



Town of Wyoming  
Council Meeting Minutes  
Wyoming Municipal Building  
August 3, 2020, 6:30 P.M.  
Virtual Meeting

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic: and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Town Clerk, Roseann Lamar: and Clerk of Council, Audrey Lindale.

Audience attending: Tom Lindale, Mike Marasco, Judy Sylvester, Emily Lythe and Lisa Fulcher.

**ADOPTION OF AGENDA**

*Mr. Denison moved with a second by Ms. Johovic to approve to agenda as published. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

**EXECUTIVE SESSION**

*Mr. Denison moved with a second by Ms. Johovic to move into executive session at 6:33pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

## PUBLIC COMMENTS

- None

## ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough announced that painting inside and flooring are done. Outside Pine St. ramp is close to being done for final inspection. There are problems with roof which will be discussed and addressed later in meeting.

## CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

## ADOPTION OF PREVIOUS MEETING MINUTES

- June 15, 2020, Assessment Appeals/Sr. Citizen, Veteran and Disability Exemptions/Tax Rate and Budget Workshop
- June 15, 2020 Executive Session
- July 6, 2020 Council Meeting Minutes
- July 6, 2020 Executive Session Minutes

*Mr. Denison moved with a second by Ms. Johovic to adopt the meeting minutes as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic, and Mr. Kenley Aye. None Opposed. Motion carried.*

## TREASURER’S REPORT

- Mr. Dixon presented the Treasure’s Report Balances, Profit & Loss, Check Register for review.

*Mr. Denison moved with a second from Ms. Johovic to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Willey presented the July police report.
- Decrease in fugitives, accidents and criminal arrests from prior month.
- Increase in traffic violations from prior month.
- Chief Willey is currently investigating a death and a child abuse case.
- WPD responded to 2 psychiatric incidents.
- Oral Boards for certified officers was held on August 25<sup>th</sup>. Top 3 were picked and will start background checks.

## FIRE COMPANY REPORT

- Fire Report for June 2020 EMS was presented in written form to council.

## C/W SEWER & WATER REPORT

- No reports

## PLANNING & ZONING

- Comprehensive Plan- training held by U of D at July 29<sup>th</sup> Planning and Zoning meeting.
- Advised that there is a request to split property at 42 S. Mechanic Street.

## BUILDING PERMITS

- Building Permit Report for July provided for review.
- Report shows that there were 11 new permits issued.
- Discussion ensued regarding procedure for code enforcement and ticketing. Will be discussed further in special meetings regarding ordinances.

## CODE ENFORCEMENT

- Report given and reviewed.

## PARK/STREET

- Mr. Kenley stated they we are requesting funding for paving of E. & W. Third Street as well as Front St. Stated this would be a fall project. Still awaiting responses from representatives.
- Dave Reed has been clearing storm drains in preparation for upcoming Hurricane.
- Park maintenance has been kept up with mowing and mulching.
- Mr. Kenley advised that the maintenance department is in need of a sprayer for weeds along the road throughout town. Stated that we currently have a 3 gallon one that does not go far and needs to be refilled often. Discussion ensued and more information will be gathered for the next council meeting.
- Questions were asked regarding accident with water town building on the corner of Southern Blvd and Camden Wyoming Ave. Mrs. Lindale advised that insurance company had been contacted to open claim. Advised council that we were waiting for police report and estimates for repairs.

## PEACH FESTIVAL

- Peach Festival was cancelled as Governor did not approve plan for this event to still be held.
- Ms. Johovic advised that they had donations from businesses and may pursue an online raffle to raise funds for committee rather than return donations. Will discuss with Peach Festival Committee.
- Mrs. Lindale advised that all refunds for booth rentals have been mailed out.
- Ms. Johovic advised that the committee would be discussing alternatives way to hold festival next year in the event of another pandemic,

## NEW BUSINESS

- Mural
  - Discussion ensued regarding artist proposed murals.
    - Recommended that more historical buildings be added.
    - Ledge to sit on.
    - Add the front of a train engine.
    - Chief recommended a local guy who could make a bench out of an actual truck bed for sitting.
- Mr. Denison will take suggestions back to artist for further discussion.

- Mr. Marasco stated he had old photos of local canneries that could be incorporated in mural.

\*\*\*Kyle Dixon left meeting at 7:39pm due to weather in SC where he was currently vacationing\*\*\*\*

- Echeverri Buyout
  - A bill for \$27,000 (+) was submitted to the Town of Camden.
  - Camden disputed charges such as pension and health benefits.
  - Camden countered with \$23,061.66.
  - Mayor Bilbrough advised that he had been talking with legislators to get laws to clarify what is included in buyouts such as this. Advised everyone to contact their legislators.
  - Advised by lawyer that it would cost more to pursue legal action than the difference Wyoming had asked for in buyout amount.

