



Town of Wyoming  
Council Meeting Minutes  
Wyoming Municipal Building  
May 4, 2020, 6:30 P.M.  
Virtual Meeting

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic; and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Office Manager, Laura Connor, Town Clerk, Roseann Lamar; and Clerk of Council, Audrey Lindale.

Audience attending: Joyce Stockslager, Donna Mason, Tom Lindale, Mike Marasco, Seth Greenberg, Sarah Denison, Tom Lehman and Lester Stillson.

**PUBLIC COMMENTS**

- Mike Marasco congratulated Steve Bilbrough on becoming the new mayor. Stated he looks forward to positive changes.

**ADOPTION OF AGENDA**

*Mr. Dixon moved with a second by Mr. Denison to approve to agenda as published. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

## ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough wanted to thank the town, family and friends for their support. Mr. Bilbrough stated he was excited to serve the residents of Wyoming. Stated he plans positive changes and it may take a little time to accomplish.

## CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

## ADOPTION OF PREVIOUS MEETING MINUTES

- March 2, 2020, Council Meeting
- March 2, 2020, Executive Session
- March 11, 2020, Special Meeting Council and Planning & Zoning

*Mr. Denison moved with a second by Mr. Dixon to adopt all of the minutes as presented. Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. Mayor Bilbrough and Mr. Kenley not voting due to not being present at meeting. None Opposed. Motion carried.*

## TREASURER’S REPORT

- Mr. Dixon presented the Treasure’s Report Balances, Profit & Loss, Check Register and Delinquent Taxes for review.
- Mr. Dixon advised that Budget Meetings need to be scheduled.

*Mr. Denison moved with a second from Mr. Kenley to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Willey presented the March/April report.
- Chief Willey stated that all arrests were domestic related as domestic situations were on the rise due to the quarantine.
- Fishing Derby has been cancelled this year.
- Metal Masters bench for the police department will be purchased with a grant.
- Chief Willey stated that the police inventory is in progress.
- National Night Out is up in the air and will be decided at a later date.
- New Hire David starting on 5/11/2020.
- Buffalo Stampede has been cancelled.
- Increase in criminal activity. Advises to keep sheds, cars and home locked up.
- Chief Willey advised that vacancy ad will be posted in paper, website and has been released to other stations.
- Mayor advised Chief Willey that there have been complaints about dirt bikes on road, loud cars and burnouts being done in town. Mayor states that people know that police are not handing out as many tickets due to the virus.
- Ms. Johovic advised that cars are racing down Southern Blvd over railroad tracks.
- Mr. Kenley advised that there is suspicious activity happening late at night down by the mill.

## FIRE COMPANY REPORT

- No one present and no report sent.

## C/W SEWER & WATER REPORT

- Second Street water main project is wrapping up. Putting down base coat black top on Thursday- weather permitting.
- Third Street water main project will be starting next week. Flyers have been handed out.
- Several council members expressed concerns that their water bills had gone up significantly. Discussion ensued. Mr. Kenley will research and report back on findings.

## PLANNING & ZONING

- No meeting held in April. May meeting will be held virtually.
- Will work on Comprehensive Plan due in 2021, Land Use and Development Code changes and Ordinance 53-20 Adopting Streets.
- Mr. Kenley asked about Tre Sorelle Dolce's temporary building needing a permit. Discussion ensued. Mr. Marasco was able to address the concerns stating they had to make modifications based on Governor's new orders to remain open. Stated that they used pre-existing utilities to hook up old building.

*Mr. Denison moved with a second from Mr. Dixon for the town to work on an individual basis with businesses per Governor's modifications. Mayor Bilbrough, Mr. Denison, Mr. Dixon and Mrs. Johovic, Aye. Mr. Kenley Opposed. Motion carried.*

## BUILDING PERMITS

- Building Permit Report for March/April provided for review.
- It was stated that Wynsome Knoll has pulled all their permits.

## CODE ENFORCEMENT

- Report read. Mostly grass letters sent. Advised that most resident comply after 1<sup>st</sup> letter is sent.

