



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building

December 2, 2019, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE – Mayor Rife

MOMENT OF SILENCE – Mayor Rife

ROLL CALL

Council attending: Mayor, Frankie Dale Rife; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon; Secretary, Tracy Johovic; and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey and Office Manager, Laura Connor.

Audience attending: Mary Sard, Shelia Sard, Elaine Bilow, Fred Traute, Steven Billbrough, Jeff Gravatt, Jennifer Marin, Jason Bonner, Ashley Holmes, Randy Richardson, Roger Gravatt, Joyce Stockslager, Donna Mason, Ernie Piazza, Mike Marasco, and Seth Greenberg

PUBLIC COMMENTS

- Good job.
- Randy Richardson presented his letter of interest in the open Planning & Zoning position.

ADOPTION OF AGENDA

Discussion occurred in reference to amending the agenda to include Mr. Richardson's letter of interest – no action taken.

Mr. Denison moved with a second by Mr. Dixon to approve to agenda as published. Mr. Denison and Mr. Dixon, Aye. Mr. Kenley, Mrs. Johovic, Mayor Rife, Opposed. Motion died.

Mr. Kenley moved with a second by Mrs. Johovic to adopt the amended agenda to include Mr. Richardson's letter of interest. Mr. Kenley, Mrs. Johovic, Mayor Rife, Aye. Mr. Denison, Mr. Dixon, Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Rife hoped everyone survived the Thanksgiving holiday.
- She stated that Senator Paradee has agreed to assist with funding to repave some additional streets.
- Mayor Rife indicated that the progress with the new Town Hall is coming along.
- Mayor Rife stated that we were awarded the grant to get new bathrooms at the Park.

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- November 4, 2019, CDBG Public Hearing
- November 4, 2019, Council Meeting
- November 4, 2019, Executive Session

Mrs. Johovic moved with a second by Mr. Denison to adopt all of the November 4, 2019 minutes as presented. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Aye. None Opposed. Mr. Kenley not voting. Motion carried.

TREASURER'S REPORT

- Mr. Dixon presented the Treasure's Report Balances, Profit & Loss, Check Register and Delinquent Taxes for review.
- The Draft Amended Budget was presented for review. It was discussed and agreed upon to schedule a Budget Workshop for Monday, December 16, 2019 at 5:30 p.m.

Mr. Denison moved with a second from Mr. Kenley to approve the reports as presented subject to audit. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

POLICE REPORT

- Chief Willey presented the November report.
- He stated that Santa will arrive in Wyoming on Saturday, December 7th from 6-8 pm. There will be caroling by Grace Mercy Church, bracelet making by Lighthouse Church, cookie decorating by Deep Water Church.
- Chief Willey stated that he and Patrolman Echeverri attended the Blue Light Special last night that recognizes officers that have passed away.
- He was contacted by Delaware Highway Safety to participate in the upcoming advertising safety video.
- Chief Willey emphasized to everyone to make sure doors to vehicles and homes are locked. He also asked if you do NOT call the police department direct line, but please call 911. There are times that the answering machine is not checked on a regular basis.
- Trucks by the Track status (09/28) – no report

FIRE COMPANY REPORT

- Reports were presented for September and November by Mr. Neese
- He stated that the recent Santa run was successful.
- He reminded everyone to drive safely and defensibility

C/W SEWER & WATER REPORT

- Mike Quinn wished everyone a Merry Christmas and a Happy New Year
- He stated that the Railroad project has finally started and there is no rate increase this coming year.

PLANNING & ZONING

- Seth Greenberg reported that a meeting was held in November, but there will not be a meeting in December.
- They are currently working on updated for the Land Use and Development Code.
- It was stated that there was a PLUS meeting held in reference to Wyoming Industrial Park located at 140 Southern Boulevard.

BUILDING PERMITS

- Building Permit Report for November provided for review.

CODE ENFORCEMENT

- Nothing to report.

