



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building

January 6, 2020, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Vice-Mayor Denison called the Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE – Vice-Mayor Denison

MOMENT OF SILENCE – Vice-Mayor Denison

ROLL CALL

Council attending: Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon; Secretary, Tracy Johovic; and Council Person, Carlen Kenley

Council absent: Mayor, Frankie Dale Rife

Staff attending: Chief Martin Willey and Office Manager, Laura Connor.

Audience attending: Mary Sard, Shelia Sard, Fred Traute, Steven Billbrough, Randy Richardson, Joyce Stockslager, Donna Mason, Ernie Piazza, Mike Marasco, Mike Quinn, Seth Greenberg, Erin Greenberg, Sheryl Ford

Mr. Dixon moved with a second by Mr. Kenley to accept the absence of Mayor Rife due to illness. Mr. Denison, Mr. Dixon, Mr. Kenley, Mrs. Johovic, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

Mr. Dixon moved with a second by Mrs. Johovic to approve to agenda as published. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- None

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- December 2, 2019, Council Meeting
- December 2, 2019, Executive Session
- December 16, 2019, Budget Workshop

Mr. Dixon moved with a second by Mrs. Johovic to adopt all of the minutes as presented. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented the Treasure’s Report Balances, Profit & Loss, Check Register and Delinquent Taxes for review.

Mr. Kenley moved with a second from Mrs. Johovic to approve the reports as presented subject to audit. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

POLICE REPORT

- Chief Willey presented the December report.
- He stated that there is an increase in complaints – not surprised, because it is that time of year with the holidays. This number also includes an increase in property inspections while residents are out of town.
- Discussion occurred in reference to assisting other departments. Mr. Denison requested that assisting other departments to be separated on the report.
- Trucks by the Track status (09/28) – no report

FIRE COMPANY REPORT

- Reports were presented for December by Mr. Neese
- He requested for everyone to slow down and drive defensively because everyone is in a hurry.
- Mr. Neese provided clarification on “scratches” from report
- There was discussion on the high number of accidents (10) that have already occurred at the new light in front of Wawa.

C/W SEWER & WATER REPORT

- Mike Quinn wished everyone a Happy New Year
- He stated that the Railroad project is now completed.
- Mr. Quinn mentioned that they are now holding meetings quarterly with the next meeting scheduled Tuesday, January 14th.
- He informed us that the drive-thru is now open and they are working on the option to be able to pay on-line

PLANNING & ZONING

- Seth Greenberg reported that there was not a meeting in December, but there is one scheduled for January 22nd.
- Responses have been received in reference to the recent PLUS meeting on the Wyoming Industrial Park

BUILDING PERMITS

- Building Permit Report for December provided for review. The permits are slowing down due to the time of the year.

CODE ENFORCEMENT

- Nothing to report.

PARK/STREET

- Mr. Kenley stated that there are a few stumps in the park that will be removed and the area around the fence is in the process of being cleaned up.
- There is a test well near the current bathrooms. Currently working with DNREC to determine what, if anything, we can do to remove.
- Mr. Kenley provided the status of recent grant submissions
 - DNREC Community Penalty Fund Grant (pavilion/trees)– in process – presentation scheduled for 12/17/19 – no status
- There is currently no update on the proposed stop sign at the corner of Front Street and N. Caesar Rodney Avenue. DelDOT has informed us that they are in the very early stages.

PEACH FESTIVAL

- No report – meetings start January 15, 2020.

NEW BUSINESS

- Board of Adjustments resignation – Georgette Williams
 - Mrs. Williams provided an email stating her request to resign.
 - Mr. Denison thanked Mrs. Williams for her services.
 - Mr. Traute questioned the Board of Adjustments responsibilities and why they were not involved in the Habitat building on Pine St. Mr. Denison provided answers to his questions.

Mr. Dixon moved with a second from Mr. Kenley to accept the resignation of Georgette Williams from the Board of Adjustments. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

- Executive Order 13888
 - Letter to Secretary Pompeo in response to Executive Order 13888 was written and mailed earlier in December.
 - Mr. Denison read the letter for the record.
 - Mr. Kenley stated that he supported the Town's response.
- Inventory
 - Mrs. Connor stated that the Office and Maintenance are making significant progress in completing the requested inventory.

