



Town of Wyoming  
Council Meeting Minutes  
Wyoming Municipal Building  
July 6, 2020, 6:30 P.M.  
Virtual Meeting

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic; and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Town Clerk, Roseann Lamar; and Clerk of Council, Audrey Lindale.

Audience attending: Joyce Stockslager, Tom Lindale, Mike Marasco, John Willard, John Paradee, Judy Sylvester and Lisa Fulcher.

**PUBLIC COMMENTS**

- None

**ADOPTION OF AGENDA**

*Mr. Denison moved with a second by Ms. Johovic to approve to agenda as published. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

## ANNOUNCEMENTS – GOOD NEWS

- Hogs & Heros presentation delayed until in person meetings can occur.
- Mayor Bilbrough advised that it was July and we are closer to moving into the new building.

## CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

## ADOPTION OF PREVIOUS MEETING MINUTES

- June 1, 2020, Council Meeting
- June 1, 2020, Executive Session
- June 15, 2020,  
Assessment Appeals/Sr. Citizen, Veteran and Disability Exemptions/Tax Rate and  
Budget Workshop- *minutes unavailable for review*

*Ms. Johovic moved with a second by Mr. Denison to adopt the minutes for June 1, 2020 meeting as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic, and Mr. Kenley Aye. None Opposed. Motion carried.*

## TREASURER’S REPORT

- Mr. Dixon presented the Treasure’s Report Balances, Profit & Loss, Check Register and Delinquent Taxes for review.

*Mr. Denison moved with a second from Ms. Johovic to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Willey presented the June report.
- Less traffic accidents and arrest from prior month.
- 5 minute recess was called as Councilman Kenley lost sound.
- Mr. Kenley questioned the recent break-ins that have occurred and Delaware State Police (DSP) responded. Does WPD get notified? Has WPD contacted victims?
- Chief Willey responded that WPD is notified but investigation is handled by DSP therefore no contact needs to be made.

## FIRE COMPANY REPORT

- Fire Reports were given in written form for March, April and June.

## C/W SEWER & WATER REPORT

- No reports

## PLANNING & ZONING

- Comprehensive Plan- training will begin at next Planning and Zoning meeting by the U of D.

- Conditional Use Status Update- Rice Court.
  - Mr. Denison advised that guidance had been sought from town solicitor regarding this conditional use.
  - John Willard advised that HOA will not approve. Discussion ensued.
  - Mr. Kenley stated that there are houses being rented without landlord licenses in his community.
  - Council was advised that letters are sent to potential landlords but all do not respond.

*Mr. Denison moved with a second from Mr. Dixon to accept the conditional use if HOA approves. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

## BUILDING PERMITS

- Building Permit Report for June provided for review.
- Mrs. Lamar advised that there is no new construction but lots of fencing permits.
- Mr. Kenley wants to know what is being done when residents do not get permits for such things as fences and they are done over a weekend.
- Discussion ensued with Mrs. Lamar explaining the procedures we have been using.
- Mr. Denison and Mayor Bilbrough will contact lawyer regarding course of action that can be taken if permit letters are not responded to.

## CODE ENFORCEMENT

- Report given and reviewed.
- Unresolved violations were discussed.
- Mr. Willard offered to assist resident who was having health issues and unable to remove stone from road.
- Advised Mr. Willard, I would contact resident and give them his contact information.

## PARK/STREET

- Mr. Kenley stated they we are requesting funding for paving of E. & W. Third Street as well as Front St. Stated this would be a fall project.
- S. Layton alley was cleaned up. Debris was from a resident trimming and putting waste in alley.
- Mr. Kenley stated that the maintenance department is in need of a new trailer. Mayor Bilbrough recommended getting estimates for a new trailer and also to fix the current one.
- Maintenance department has also requested a larger sprayer for weeds. Estimates will be gathered.
- Mayor Bilbrough stated the weeds at the bank were very tall near the rear of the building. Advised that maintenance department would be informed to take care of them.
- Ms. Johovic questioned sidewalk where gas company has replaced pipes and had not fixed sidewalk. Mayor Bilbrough stated that the gas company should be replacing the sidewalk. Mrs. Lindale advised that she would reach out to gas company to inquire about why this has not been taken care of yet.

## PEACH FESTIVAL

- Ms. Johovic advised that planning is still happening. They are planning for a scaled back version.
- The committee is awaiting a response for the plan submitted to the Governor for approval.
- Discussion ensued regarding Covid safety during the festival and how to enforce the governor's guidelines.

## NEW BUSINESS

- Board of Adjustments Re-appointment- Lawaun Parham

*Mr. Denison moved with a second from Ms. Johovic to reappoint Mrs. Parham to the Board of Adjustments. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Board of Adjustments Letter(s) of Interest
  - Letter of Interest for Emily Greene was presented.