*Mr. Kenley moved with a second from Ms. Johovic to accept counter offer of \$23,061.66. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Wyoming Community Yard Sale
  - Discussion ensued.
  - Council advised that we would not promote a community wide yard sale due to Covid-19.

## UNFINISHED BUSINESS

- Town Hall Status
  - Mayor Bilbrough advised that due to recent heavy rain, the roof showed some leaks that needed to be addressed.
  - Mayor Bilbrough walked through with John Graham from Bayside Roofing who pointed out all the issue he was able to find that would cause further problems with leaking.
    - Mr. Graham suggested coating rubber with rubber sealant and fixing little things like missing shingles, caulking issues and flashing.
  - Discussion ensued regarding a budget that Mr. Graham would work within to fix all priority issues with the roof.
  - Mr. Kenley recommended that we have a written contract before any work was to start detailing the priority of what things were to be fixed.

*Mr. Denison moved with a second from Ms. Johovic to contract with John Graham for roof repairs with a \$20,000 budget. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Council Table
  - Discussion ensued regarding current design of council table. Council agrees that it does not fit space and needs to be redesigned.
  - Miller’s Woodworking had estimated a maximum cost of \$2000 to change table shape to an “L” design.

*Mr. Denison moved with a second from Ms. Johovic to have the council table redesigned into an “L” shape within a budget of \$2,000. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Letter/Marking of new maintenance truck
  - Discussion ensued regarding price estimates that were presented.
  - Clarification that the doors would have only the town seal and the tailgate of the Ram would have lettering “Town of Wyoming” on tailgate.

*Mr. Denison moved with a second from Ms. Johovic to enter into a contract with Delaware Sign Shop for Lettering/Marking of the town maintenance vehicles. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Maintenance Trailer
  - Estimates for new trailers were presented.
  - Estimate for repairing current trailer was presented.

*Mr. Denison moved with a second from Mr. Kenley to have the current trailer repaired by Mr. Coblenz. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Police Phones
  - Discussion ensued regarding pricing and purpose of this service.
  - T-Mobile offers free service but must bring your own unlocked phone or purchase a T-Mobile phone.

*Mr. Denison moved with a second from Ms. Johovic to enter into a contract with T-Mobile and purchase a modestly priced phone. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Mass Alert Systems
  - Comparison chart was presented and discussion ensued.
  - Clarified that Civic Ready would waive all set up fees, 60 day no risk trail and ½ price for the first year.

*Mr. Denison moved with a second from Ms. Johovic to enter into a contract with Civic Ready for a mass alert system. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Pavilion Contractor
  - Discussion ensued clarifications on additional cost and colors of roofing material.

*Mr. Denison moved with a second from Ms. Johovic to enter into a contract with The Amish Tradesmen to construct the pavilion with brown metal roofing. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Park Reservations
  - Ms. Johovic explained her proposed changes regarding pavilion reservation.
  - Residents of Wyoming will pay a cheaper cost than out of town renters.
  - Set time slots with time changes to accommodate for earlier sunset in the fall.
  - Discussion ensued regarding proposed changes, clean up issues and the possibility of requiring a refundable deposit.
  - New price changes will take effect for any reservations after September 1.
  - Discussion ensued regarding possible hiring a part time person for weekend park duties. Will discuss at a later date if needed.

*Mr. Denison moved with a second from Mr. Kenley to accept new park reservation changes in pricing and time slots. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Status Update on businesses impacted by State of Emergency
  - State of Emergency has been extended and no changes have been made at this time.

## CALENDAR OF EVENTS

- Planning & Zoning Meeting, 08/26/2020, @ 6:30 p.m.
- Town Council Meeting, 09/14/2020, 6:30 p.m.
  - Council will start scheduling a second meeting every other month to address changes to current ordinances. Will set up one near end of September to include lawyer's presence.

## PUBLIC COMMENTS

- Mr. Marasco commented that the transparency and communication among council is much better since new mayor has taken over.
- Lisa Fulcher questioned the situation with the roof and questioned which contractor was doing the work.
- Mr. Bilbrough explained that the problems with the roof and stated that Bayside roofing (John Graham) will be doing the work.
- Lisa Fulcher also commented on the sidewalks being sprayed on New Burton Rd.

## COUNCIL COMMENTS

- Mayor Bilbrough thanked Town of Wyoming staff for the great job they have been doing.
- Mayor Bilbrough welcomed Michael Wooleyhand as the newest member to the Town of Wyoming office staff.

*Mr. Denison moved and was seconded by Mrs. Johovic to move into Executive Session at 9:29 p.m. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

Council returned to regular session at 9:43 p.m.

*Mr. Denison moved and was seconded by Ms. Johovic to adjourn meeting at 9:43 p.m. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council