PARK/STREET

- Mr. Kenley stated that we should review the Ordinance in reference to building permits because there are several fences installed and construction being completed without obtaining a permit. It was confirmed that we can double the permit fee in the current ordinance.
- He stated that the Park bathrooms have been closed for the season. There was some recent vandalism on the bathrooms – he asked if the police report was completed
- Mr. Kenley provided the status of recent grant submissions
 - DNREC Community Penalty Fund Grant (pavilion/trees)– in process – presentation scheduled for 12/17/19
 - DNREC Outdoor Rec Parks & Trails Program (park bathrooms) – granted
- Email presented that references DeIDOT's intention of placing a stop sign at the corner of Front Street and N. Caesar Rodney Avenue
 - Dr. Bonner from CR School District stated that they have changed the traffic pattern while entering and exiting the school. He stated that the afternoon bus release seems worse than the morning drop off. There are several motorists that disregard the crossing guard. Safety of pedestrians is the greatest concern.
 - Discussion ensued. It was proposed that a traffic light could be installed instead of stop signs. It was questioned on how DeIDOT decide on stop signs. It is suggested to contact legislators (Pardee / Yearick) to voice any concerns.

PEACH FESTIVAL

- No report – meetings start in January 2020.

NEW BUSINESS

- Maintenance Truck Quotes
 - Quotes presented for three (3) different trucks
 - Discussion ensued in reference to upgrading the current trucks vs. purchasing a new truck
 - It was requested to present details to Council at upcoming budget meeting
- Office Computers
 - Quote from Diamond Computers in reference to purchasing three (3) new office computers or upgrading current computers
 - It was requested to present to Council at upcoming budget meeting
- Police Special Duty Rates
 - It was previously discussed to have 15% of hourly rate given to the Town to cover taxes and maintenance on vehicles.
 - Currently there are no specific rates set or no limits of quantity.
 - Rate per hour to charge is still negotiable.
 - Chief Willey stated that the invoice to Dewey Beach was \$75 per hour, but he was paid \$60 per hour.
 - Discussion ensued.
 - Mr. Denison moved with a second by Mr. Dixon to table this discussion until the next meeting. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None Opposed. Motion carried.*
- CW Fire Department Donation
 - It was presented to donate \$1,000 to CW Fire Department
 - No action required due to already being part of the budget
- CWSWA Yearly Appointments – 3 year terms
 - James Winchell – new term expires 12/31/2022
 - Michael Quinn – current term expires 12/31/2021
 - Tom Ness – current term expires 12/31/2020
 - Mr. Dixon moved with a second by Mr. Denison to appoint James Winchell to a new term on CW Sewer & Water Authority. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None Opposed. Motion carried.*
- Planning & Zoning Resignation
 - Letter of Resignation from Joe Oman presented
 - Mr. Dixon moved with a second by Mr. Kenley to accept the resignation of Joe Oman from Planning and Zoning. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None Opposed. Motion carried.*
- Planning & Zoning Appointment
 - Letter of Interest from Randy Richardson presented
 - Mr. Richardson introduced himself
 - Mr. Dennison apologized for earlier action and wanted to ensure Mr. Richardson that it was nothing personal.

Mrs. Johovic moved with a second by Mr. Kenley to appoint Randy Richardson to the Planning & Zoning Commission. Mayor Rife, Mr. Denison, Mrs. Johovic, Aye. None Opposed. Mr. Dixon not voting. Motion carried.

UNFINISHED BUSINESS

- Town Hall Status
 - Report provided for review
 - Identified increases in some cost

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Chat with Council, 12/14/19, cancelled
- Planning & Zoning Meeting, cancelled
- Town Council Meeting, 01/06/20, 6:30 p.m., Municipal Building

PUBLIC COMMENTS

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COUNCIL COMMENTS

- Mention of Jaci Stokes grandson recent passing.

Mr. Denison moved and was seconded by Mr. Kenley to move into Executive Session at 8:09 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Aye. None opposed. Motion carried.

Council returned to regular session at 9:02 p.m.

Mr. Denison moved and was seconded by Mr. Dixon to adjourn meeting at 9:03 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, Mrs. Johovic, Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Laura Connor
Office Manager