

**Town of Wyoming, Delaware
Wyoming Peach Festival Committee**

**MINUTES
May 15, 2019**

CALL TO ORDER – Co-Chair Jaci Stokes called the meeting @ 7:00 pm.

ROLL CALL – In attendance were Jaci Stokes, Donna & Jim Mason, Janet Talbot, Dot Abbott, Erin Nieli, Tracy Johovic, Theresa McGinnis & Carlen Kenley.

First Wyoming Peach Festival held on August 2, 1997 – sponsored by the Wyoming Historical Commission ... spotlight on Dr. Isaac MacCollum, who opened his practice on S. Railroad Ave., Wyoming and was Delaware's Lt. Governor from 1941-1945.

MINUTES FROM PAST MEETING – The minutes from our April 17, 2019 meetings were approved without changes. Jim motioned to accept these minutes as presented. Second provided by Janet. **APPROVED**

ADOPTION OF AGENDA – APPROVED

TREASURER'S REPORT – Janet noted that as today we have a balance of \$6,851.82. We gained a net profit from the 2018 Peach Festival of \$1,638.87. So far we have taken in \$2,955.00 and expended \$165.00. Motion to accept the treasurer's report. **APPROVED**

COMMITTEE REPORTS:

Crafters, Vendors – Jaci noted we currently have 8 food vendors, 10 crafters, 18 vendors, 10 community displays and 0 politicians. There are 2 community folks who don't pay because they send gift boxes to our troops overseas. Food vendors will provide 3 meal tickets and the Peach Festival committee will distribute these to the Fire Police.

Entertainment – Mike Marasco has recently provided Jim with 4 names of potential entertainers. Metta Parker has asked for \$300 more and will not return. Mike Marasco has a large collection Town of Wyoming photos. Erin's friend with Macroni Kid will be attending our June meeting and maybe able to help with kid's involvement. We need 3 more kids for the costumes. Jack Foreaker will now charge \$375. Tracy has a contact for a face painting group.

Parking & Busses – The new Railroad company owns property across from Mike Marasco's ice cream store and they have mentioned that parking on Railroad land is PROHIBITED! Donna and Laura will re-contact the Railroad company regarding our Festival date and time and parking needs for their vacant land. We discussed contacting Frank Dimondi to see if we could park vendors at the old cement plant. We have a problem with staff helping with parking. Vender parking continues to be a problem. Potential parking off Mechanic Street. Theresa volunteered to check on this site for vendors, only. Erin will ask Laura about parking at the Wyoming Park being 'blocked' that day for only vendors. We can use both schools and the Methodist Church for general parking. The Wyoming Methodist Church, just outside town, will again be hosting their indoor yard/bake sale this same day. Jaci still needs to sit down with Lisa Dawson regarding busses. We would like to have 3 buses, as in past years. Handicap parking @ Pippin Funeral Home. Erin mentioned having parking buckets for donations at the 'free parking' area to help cover costs for shuttle services. Janet got a price for regular gray duct tape (\$12.49/roll from her business) ... not sure how many feet are on a roll.

Volunteers – Donna will contact the Military Academy Head Master and not the Young marines. Seth talked with Demorlay Boys regarding helping with Friday set-up needs. Donna will secure Peach Festival letterhead for donation letters. We need to check with Laura as to where our box of tape, markers & rulers is located.

Peach Dessert Contest – No report

Parade – No report

Police – No report ... we need police coverage until 4:00 pm for breakdown activities

Publicity – No report

OLD BUSINESS –Tracy is working on getting **raffle donations** & needs **letterhead** for donation request-letters. We need Town of Wyoming Peach Festival letterhead, not Town of Wyoming letterhead for our correspondence. Donors can write this off as a tax deferment. We are a non-profit organization. All donors need to be added to our on-line information & program contributors. The **large wooden peach signs** are being worked on and will be on display by the first of July. At our next committee meeting **we string signs** following the meeting to reduce the need for another July meeting. Jaci is still trying to secure our **Port-A-Potties**.

NEW BUSINESS – Jaci requested on the **2020 applications** to add a place to put a description of their exhibit/display. Discussion regarding purchasing grills for the Wyoming Park. Jim mentioned 2020 being an anniversary and he'd like to do a 'bigger' festival. It is possible we already have 3 **BBQ grills** at the park now, located around the pavilion. Donna will look into prices – thinking between \$200-\$300 each. DNREC Park & Recreation may be a source for new grills. We'll ask Laura to see if we can purchase these on the Town's existing contract. Erin volunteered to check with Laura.

Question: how many paper 'No Parking' signs did Laura make for the 2018 event?

2019 CALENDAR – Peach Festival Committee meetings: **2/20, 3/20, 4/17, 5/15, 6/19, 7/17** ... all @ 7:00 p.m.
May 8 = mail DeDOT Special Event Permit
May 15 = contact Railroad
July 1 = all vendor & parade applications due
July 1 = Large wooden Peach signs updated & ready to be placed around town
July 18 = order dumpster
July 30 = discuss last minute details/needs
August 1 = Place 'NO PARKING' signs around the street locations
August 2 = 8:00 am ... start marking vendor spaces = meet at Town Hall
August 3 = **2019 Town of Wyoming Peach Festival**
August 21 = POST 2019 Peach Festival meeting

Adjourn@ 8:05 pm

Respectively submitted by Dot Abbott