

**Town of Wyoming, Delaware
Wyoming Peach Festival Committee**

**MINUTES
February 19, 2020**

CALL TO ORDER – Co-Chair Jaci Stokes called the meeting @ 7:02 pm.

ROLL CALL – In attendance were Jaci Stokes, Donna & Jim Mason, Janet Talbot, Dot Abbott, Tracy Johovic, Keith & Lydia Allen

ADOPTION OF AGENDA – APPROVED

ADOPTION OF PREVIOUS MEETING MINUTES – APPROVED with changes (*Jim motioned, Janet provided a second*)

TREASURER’S REPORT – Janet shared that Laura has purchased 2 picnic grills using \$299.98 from Peach Festival Funds, as per approval from our 1/2020 meeting. The purchase of picnic tables is on ‘hold’ until the price comes down. As of today, we have a balance of \$5,744.04 in our accounts. The new PA system has also been purchased.

COMMITTEE REPORTS:

Crafters/Vendors – We have received 5 applications & checks securing vendors. These all came from visits to our website. Jaci requested that her phone number be deleted from the applications, and the Dessert Contest application. Jaci will contact JenMor Florists.

Entertainment – Jim noted that the Wyoming Peach Festival Band is confirmed for 9:30 – 9:50 am. Jack Foreaker has also been confirmed for 10:00 – 11:00 am. Meeta Parker has been confirmed for 11:05 am – 1:05 pm. Stone Jack Ballers have been confirmed for 1:10 – 2:55 pm. Peach Festival announcements (Dessert Contest & Raffle) will take place around 2:00 pm. Entertainment expenses are projected for \$1,275. The new PA system has been secured – Jim had it on display at the meeting. He will try and sell our old PA System via our web site and other avenues.

Parking/Busses – We need to continue with 3 buses. Jaci will contact Lisa Dawson to secure these in May. We will also need a short bus for vendor shuttling between DiMondi’s parking lot & the Festival areas. Frank DiMondi has given us the OK to use their facility again this year for vendor parking. We need to send insurance forms to him. Vendor parking signs need to be posted the night prior and someone needs to be located at the entrance of this parking area throughout the duration of the Festival. Keith offered to help secure potential parking volunteers from the Dover Air Force Base. Tracy mentioned our new incoming Mayor has connections with a men’s wrestling club. We need to provide a list of what we need – including time, day, and positions.

Volunteers – Donna has asked the Town Council for their volunteer assistance in the Information Booth and possible other areas during the Festival.

Peach Dessert Contest – No report. Discussion on what town building this part of the Festival will take place in.

Parade – Michelle Bilow has agreed to handle this task.

Police – No report. Donna volunteered to contact DELDOT. We discussed continuing with the same level of needs from the Fire Police as we had last year. Donna will touch base with our Police Chief.

Publicity – The committee recognized the great work Erin did last year on this task. Dot will send her a ‘Thank You’ note from all-of-us. Michelle Willard offered to help with ‘small’ tasks for this year’s Festival.

Raffle – Tracy has volunteered to do this. She sent a message to Jessica at the Ice House Wellness Center to join our committee. Tracy is looking to ‘outdo’ her efforts over last year’s success. Donna & Tracy will look at potential locations for the Raffle tent.

OLD BUSINESS:

This is the last year of our contract with Pierson’s Comfort Stations. Before we secure a port-A-potty vendor for the 2021 Peach Festival we need to check with Town Council on who they are currently using.

NEW BUSINESS –

Donations to the Camden-Wyoming Fire Company – Donna motioned we donate \$500 to the Fire Company. Janet provided a second. **APPROVED**

Celebration of the 30th Anniversary – Jim discussed his idea of having some musical entertainers or other entertainers walk around the Festival during the day – especially Church Street. Dot will check on clowns. Tracy has connections for balloon animals. She also suggested face painting stations. Lydia mentioned having bubble areas – kids are drawn to bubble machines. We were tasked to come-up with other ideas and bring them to Jim for consolidation and outreach. Discussion on having “Peach” symbols at each vendor/crafter booth/tent – possible a peach symbol on double-stick Velcro. Idea of a Scavenger hunt to find ‘peach’ idea with stickers or stamps at select vendor spots. We were tasked to come-up with other ideas and bring them to Jim for consolidation and outreach.

2020 CALENDAR – Peach Festival Committee meetings: **3/18, 4/15, 5/20, 6/17, 7/22** ... all @ 7:00 p.m.
March = contact DELDOT and secure permits (Donna)
April = contact the RailRoad Company to notify them of the Festival
May 15 = contact Dawsons to secure busses (Jaci)
July 1 = all vendor & parade applications due
July 6 = Large Wooden Peach signs placed around town
July 18 = order dumpster
July 22 = String Signs for no parking areas
July 30 = Hang No Parking Signs & discuss last minute details/needs
July 31 = 8:00 am ... start marking vendor spaces = meet at Town Hall
August 1 = 2020 Town of Wyoming Peach Festival

Adjourn@ 7:55 pm

Respectively submitted by Dot Abbott