
- November 2, 2020- Executive Session

Mr. Denison moved with a second by Mr. Dixon to adopt the meeting minutes with the correction that Mr. Denison did not meet with R&R Realty . Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Mr. Kenley Aye. None Opposed. Motion carried.

TREASURER'S REPORT

- Mr. Dixon stated that he enjoyed the lights around town and hopes that next year we can expand.
- Mr. Dixon suggested a committee to head the event next year.
- Mr. Dixon presented the treasurer's report to council.
- Mr. Kenley questioned if the funds set aside from outside jobs were used for the recent repairs to the police vehicles: seatbelt, battery replaced, brakes and rotors. It was advised that the police have not done jobs outside jurisdiction since last summer due to Covid.
- Mayor Bilbrough clarified what activities would contribute to the vehicle maintenance line in the budget.
- Mr. Wooleyhand advised that he would send via email a more detailed profit and loss report to council per Mr. Kenley's request.

*****Ms. Johovic arrived at 6:44pm*******

- Chief Willey advised that money had been put aside from outside jobs in the past for vehicle maintenance.

Mr. Denison moved with a second from Mr. Kenley to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

POLICE REPORT

- Chief Willey presented October and November Police Reports.
- Mr. Denison questioned increase in numbers.
- Chief Willey explained that the additional officers hired allowed Wyoming Police Department to respond to more complaints.
- Chief Willey also contributed higher numbers to Covid lockdowns.
- Chief Willey advised that a new protocol to protect officers due to increase in Covid cases.
- Mayor Bilbrough advised that he rode along with Sgt. Baker. Mayor stated that Sgt. Baker is a great addition to the police force and that he is pro-active with policing.
- Chief Willey advised that Ptlm Pridgen will remain with only one officer to cut down Covid infection risk to whole staff.
- Mr. Denison clarified that the increase in numbers means an increase in policing rather than an increase in complaints.

- Mr. Kenley asked if residential checks were part of the complaints number.
- Chief Willey advised yes residential and business checks were included in the complaint numbers.
- Mr. Kenley asked if council could be presented with property and business checks could be a separate number when presented.

FIRE COMPANY REPORT

- None

C/W SEWER & WATER REPORT

- None

PLANNING & ZONING

- Mrs. Lamar advised that they are currently working on the comprehensive plan maps and it's going well.
- Council was advised that Mrs. Greene will be resigning due to a lack of time to commit.
- Question was asked if meetings were held in person. Mrs. Lamar advised that they will continue to hold in person unless conditions change.
- Mrs. Lamar advised that committee should have something to present to council in January or February.
- Mr. Kenley asked if annexation was talked about for the plan. Mrs. Lamar advised that it was discussed.
- Mr. Denison stated that putting annexation in the comprehensive plan does not necessarily mean it's going to happen. You are planning for possible future annexations.

BUILDING PERMITS

- Building Permit Report for November provided for review.
- November was mostly fence permits.
- Mrs. Lamar advised that we did receive 28 permits from new builder in the Greens of Wyoming.

CODE ENFORCEMENT

- Council was advised that October and November did not see many violations.
- Council was advised that there has been one continuous violator which will be addressed later in the agenda.

PARK/STREET

- Mr. Kenley stated that leave clean up at Wyoming Park continues.
- Trees have been planted.
- Bathrooms are almost complete and should be completed by end of year.
- Pavilion will get electric once it is turned back on to the park.
- Maintenance Dump Truck has a leak and will be going out to shop soon.
- New light bar for maintenance truck came in to replace the damaged one that was installed. Looks like installation was the issue.
- Mr. Denison stated it was good to see the street sweeper around town. Questioned if we had heard back from DelDOT regarding their street sweeping schedule.
- Mr. Wooleyhand reached out to DelDOT to inquire about their schedule. They sweep and mow grass twice a year in this area. We will try to coordinate our sweeping with their schedule.

