



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building
June 1, 2020, 6:30 P.M.
Virtual Meeting

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic; and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Town Clerk, Roseann Lamar; and Clerk of Council, Audrey Lindale.

Audience attending: Joyce Stockslager, Donna Mason, Tom Lindale, Mike Marasco, Seth Greenberg, John Willard, Luke Thomas, John Paradee, Deborah Miller, Judy Sylvester and Emily Greene.

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

Mr. Denison moved with a second by Ms. Johovic to approve to agenda as published. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- None

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- May 4, 2020, Reorganization Meeting
- May 4, 2020, Council Meeting
- May 4, 2020, Executive Session
- May 13, 2020, Budget Workshop

Mr. Denison moved with a second by Mr. Dixon to adopt all of the minutes as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic, and Mr. Kenley Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented the Treasure’s Report Balances, Profit & Loss, Check Register and Delinquent Taxes for review.

Mr. Denison moved with a second from Ms. Johovic to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

POLICE REPORT

- Chief Willey presented the May report.
- Chief Willey stated that they have increased traffic stops.
- Criminal Justice Council Grant to cover expenses incurred due to Covid-19. Grant will be at total of \$8000 paid over a 2 year time period. It is a reimbursement grant- expenses submitted for reimbursement.
- Mr. Denison questioned what is considered eligible expenses under this grant.
- Chief Willey explained that it would cover Overtime, police equipment and Personal Protection Equipment needed due to Covid-19.
- Mayor Bilbrough advised that he did a ride-a-long with the Chief and wanted to thank the Chief for the good work that he is doing that was observed while riding along.

FIRE COMPANY REPORT

- No one present and no report sent.

C/W SEWER & WATER REPORT

- Virtual Meeting to be held June 9th.
- Water leak on N. Layton scheduled for 6/9/2020.
- E. Third St- awaiting approval from Office Drinking Water for contractor to proceed with completing service line renewals to curb stop.

PLANNING & ZONING

- No meeting held in May- no quorum.
- New meeting scheduled for 6/10/2020 @ 6:30pm.
- John Willard advised that the by-laws for Wyoming Mills allows single dwellings only. Discussion ensued. Will contact lawyer regarding by-laws vs town ordinances.
- John Willard also advised that the HOA will not approve a multi-family dwelling.
- John Willard also stated that the by-laws would also have to change to allow multi-family.
- Mrs. Brown has submitted a request for outdoor seating. A fence will be put up and the area will have 3 tables. Back door access from 11:30am-7:30pm.
- Hall's Family Restaurant may be submitting for outdoor seating in small parking lot.

BUILDING PERMITS

- Building Permit Report for May provided for review.
- Permits increased from previous month despite State of Emergency.

CODE ENFORCEMENT

- Report given and reviewed.
- Advised of those that were not resolved and the reason.

PARK/STREET

- Advised that Park Playground equipment and bathrooms will remain closed during Phase 1 of reopening per governors orders.
- Second Street- worked completed and paving will occur when N. Layton is paved.
- Third Street- work is done. Waiting for CWSWA to repave.
- Mr. Kenley advised that there has been an increase in maintenance with mowing and weeding.
- Mr. Kenley advised we are still awaiting contract for Pavilion/Trees project.

PEACH FESTIVAL

- Ms. Johovic advised that planning is still happening and the committee will make a final decision on 6/17/2020 on whether or not to cancel Peach Festival.
- Ms. Johovic advised that they are looking at scaling back so that they can move forward with the festival.
- Asked for any ideas that would help to be forwarded to her or the Peach Festival Committee.
- Committee is reaching out to vendors for feedback before making final decision.

NEW BUSINESS

- Scholarship Committee Selection
 - Council was advised that selection was made and school was informed.
 - Winner will be notified after June 4th.
- Comprehensive Plan Consult
 - Rough estimate from University of Delaware was presented.
 - Discussion ensued.
 - Council asked for a more definite proposal for next meeting.
 - Mr. Willard offered to assist P&Z if needed.

- Ordinance Review
 - Council was advised that some of the ordinances are not up to date.
 - Discussion ensued.
 - It was decided that a few a month would be presented to Council for review.