## PARK/STREET

- Community Transportation Funds (CTF) have been confirmed and just waiting for a completed contract.
- Corner of Second and N. Layton- looking into various solutions regarding the lack of drainage.
- N. Layton Drainage- signs were purchased for high water. Area has seen a decrease in standing water. Still being investigated regarding drainage issue.
- DNREC Community Penalty Fund Grant (pavilion/trees) received letter confirming approval, still waiting for official contract.
- Park- Playground equipment and bathrooms are closed. Park is open.
- P/T maintenance worker hired to start immediately.

## PEACH FESTIVAL

- No meeting has been held. However they are still working towards the festival.
- Peach Festival will follow Governor's guidance regarding gatherings. Committee will follow the State Fair's decision.

## NEW BUSINESS

- Planning & Zoning Resignations
  - Ernie Piazza

*Mr. Denison moved with a second from Mr. Dixon to accept Mr. Piazza's resignation. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

- Ashley Spencer

*Mrs. Johovic moved with a second from Mr. Kenley to accept Mrs. Spencer's resignation. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

- Scholarship Committee
  - Deadline is May 15<sup>th</sup>.
  - Committee will consist of Chief Willey, Tracy Johovic and Dennis Dixon.

*Mr. Denison moved with a second from Mr. Kenley to select the scholarship recipient without council approval. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.*

- Proclamation – Municipal Clerks Week (May 3 – 9, 2020)

*Mr. Denison moved with a second from Mr. Dixon. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Proclamation – National Police Week (May 10 – 17, 2020)

*Mr. Denison moved with a second from Mr. Dixon. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Ordinance 51-20 – (first reading) **An Ordinance Adopting the 2015 International Building Code as the Building Code of the Town of Wyoming**

*Mr. Denison moved with a second from Mr. Dixon to waive first reading and adopt Ordinance. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Ordinance 52-20 – (first reading) **An Ordinance Adopting the 2015 International Residential Code as the Residential Code of the Town of Wyoming**

*Mr. Denison moved with a second from Mrs. Johovic to waive first reading and adopt Ordinance. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

## UNFINISHED BUSINESS

- Ordinance 50-20 – (second reading) **An Ordinance Establishing Building Inspection Procedures, Including the Establishment of Enforcement Procedures and Civil Penalties, Authorizing the Appointment of Code Enforcement Constables, and Repealing All Other Conflicting Ordinances**

*Mr. Denison moved with a second from Mr. Kenley to adopt Ordinance 50-20. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

- Conditional Use requirement status
  - Mrs. Connor summarized Ordinance.
  - Ordinance will be reviewed at next Planning and Zoning meeting. Planning and Zoning will present to council.
- Inventory Reporting Status
  - Police Department is working on their inventory.
- Town Hall Status
  - Town Hall side almost done. Waiting for flooring to be finished up.
  - Focus will be on Police side in coming weeks- processing room, officer's room and conference room.
  - Police Department getting grant for bench, video phone and cameras for interviewing.

## CALENDAR OF EVENTS

- Planning & Zoning Meeting, 05/27/2020, @ 6:30 p.m, virtual.
- Town Council Meeting, 06/01/2020, 6:30 p.m., virtual

## PUBLIC COMMENTS

- Lester Stillson sent question via chat- how is the traffic from Tre Sorelle Dolce going to be managed so they do not block Camden Wyoming Ave.
- Mr. Marasco addressed the question. Stated that they have routed traffic through parking lot. They have been decreasing time spent on each car to get customers through quickly. Once Railroad Ave is paved and open, the plan is to bring traffic in from other direction as well.

## COUNCIL COMMENTS

- None.

*Mr. Denison moved and was seconded by Mrs. Johovic to move into Executive Session at 8:36 p.m. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

Council returned to regular session at 9:37 p.m.

*Mr. Denison moved and was seconded by Mrs. Kenley to move out of executive session. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

*Mr. Denison moved and was seconded by Mr. Kenley to proceed with personnel salary changes as discussed. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

Vacation portion of Employee handbook will be discussed during budget workshops.

*Mr. Denison moved and was seconded by Mr. Kenley to adjourn meeting at 9:43 p.m. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council