



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building

February 3, 2020, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE – Mayor Rife

MOMENT OF SILENCE – Mayor Rife

ROLL CALL

Council attending: Mayor- Frankie Dale Rife, Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon; Secretary, Tracy Johovic- arrived at 6:45pm; and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Patrolman Cali Echeverri, Roseann Lamar and Audrey Lindale.

Audience attending: Mary Sard, Shelia Sard, Randy Richardson, Joyce Stockslager, Donna Mason, Mike Marasco, Mike Quinn, Seth Greenberg, Sheryl Ford, Elaine Bilow, Alisha Smith, Myron Marsh, Keith and Lydia Allen and Thomas Matich.

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

*Mr. Dixon moved with a second by Mr. Kenley to approve to agenda as published.
Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed.
Motion carried.*

ANNOUNCEMENTS – GOOD NEWS

- Mayor announced that we will have an election this year. Mr. Bilbrough is unopposed for the Mayor seat.
- Kyle Dixon, Tracy Johovic, Jeff Gravatt and Seth Greenberg will be running for the 2 open Council seats.

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- January 6, 2020, Council Meeting
- January 6, 2020, Executive Session

Mr. Dixon moved with a second by Mr. Kenley to adopt all of the minutes as presented. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. Mayor Rife- not voting. None Opposed. Motion carried.

TREASURER'S REPORT

- Mr. Dixon presented the Treasure's Report Balances, Profit & Loss, Check Register and Delinquent Taxes for review.

Mr. Denison moved with a second from Mr. Kenley to approve the reports as presented subject to audit. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley - Aye. None opposed. Motion carried.

POLICE REPORT

- Chief Willey presented the January report.
- Chief Willey presented Mike Marasco a Certificate of Appreciation for his help with town events.
- Chief Willey is planning an Open House the end of March for the Police Department- no set date at this time.
- Police Department will be meeting with local businesses to improve community involvement.
- Fishing Derby planning will begin this month.
- Trucks by the Track status (09/28) – no report- unresolved.

FIRE COMPANY REPORT

- Reports were presented for January by Mr. Neese.
- Fundraisers for fire company include reflective signs and Sportsman Bash on 5/16/2020.
- Mr. Neese explained that fire and rescue is costly and fire company needs to do fundraisers to pay for new equipment that is not funded in other means.
- Mr. Kenley asked if the accidents have decreased at the new light by Wawa. Mr. Neese advised that the area will always be a problem area but accidents have decreased.

C/W SEWER & WATER REPORT

- Mike Quinn spoke regarding informing CWSWA before paving projects on Second St., Third St. and Layton Ave, so that repairs can be done before paving.

PLANNING & ZONING

- Seth Greenberg reported that a lot of items were tabled at meeting on January 22nd.
- Mr. Greenberg asked if information regarding conditional uses in other towns had been gathered for review. Advised that it has not.

BUILDING PERMITS

- Building Permit Report for January provided for review. The permits are slowing down due to the time of the year.

CODE ENFORCEMENT

- Nothing to report.

PARK/STREET

- Mr. Kenley stated that there has been investigation of the flooding during last large rainstorm on Second St., Third St. and Layton Ave. Storm drains clear. There is a possible collapsed pipe on Second St. - will investigate further.
- Advised that awaiting funding for paving.
- Johnson Square- signs cleaned up and repairs to happen soon.
- Tree Trimming by Delmarva Power still ongoing.
- Mr. Kenley provided the status of recent grant submissions
 - DNREC Community Penalty Fund Grant (pavilion/trees)– in process – recommended for funding awaiting Secretary’s sign off

PEACH FESTIVAL

- Mrs. Mason reported that first meeting took place with progress in planning.
- New PA system has arrived.
- New grills have been received by Dave Reed.
- Mrs. Mason asked council if they were interested in volunteering for the information booth again. Council advised they would be interested.
- Mrs. Mason advised that a cookbook is in the works with all past recipes.

NEW BUSINESS

- Election Status
 - Election will be held at 1 N. Railroad Ave on Saturday February 29, 2020 from 1pm to 8pm.
 - Mr. Bilbrough is unopposed as only candidate for Mayor seat.
 - Four (4) candidates for two (2) Council seats.
 - Kyle Dixon
 - Seth Greenberg
 - Jeff Gravatt
 - Tracy Johovic
- Board of Elections
 - Donna Mason, Jacqueline Stokes and Judy Miller volunteered for Board of Elections.