- Chief Willey questioned the value level. It was clarified that this level was recommended by our auditors. He stated that it will be very time consuming and he is not sure when he will be able to produce the results.
- Ordinance 48-18 – Building Permits
 - Ordinance provided for review.
 - Questioning the enforcement of no compliance (example provided referenced installation of a fence with no permit).
 - It was requested to compare with other towns and provide the findings at the next meeting.
 - Mr. Greenberg questioned the qualifications of Code Enforcement
- Ordinance 14-11 – Parking During Snowfall
 - Questions arose in regards to “one hour in duration”. Discussions occurred in reference to parking on one side of the road.
 - Chief Willey stated that this ordinance is not enforceable because there are no posted signs.
 - Mrs. Johovic requested to add the cost of towing would be the responsibility of the owner.
 - Donna Mason stated that she felt we did not have these issues with Lew
 - Mike Marasco referenced the clearing of sidewalks and the clarification of enforcement.
 - Discussion ensued.
 - It was requested to compare with other town and provide the findings at the next meeting.

UNFINISHED BUSINESS

- Maintenance Truck Quotes
 - Quotes presented for three (3) different trucks
 - Mr. Kenley recommended to purchase a new truck and get rid of both current trucks
 - Mr. Dixon asked if the current plow will work on the new truck. Mrs. Connor will confirm
 - Discussion occurred in reference to the V8

Mr. Kenley moved with a second from Mrs. Johovic to remove the 2001 and 2004 trucks based on the cost of repairs and purchase the Dodge Ram. Mr. Denison, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Mr. Dixon not voting. Motion carried.

- Police Special Duty Rates

Mr. Dixon moved with a second from Mr. Kenley to lift this matter and remove it from Unfinished Business. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

- It was clarified that all “special rate” do include an extra \$15 per hour.
- Additional costs are not included in any grant funding. Chief Willey stated that increased costs are not allowed. It was requested for Chief Willey to provide documentation stating that additional funding is not allowed.

- Town Hall Status
 - Current status and report provided for review
 - Mr. Kenley agreed to meet with Messina to discuss current status
 - Myron Marsh provided a brief update
 - Erin Greenberg asked what the original deadline for completion was. It was stated that December was a goal.
 - It was stated if there is challenge with the current electrician – is it a possibility to hire a new electrician.
 - Discussion ensued.

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Chat with Council, 01/11/20, 10:00 am – noon
- Peach Festival Committee, 01/15/20, @ 7:00 p.m., Municipal Building
- Planning & Zoning Meeting, 01/22/20, @ 6:30 p.m., Municipal Building
- Town Council Meeting, 02/03/20, 6:30 p.m., Municipal Building

PUBLIC COMMENTS

- Donna Mason asked if we go over budget, where does the money come from. It was clarified that the funds are being used out of Realty Transfer and there is more money in that account than the current budget amount for this project.
- Cheryl Ford stated that the Police are replacing vehicles on a regular basis and wanted to know if the Maintenance Department is on the same schedule. It was clarified – no.
- Seth Greenberg asked if the office staff could assist with the police inventory. It was stated that the office staff is not DELJUS certified, so we are unable to assist unless a policeman is present.
- Fred Traute asked if the file cabinets behind the dumpster are still good. This answer is unknown at this time.

COUNCIL COMMENTS

- None.

Council took a break at 8:21 p.m.

Mrs. Johovic moved and was seconded by Mr. Kenley to move into Executive Session at 8:31 p.m. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

Council returned to regular session at 9:25 p.m.

Mr. Dixon moved and was seconded by Mrs. Johovic to proceed as discussed in regards to the employee evaluation presented. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

Mrs. Johovic moved as was seconded by Mr. Dixon to permit Chief Willey to hire one (1) certified and one (1) recruit as discussed. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

Mr. Dixon moved and was seconded by Mrs. Johovic to proceed as discussed in regards to Employee Paid Time Off. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

Mr. Dixon moved and was seconded by Mrs. Johovic to adjourn meeting at 9:26 p.m. Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Laura Connor
Office Manager