



Town of Wyoming
Council Meeting Minutes
October 5, 2020, 6:30 P.M.
Virtual Meeting

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic; and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Town Clerk, Roseann Lamar, Office Manager Michael Wooleyhand and Clerk of Council, Audrey Lindale.

Audience attending: Tom Lindale, Judy Sylvester, Joyce Stockslager and John Paradee.

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

Mr. Denison moved with a second by Ms. Johovic to approve to agenda as published. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough advised that the final inspection was to happen within the next week on the new building. Once this is done, we can get started on the moving process.

ADOPTION OF PREVIOUS MEETING MINUTES

- September 14, 2020, Council Meeting
 - September 28, 2020, Council Meeting
- Ms. Johovic asked for clarification on the terms of a contract with a realtor. Mr. Wooleyhand responded to answer Ms. Johovic's questions.

Mr. Denison moved with a second by Ms. Johovic to adopt the meeting August 3rd minutes as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic, and Mr. Kenley Aye. None Opposed. Motion carried.

TREASURER'S REPORT

- Mr. Dixon presented the Treasurer's Report including Balances, Profit & Loss, Check Register for review.

Mr. Denison moved with a second from Ms. Johovic to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Mr. Kenley asked about the status of the financial audit. Mr. Wooleyhand advised that the auditors had asked for information regarding payroll. Information was sent and we are awaiting further communication.

POLICE REPORT

- Chief Willey presented the September police report.
- Chief Willey advised that there was an increase in traffic tickets and complaints this past month.
- David Pridgen III should be done with FTO the second week in December.
- Mr. Kenley asked if we had 24 hour coverage.
- Mr. Kenley was advised that we have 7 day coverage but not 24 hours due to one officer being on FTO.

FIRE COMPANY REPORT

- None

C/W SEWER & WATER REPORT

- No reports

PLANNING & ZONING

- Committee worked on zoning maps at last meeting.
- Council was advised that there would be further discussion regarding possible adding additional zoning.
- Mr. Denison asked how meeting in person went. Mrs. Lamar stated that it went well and the next meeting will be done in person as well.

BUILDING PERMITS

- Building Permit Report for September provided for review.
- Ms. Lamar advised that we have had 4 new building permits this past month.

- Mr. Denison questioned about the Certificate of Occupancy on the Schoolview homes. Ms. Lamar advised that not all of them have been issued yet for the previous permits.

CODE ENFORCEMENT

- Report given and reviewed.
- Mrs. Lindale advised council that pictures were being taken of clean up at N. Mechanic and send a letter to remind them of deadline.
- Council was advised that another car was set to be tagged for towing on Filbert.

PARK/STREET

- Mr. Kenley stated that fall clean-up was in progress.
- Council was advised that brick work from accident at Stokes Square was complete.
- Concrete has been poured for the new pavilion.
- Playground inspection is being rescheduled until after construction is done in the park.
- Mr. Kenley advised that the lawn mower engine blew up this past week.
- Mr. Kenley questioned quotes for a new one. Mrs. Lindale that there is a limited number of dealers in the areas and we have 2 quotes- one from a dealer and one direct from the website.

PEACH FESTIVAL

- None

NEW BUSINESS

- Christmas/Holiday Decoration Contest
 - Mayor Bilbrough and Mr. Wooleyhand met with Mayor Torres and Mr. Stewart from Camden to discuss hosting an event together.
 - A map will be created to show where all registered participating houses are located.
 - Registration period will be 11/1-11/30 with voting taking place 12/5-12/13. Details regarding voting still in discussion.
 - Camden and Wyoming businesses will be asked for donation for prizes.
 - Discussion of a trophy for the winning town of overall best decorations to keep until the next year.
 - Plan is to have a parade next year starting in Camden and ending in Wyoming with winner being announced at end of parade.
- Maintenance Sprayer
 - Tabled as funds will need to be re-routed to purchase a lawn mower.
- Lawn Mower
 - Mayor Bilbrough advised that engine on lawn mower blew up. It had been going through a quart of oil a week.
 - Price to replace engine would be approximately \$3500.
 - Mr. Dixon asked Mr. Bilbrough if he had talked to his brother who works in the industry about what he advises.
 - Advised that mower has 500 hours on it and that generally other things start to go wrong within the 500-600 hour range.
 - Mr. Bilbrough advised that he did seek guidance and it was advised to replace mower as stated before other things are going to start going wrong causing high repair bills.

- Mr. Dixon questioned whether or not a mower needs to be purchased immediately. It was advised that it does, due to the grass needing to be cut once more depending on weather.
- Mayor Bilbrough wanted to state for the record that his brother is a mechanic in the industry not a salesperson.
- Discussion regarding service records ensued. It was recommended that maintenance log all services done in the future.
- Mr. Denison inquired about a trade in value for the old mower. Mayor Bilbrough advised that they would not give price until seen.
- Council was advised of amount received from the sale of the trucks.

Mr. Denison moved with a second from Mr. Dixon to purchase a 52" 3000 series mower from Burke's Equipment for the amount of \$8600 minus any trade in offer. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Supplemental Tax Bills
 - Mayor Bilbrough explained why this was necessary for the town. He explained that properties are sold and taxes are based on land value only. Kent County reassesses property and sends a supplemental tax bill for the current tax year. However the reassessed value does not get reported to the town until the following tax year.
 - Discussion ensued regarding missed revenue.
 - Council was advised that legally we can send supplemental tax bills as we currently mirror Kent County.
 - Questions arose of whether or not the charter would need to be changed before we could send these supplemental bills.
 - Will seek further guidance from town solicitor.

Mr. Denison moved and was seconded by Ms. Johovic to move into the Public Hearing for Ordinance #53-20. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

- Ordinance #53-20 Clarification of Conditional Use
 - Mr. Dixon asked for clarification of what took place last meeting as he lost his internet connection.
 - Mr. Denison summarized for Mr. Dixon.
 - Mayor Bilbrough asked for any comments regarding Ordinance #53-20 Clarification of Conditional Use.
 - No comments by public participants.

Mr. Denison moved and was seconded by Ms. Johovic to adopt Ordinance #53-20 Clarification of Conditional Use. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

- Mr. Denison thanked the attorney for their work on this ordinance so that the town can move forward with having control over conditional uses.
- Mr. Kenley asked about expiration of conditional uses.
- Mr. Denison explained that there is no expiration except when conditional use holder fails to meet conditions or there has been a 6 month lapse in use.

UNFINISHED BUSINESS

- Town Hall Status
 - Mayor Bilbrough had existing green exit signs removed.
 - Mr. Kenley questioned whether or not we are going to replace them. Discussion ensued.
 - Town Hall sign will be going up the week of 10/12 weather permitting.
 - Final Inspection to be done later in the week.
- Status Update on businesses impacted by State of Emergency
 - State of Emergency has been extended and no changes have been made at this time.

CALENDAR OF EVENTS

- Planning & Zoning Meeting, 10/28/2020, @ 6:30 p.m.- Camden Wyoming Fire
- Council Budget Workshop 10/29/2020 @ 5pm virtual
- Board of Adjustments Public Hearing 10/23/2020 @6pm- virtual
- Town Council Meeting, 11/02/2020, 6:30 p.m.- virtual.

PUBLIC COMMENTS

None

COUNCIL COMMENTS

- Halloween discussion ensued.
- Mayor Bilbrough thanked town staff for keeping things moving forward and making progress.

EXECUTIVE SESSION

None

Mr. Denison moved and was seconded by Ms. Johovic to adjourn meeting at 7:48 p.m. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council