



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building

March 2, 2020, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE – Mayor Rife

MOMENT OF SILENCE – Mayor Rife

ROLL CALL

Council attending: Mayor- Frankie Dale Rife; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon; and Secretary, Tracy Johovic

Council absent: Council Person, Carlen Kenley

Staff attending: Chief Martin Willey and Office Manager, Laura Connor.

Audience attending: Elaine Bilow, Mary Sard, Shelia Sard, Joyce Stockslager, Donna Mason, Steven Billbrough, Randy Richardson, Tammy Tanner (Mike Marasco), Seth Greenberg

Mr. Denison moved with a second by Mrs. Johovic to accept the absence of Councilperson, Carlen Kenley due to being out of town. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- Mike Marasco questioned information regarding the grant received for the pavilion at the Park. Information was not available to provide answers.

ADOPTION OF AGENDA

Mr. Denison moved with a second by Mr. Dixon to approve to agenda as published. Mayor Rife, Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Rife stated that there will be a new Mayor as of the May meeting. She introduced Steven Bilbrough who was present. She congratulated Kyle Dixon and Tracy Johovic for winning the two (2) seats and thanked Seth Greenberg for also running.
- Mayor Rife stated that the renovations on the Town Hall are coming along.

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- February 3, 2020, Council Meeting
- February 3, 2020, Executive Session

Mr. Denison moved with a second by Mr. Dixon to adopt all of the minutes as presented. Mayor Rife, Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented the Treasure’s Report Balances, Profit & Loss, Check Register and Delinquent Taxes for review.
- It was stated that budgets are coming up and “wish lists” from Council are requested
- Budget Workshops will be in April/May for approval in June

Mr. Denison moved with a second from Mrs. Johovic to approve the reports as presented subject to audit. Mayor Rife, Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. None opposed. Motion carried.

POLICE REPORT

- Chief Willey presented the February report.
- Chief Willey stated that there will be two (2) Open Houses – one with businesses on 03/24/2020 and one for residents on 03/25/2020. Both events will be held at Deep Water Church.
- He is planning on a meeting with churches in the area to discuss the Easter Egg event.
- He presented a drawing from Metal Masters for a bench for the police department with a cost of \$1,350. It was requested to present additional bids before consideration.
- Chief Willey stated that the police inventory is approximately 50% complete.
- He stated that Cabela’s have been contacted regarding a canoe and rod/reels for the Fishing Derby scheduled for 06/27/2020.

FIRE COMPANY REPORT

- Partial report on EMS only was presented for February by Mr. Neese. (due to the timing of the end of the month)
- Fundraisers include reflective signs and Sportsman Bash on 5/16/2020.
- They are trying to purchase a new truck in the Fall

C/W SEWER & WATER REPORT

- No one present

PLANNING & ZONING

- Mr. Richardson stated that a meeting was held recently. They are working the updates to the Comprehensive Plan and discussed the Firearms application. Appointment of a Chairperson and Secretary were tabled until a full committee could be present.

BUILDING PERMITS

- Building Permit Report for February provided for review.
- It was stated that Wynsome Knoll has recently pulled the last permit on Wescam Place. Discussions in regards to street paving to occur soon with the HOA.

CODE ENFORCEMENT

- There was one code enforcement letter sent recently regarding an abundance of trash piling up in a backyard. Resident has reached out to Town Hall and has a plan to remedy.

PARK/STREET

- Community Transportation Funds (CTF) have been confirmed and just waiting for a completed contract.
- There is a possible sink hole at the corner of Second and N. Layton. CW Sewer and Water has been contacted to assist in possibly correcting.
- DNREC Community Penalty Fund Grant (pavilion/trees) received letter confirming approval, still waiting for official contract.

PEACH FESTIVAL

- Mrs. Mason reported that meetings are in process for the 30th Year being held on August 1st, 2020.
- New PA system, grills for the Park have arrived. Picnic tables will be ordered at a later date. It was agreed to provide a donation to the CW Fire Company

NEW BUSINESS

- Delaware Mosquito Control agreement presented
 - Information on how to sign up for alert notices will be provided

Mrs. Johovic moved with a second by Mr. Denison to accept agreement presented Delaware Mosquito Control. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Aye. None Opposed. Motion carried.

- Maintenance Vehicle Disposal
 - The new Maintenance Vehicle should arrive within the next two weeks.
 - It was discussed that sealed bids will be completed to dispose of both maintenance vehicles.
 - Mr. Bilbrough questioned why sealed bids vs. auction site. It was stated that we have had success with sealed bids in the past.

- Ordinance 50-20
 - Summary of the ordinance was read. It was identified that there was one correction to make where the terms within the ordinance did not match the terms within the summary.
 - Mr. Marasco questioned if code enforcement is required to have any type of certification. It was clarified that he does not. It was also clarified the difference between certification and qualification.
 - Procedures for code enforcement will be in place soon.

- Conditional Use requirement status
 - A first draft ordinance and summary email was provided from the lawyer.
 - A listing of current conditional uses was provided for review
 - It was discussed and agreed to schedule a Special Meeting with Council, Planning & Zoning and the lawyer within the next 30 days.

UNFINISHED BUSINESS

- Election Status
 - Mayor Rife congratulated Steven Bilbrough, Kyle Dixon and Tracy Johovic.

- Inventory Reporting Status
 - Chief Willey provided an updated earlier in the meeting

- Ordinance 14-11 – Parking During Snowfall
 - No actions needed

- Ordinance 48-18 Permit review
 - No actions needed

- Town Hall Status
 - Updated status and renovation costs reporting provided for review

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Chat with Council, 03/14/2020, 10:00 am – noon
- Peach Festival Committee, 03/18/2020 @ 7:00 p.m., Municipal Building
- Planning & Zoning Meeting, 03/25/2020, @ 6:30 p.m., Municipal Building
- Town Council Meeting, 04/06/2020, 6:30 p.m., Municipal Building

PUBLIC COMMENTS

- Mr. Marasco questioned the costs associated with the new council seating.
- Mr. Greenberg questioned if the funds came out of Realty Transfer Tax
- Mrs. Mason asked if we were over budget with the renovations
- Mr. Greenberg asked if there were actions were taken for not following the process

COUNCIL COMMENTS

- None.

Council took a break at 8:03 p.m.

Mr. Denison moved and was seconded by Mrs. Johovic to move into Executive Session at 8:06 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. None opposed. Motion carried.

Council returned to regular session at 8:15 p.m.

Mr. Denison moved and was seconded by Mrs. Johovic to move out of executive session. Mayor Rife, Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. None opposed. Motion carried.

Mrs. Johovic moved and was seconded by Mr. Denison to adopt the changes in the Holiday schedule within the Employee Handbook by adding Veterans Day and removing Christmas Eve. Mayor Rife, Mr. Denison, Mr. Dixon and Mrs. Johovic, Aye. None opposed. Motion carried.

Mrs. Johovic moved and was seconded by Mrs. Denison to adjourn meeting at 8:46 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, and Mrs. Johovic, Aye. None opposed. Motion carried.

The meeting adjourned.

Laura Connor
Office Manager