- Ms. Johovic stated that Southern Blvd had been very busy lately with cars coming out of the access road that leads to concrete plant. States that cars do not stop and just come out onto Southern Blvd without stopping.
- Council was advised that we will confirm ownership of this access road and talk with owner to possibly putting up a stop sign.

PEACH FESTIVAL

- None

NEW BUSINESS

- Ordinance #56-20- Grass and Weeds
 - Council was presented with new ordinance with requested changes.
 - Mrs. Lindale ready synopsis for 1st reading of Ordinance #56-20- Grass and Weeds.

Mr. Denison moved with a second from Ms. Johovic to approve the first reading of Ordinance #56-20. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Ordinance #57-20 – Noise
 - Council was presented with Ordinance #57-20.
 - Mayor Bilbrough recommended that in section 7(b), we remove subsections 1,2 and 3 as it limits police when they can enforce ordinance.
 - Mayor Bilbrough stating removing the hour restrictions will leave it up to the police department's discretion.
 - Discussion ensued regarding hours set forth in proposed ordinance.
 - Council felt that section 7(b) should be removed so that it would not limit the police department from enforcement.
 - Ordinance will be sent back to lawyer for changes.
- Charter Changes
 - Council was presented with current proposed changes as well as suggested changes by lawyer.
 - Discussion ensued regarding these changes and council agreed that all changes should be made.
 - Charter changes will be tabled until January 2021.
- Public Nuisance- 6 N. Mechanic St.
 - Council was presented with letters, photos and information regarding the property at 6 N. Mechanic St.
 - Mr. Kenley questioned whether or not our clean-up efforts would be met with hostility if the town enforced the ordinance.
 - Resolution to declare 6 N. Mechanic Street a public nuisance was read by Mrs. Lindale.

Mr. Denison moved with a second from Mr. Dixon to approve the presented resolution declaring 6 N. Mechanic Street a public nuisance. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Greens of Wyoming Liens
 - Mr. Wooleyhand explained the situation with the roads and liens.
 - D.R. Horton has purchased 58 lots on streets that have not been bonded.
 - Town acceptance of streets requires bonding.
 - Builder (D.R. Horton) will issue a line of credit in the amount of \$200,000 in lieu of bonding.
 - We cannot go backwards and requires streets that have already been completed to be bonded. However the town does not have to accept the streets.
 - Per lawyer advisement, no Certificate of Occupancies should be issued for any street that is not bonded until an agreement is in place.
 - Discussion of lots owned by Chetty that may cause problems in the future.
 - There are a total of 12 streets in development. The letter of credit will cover 9 of those streets.
 - Mr. Dixon asked who is responsible for other 3 streets.
 - Discussion ensued regarding the buildings and Albert Salem who is ultimately responsible for the development.
- Enforcement of fines
 - Discussion ensued on how other towns enforce fines.
 - Mayor Bilbrough advised that we would need a ticket book for ordinances that have not been updated.
 - Chief Willey will get code enforcement officer Dave Reed into the DELJIS system.

UNFINISHED BUSINESS

- None

CALENDAR OF EVENTS

- Planning & Zoning Meeting, 12/16/2020, @ 6:30 p.m
- Town Council Meeting, 1/4/2020, 6:30 p.m- virtual.
- Special Meeting to be set for 1/20/2020 @ 5:30pm

PUBLIC COMMENTS

None

COUNCIL COMMENTS

- Mayor Bilbrough thanked the Town Hall staff for their work on the Holiday Light Contest.

EXECUTIVE SESSION

Mr. Denison moved with a second from Ms. Johovic to enter executive session at 7:54pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

Mr. Denison moved and was seconded by Ms. Johovic to adjourn from executive session to Council Meeting at 8:38pm. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

Executive Session Motions

Mr. Denison moved and was seconded by Ms. Johovic to accept the personnel compensation discussed. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

Mr. Denison moved and was seconded by Ms. Johovic to accept the offer of vision coverage for staff members. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

Mr. Denison moved and was seconded by Ms. Johovic to adjourn meeting at 8:40pm. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council