

**Town of Wyoming, Delaware
Wyoming Peach Festival Committee**

**MINUTES
March 20, 2019**

CALL TO ORDER – Co-Chair Jaci Stokes called the meeting @ 7:00 pm.

ROLL CALL – In attendance were Jaci Stokes, Donna & Jim Mason, Janet Talbot, Dot Abbott, Erin Nieli, Tracy Johovic, Alexis Richardson, Seth Greenberg, Michelle Willard, Carlton & Cheryl Kenley.

Jaci Stokes & Donna Mason will co-chair the committee. Janet has agreed to continue as our Treasurer. Dot agreed to continue to serve as Secretary. Jim will handle Entertainment and Erin agreed to continue as our Publicity Chair.

MINUTES FROM PAST MEETING – The minutes from our 8/29/18 and 2/29/19 meetings were approved with the change made to the 8/29/18 DRAFT noting the correct date. Donna motioned to accept these minutes as presented. Second provided by Michelle. APPROVED

ADOPTION OF AGENDA – APPROVED

TREASURER’S REPORT – Janet noted that as of the 2018 Peach Festival we had a current balance of \$1,582.87. No changes from last month. PO Box has been paid for another year.

COMMITTEE REPORTS:

Crafters, Vendors – Jim distributed the updates to the three applications (Food Vendors, Crafters & Vendors, and Community Organizations). Changes from the discussion at our 2/20/19 meeting were added. Need to immediately get these distributed. Motion to accept these three applications as presented. APPROVED. Donna & Jim will email ASAP to those who have active email addresses ... about 10 will have to be ‘hard’ mailed.

Entertainment – Jim noted that Mike may have a few more folks who would be interested in participating. Jim is still trying to secure the 2 bands. Dot still looking for someone to provide a 15-min. ‘historian perspective’ of the Festival.

Parking & Busses – Jaci mentioned we paid \$1,642.50 for the three buses in 2018. Discussion on whether we need 3 buses this year. Committee agreed 3 would be sufficient. Jaci will talk with Lisa Dawson. Donna has asked the Wyoming Town Council about parking on the side of Rail Road Ave. next to the tracks and they suggested we take this up with those who own/operate the railroad traffic. Mayor Dale suggested at the Council meeting that the entertainment groups to park at the Wyoming Town Maintenance building and she would offer the use of her golf cart to transport them to the Platform. Janet asked if Pippins parking lot could be used for more than just handicap parking. Jim noted that the entertainers are permitted (1) parking area spot.

Volunteers – Stella Stanley’s name was offered-up as a ‘potential’ volunteer, also suggested talking with Pam Haddick. Donna noted she has one spot still open in the Information Booth from 2pm-3pm. Janet volunteered. Donna said the Town Council has stepped-in to help cover the Information Booth this year.

Peach Dessert Contest – The committee decided not to print another cookbook this year but do a 30th Anniversary on for 2020 – larger volume consolidating all the years. Dot volunteered to pull this together. Janet & Michelle offered to help with review.

Parade – Michelle Bilow has agreed to help with organizing the parade portion of the Festival again this year.

Police – No report.

Publicity – Nothing new to report. Erin is having some problems getting into our email account, will work with Jim. She is pulling together a schedule for publicity information release.

OLD BUSINESS – Donna contacted DelDOT regarding our 2018 ‘outstanding’ bill for the cones and barriers. They told her since we are a “small town” there is no charge. Expect no charge this year. DelDOT road closure paperwork has to be in 90 days prior to the event for a SPECIAL EVENT PERMIT. Donna has the application and will mail it by May 8th. The Railroad

notification also has to be sent by mid-May ... use 'return-receipt' option. Dumpsters need to be ordered in June. Donna contacted the Quinns and they are working on refurbishing our large Peach Festival wooden signs. We have a total of 8 signs, but we need to replace the posts. Janet may have some posts and Dave Reed can get them from her.

NEW BUSINESS – The committee agreed to support two \$25 gift certificates from Dicks Sporting Goods to the 2019 Town of Wyoming Fishing Derby. Discussion on gift basket(s) at the Information Booth. Last year we had on gift basket at the Festival donated by Mission BBQ as a fund raiser option for the Peach Festival. Tracy volunteered to work on this task for the 2019 Festival and possibly gain some more basket donations. Agreement that we need to immediately inventory or Peach Festival T-shirt stock and other Peach Festival sale items. Janet & Donna volunteered to do this and report at our April meeting for discussion on possible inventory increase needs. We will NOT be marking vendor spots this year with paint or chalk ... instead we will go back to Duck Tape – RED OR YELLOW.

Question: how many paper 'No Parking' signs did Laura make for the 2018 event?

2019 CALENDAR – Peach Festival Committee meetings: **5/15, 6/19, 7/17** ... all @ 7:00 p.m.
May 8 = mail DelDOT Special Event Permit
May 15 = contact Railroad
July 1 = all vendor & parade applications due
July 1 = Large wooden Peach signs updated & ready to be placed around town
July 18 = order dumpster
July 30 = Put string on the 'NO PARKING' signs & discuss last minute details/needs
August 1 = Place 'NO PARKING' signs around the street locations
August 2 = 8:00 am ... start marking vendor spaces = meet at Town Hall
August 3 = 2019 Town of Wyoming Peach Festival

Adjourn@ 7:50 pm

Respectively submitted by Dot Abbott

Addition to minutes as of Laura Connor on 3/11/19: "The state contract only allows A-1 Sanitation and Arrow leasing at this time – they both expire Feb 2020. We currently are using Arrow leasing at the Park (\$75 per month vs. \$145 per month with Clean Delaware) and have had a wonderful experience working with them". Her email update is: lconnor@wyomingde.com