*Mr. Denison moved with a second from Mr. Dixon to appoint Mrs. Greene to the Board of Adjustments. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Planning and Zoning Letter(s) of Interest
  - This was voted on at Budget Meeting on 6/15/2020

- Special Events Committee Letter(s) of Interest
  - Emily Greene

*Mr. Denison moved with a second from Ms. Johovic to appoint Mrs. Greene to the Special Events Committee. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Mike Marasco

*Mr. Denison moved with a second from Mr. Dixon to appoint Mr. Marasco to the Special Events Committee. Mayor Bilbrough, Mr. Denison, Mr. Dixon and Mrs. Johovic, Aye. Mr. Kenley not voting. None opposed. Motion carried.*

- Tracy Johovic

*Mr. Denison moved with a second from Mr. Dixon to appoint Ms. Johovic to the Special Events Committee. Mayor Bilbrough, Mr. Denison, Mr. Dixon and Mr. Kenley, Aye. Ms. Johovic not voting. None opposed. Motion carried.*

- Economic Development Committee Letter(s) of Interest
  - Mike Marasco

*Mr. Denison moved with a second from Mr. Dixon to appoint Mr. Marasco to the Economic Development Committee. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. Mr. Kenley not voting. None opposed. Motion carried.*

- Emily Greene

*Mr. Denison moved with a second from Mr. Dixon to appoint Mrs. Greene to the Economic Development Committee. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mr. Kenley and Mrs. Johovic, Aye. None opposed. Motion carried.*

- Tracy Johovic

*Mr. Denison moved with a second from Mr. Dixon to appoint Ms. Johovic to the Economic Development Committee. Mayor Bilbrough, Mr. Denison, Mr. Dixon and Mr. Kenley, Aye. Ms. Johovic not voting. None opposed. Motion carried.*

- Discussion ensued regarding Chief Willey participating in committee but not being an actual member.
- Letter/Marking of new maintenance truck
  - Discussion ensued regarding what is wanted for marking the new maintenance truck. It was decided that the Town Seal was to be used along with wording “Town of Wyoming”.
  - Mayor Bilbrough recommended getting at least 3 quotes.
- Police Phones
  - Discussion ensued regarding information from T-mobile and Verizon.
  - Questioned whether or not phone through T-mobile was free or if we had to purchase a phone. Mrs. Lindale indicated she would follow up for more information.
- Mass Alert Systems
  - Discussion ensued regarding the companies for this alert system. It was indicated that all systems do that same thing and the only difference is price.
  - Council asked that all information be broke down and represented.
- Newsletter
  - Discussion ensued regarding whether newsletter will remain online only or delivery will restart.
  - Newsletter will remain electronic on a monthly basis and hard copies available at the office for those who wish to have it in print.

- Pavilion Contractor
  - Discussion ensued regarding contractor bids and what they offered.
  - Council asked for samples of roof colors. Mrs. Lindale will reach out for samples.
- Park Reservations
  - Discuss ensued regarding time slots and pricing.
  - Different prices for residents vs non-residents.
  - Time restriction of 4 hours per reservation with an hour gap between.
  - Ms. Johovic will formulate a proposal of time slots and pricing to present at next meeting.

## UNFINISHED BUSINESS

- Inventory Reporting Status
  - Inventory has been completed and entered into a spreadsheet.
- Town Hall Status
  - Mayor Bilbrough gave updated stating that we were waiting on flooring and some final painting after flooring is done
  - Mayor Bilbrough advised that he had spoken to attorney regarding timeline. Attorney advised that payment be held until job was done.
  - Letter was mailed to Marsh Construction.
- Status Update on businesses impacted by State of Emergency
  - State of Emergency has been extended and no changes have been made at this time.

## CALENDAR OF EVENTS

- Peach Festival 7/15/2020 @ 7pm location TBA
- Planning & Zoning Meeting, 07/22/2020, @ 6:30 p.m., location TBA
- Peach Festival 8/1/2020, 9-3pm
- Town Council Meeting, 08/03/2020, 6:30 p.m.
  - Council meeting will be moved to August 10<sup>th</sup> to allow time for Peach Festival clean-up.
  - September meeting will be moved as well due to Labor Day holiday.

## PUBLIC COMMENTS

- Lisa Fulcher is concerned and frustrated that we only have 1 police officer.
- Mayor Bilbrough explained the situation that led to only have one officer and stated that we have one in academy and interviews will be taking place to hopefully hire a certified officer very soon.
- Mrs. Fulcher also addressed concern about the Peach Festival being held during the Covid pandemic.
- Randy Richardson stated that the street near his home on Southern Blvd is dirty and the drains were clogged.

- Mr. Kenley advised that maintenance tries to stay on top of keeping drains cleared however it is also residents responsibility to keep grass and debris from their yards out of the road.
- Mr. Richardson was also advised that his street is not a town maintained road and that complaints can be made to Del-dot via the website.

#### COUNCIL COMMENTS

- None

*Mr. Denison moved and was seconded by Mrs. Johovic to move into Executive Session at 9:12 p.m. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

Council returned to regular session at 10:02 p.m.

*Mr. Denison moved and was seconded by Ms. Johovic to adjourn meeting at 10:02 p.m. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council