Council took a 5 minute break as Mr. Kenley lost internet connection. Once Mr. Kenley arrived at Town Hall, meeting resumed.

- Planning and Zoning Letter(s) of Interest
 - Emily Greene introduced herself and answered council's questions.

Mr. Denison moved with a second from Mr. Dixon to appoint Mrs. Greene to the Planning and Zoning Committee. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

- Luke Thomas introduced himself and answered council's questions.
- Mr. Denison advised that we prefers in town residents for committees.

Mr. Kenley moved with a second from Mr. Dixon to appoint Mr. Thomas to the Planning and Zoning Committee. Mayor Bilbrough, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. Mr. Denison not voting. Motion carried.

- Special Events Committee
 - Mayor Bilbrough proposes to form a committee to host town events.
 - Letters of Interest will be presented to council for approval.
 - Mr. Kenley questioned where the funds would come from for such events.
 - Mayor Bilbrough explained that it would be through donations and sponsors.
 - Council decided to advertise for committee via social media, website and newsletter.
 - Mr. Marasco suggested utilizing the Wyoming Park as a location for events.
 - Mayor Bilbrough suggested perhaps a farmer's market once a month.
- Economic Development Committee
 - Mayor Bilbrough proposes to form a committee which would consist of residents and small business owner to further assist the town with economic development.
 - Committee would present ideas for expansion of businesses and solutions for vacant buildings in town.
 - Council decided to advertise for committee via social media, website and newsletter.
- 12 S. Layton Ave
 - Mayor Bilbrough advised that we have received complaints regarding this property.
 - Sheds and personal items on town property.
 - Addition to home that has no final inspection and is being rented.
 - Landowner has no landlord license.
 - Chief Willey advised that 4 noise complaints were made in May and questioned zoning of this property.
 - Discussion ensued on how to resolve these issues with this property.]

- Council will seek advisement from lawyer on how to proceed.

UNFINISHED BUSINESS

- Inventory Reporting Status
 - Chief Willey informed council that inventory was done and just needed to be transferred to form.
 - Audrey advised that he could drop off at office and she would transfer information to complete inventory.
- Town Hall Status
 - List of unfinished items were presented to council for review.
 - Mayor Bilbrough advised they were seeking a consultation regarding the completion date given by current contractor.
 - Mr. Willard suggested a group of volunteers to help assist with some painting to speed up the deadline.
 - Discussion ensued.
- Status Update on businesses impacted by State of Emergency
 - Updates were done earlier in meeting.
 - Discussion ensued regarding governor's current orders.

CALENDAR OF EVENTS

- Planning & Zoning Meeting, 06/10/2020, @ 6:30 p.m., virtual
- Budget Workshop Meeting, 06/15/2020. @ 5:30
 - Council changed time from 4pm to 5:30 to allow residents to attend.
- Peach Festival Committee, 06/17/2020 @ 7pm
- Planning & Zoning Meeting, 06/24/2020, @ 6:30 p.m., virtual
- Town Council Meeting, 07/06/2020, 6:30 p.m., virtual

PUBLIC COMMENTS

- Erin Greenberg questioned whether or not the Wyoming Park playground was open. Mrs. Greenberg advised that she had written to state and she was advised that they could be open. Mrs. Greenberg was advised that we had a letter from governor with guidelines and that is what we are following.
- Mrs. Greenberg asked if and when Third Street work from CWSWA would be done. Mrs. Greenberg was advised that CWSWA was waiting for approval from the Drinking Water Office to proceed with finishing up the project.
- Mike Marasco thanked council for their work and congratulated the new P&Z committee members.

COUNCIL COMMENTS

- Mayor Bilbrough thanked the council members for working with businesses in Wyoming during the State of Emergency.
- Mayor Bilbrough thanked the maintenance department, police department and office staff for working so hard.

- Mayor Bilbrough thanked the new P&Z members for their interest.

Mr. Denison moved and was seconded by Mrs. Johovic to move into Executive Session at 9:21 p.m. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

Council returned to regular session at 10:42 p.m.

Mr. Denison moved and was seconded by Mr. Dixon to adjourn meeting at 10:43 p.m. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council