Mr. Denison moved with a second from Mrs. Johovic to appoint all to Board of Elections. Mayor Rife, Mr. Denison, Mrs. Johovic, Mr. Kenley and Mr. Dixon - Aye. None opposed. Motion carried.

- Poll Workers
 - Elizabeth Brennan, Kirk Brennan, Louise Fair and Sheryl Ford have requested to be poll workers for the election.
 - Advised that there is no limit on amount of poll workers for election.

Mr. Denison moved with a second from Mr. Kenley to appoint all as Poll Workers. Mayor Rife, Mr. Denison, Mrs. Johovic, Mr. Kenley and Mr. Dixon - Aye. None opposed. Motion carried.

- Planning and Zoning Resignation
 - Seth Greenberg's resignation was submitted to council as Mr. Greenberg is running for a Council seat.

Mrs. Johovic moved with a second from Mr. Denison to accept Mr. Greenberg's resignation. Mayor Rife, Mr. Denison, Mrs. Johovic, Mr. Kenley and Mr. Dixon - Aye. None opposed. Motion carried.

- Planning and Zoning Letters of Interest
 - David Outten, Thomas Matich and Lydia Allen have put in letters of interest.
 - Candidates introduced themselves.
 - Council questioned if candidates would excuse themselves if a project was a conflict of interest. All candidates answered yes.

Mr. Denison moved with a second from Mr. Dixon to appoint Mr. Outten and Mrs. Allen to open Planning and Zoning positions. Mayor Rife, Mr. Denison, Mrs. Johovic, Mr. Kenley and, Mr. Dixon - Aye. None opposed. Motion carried.

UNFINISHED BUSINESS

- Inventory Reporting Status
 - Office and Maintenance Inventory is complete. Awaiting inventory from Wyoming Police Department.
 - Chief Willey advised that he has started it. Mayor advised that we need to see progress on Police inventory.
- Ordinance 14-11 – Parking During Snowfall
 - Discussion ensued.
 - Questions of whether town wide signs at town limits or signs on each street is needed.
 - No decision as council would like advisement by Town Solicitor.
- Ordinance 48-18 Permit review
 - No decision as council would like advisement by Town Solicitor.
- Town Hall Status

- Current status and report provided for review
- Mr. Kenley advised that after meeting with Messina, we have made progress with electrical that needed to be completed.
- Myron Marsh presented revision on renovation.
- Discussion ensued regarding additional funds requested.

Mr. Kenley moved with a second from Mr. Denison to approve additional funds requested by Marsh Construction. Mr. Denison, Mr. Kenley, Mayor Rife - Aye. Mr. Dixon and Mrs. Johovic - opposed. Motion carried.

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Chat with Council, 02/08/20, 10:00 am – noon
- Peach Festival Committee, 02/19/20 @ 7:00 p.m., Municipal Building
- Meet the Candidates, 02/22/20, 10:00 am - noon
- Planning & Zoning Meeting, 02/26/20, @ 6:30 p.m., Municipal Building
- Election, 02/29/20, 1:00 p.m. – 8:00 p.m., Municipal Building
- Town Council Meeting, 03/02/20, 6:30 p.m., Municipal Building

PUBLIC COMMENTS

- Mike Marasco questioned status on Town Hall questions from previous meeting such as electrical rough in inspection, discussion with Messina.
- Mr. Kenley advised that a rough in inspection was not necessary and that communication with Messina has improved since meeting.
- Mr. Dixon advised that there was a misunderstanding with communication regarding the electrical work but this has been resolved.
- Mike Marasco questioned Council seating and reception desk for Town Hall.
- Mr. Marasco was advised that this furniture was not coming from the renovation budget as it was furniture.
- Cheryl Ford stated that a group of kids were racing motorized dirt bikes down the road and at ball park entrance. She was concerned for drivers who travel this road. Ms. Ford was referred to Chief Willey, who advised they would be looking into this situation.
- Seth Greenberg questioned whether or not the Town will be going smoke free on Town owned properties in light of the fire incident at the last Planning and Zoning meeting.
- Mayor Rife advised that we may have an ordinance and will have it looked at.

COUNCIL COMMENTS

- None.

Council took a break at 7:47 p.m.

Mrs. Johovic moved and was seconded by Mr. Dixon to move into Executive Session at 7:58 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

Council returned to regular session at 8:15 p.m.

Mr. Denison moved and was seconded by Mr. Dixon to move out of executive session. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

Discussion ensued regarding if employees were aware of what Employee Handbook states. Council was advised that a handbook revision is in the works and will be completed soon.

Mr. Denison moved and was seconded by Mrs. Dixon to adjourn meeting at 8:33 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Receptionist