



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building
October 1, 2018, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE – Mayor Rife

MOMENT OF SILENCE – Mayor Rife

ROLL CALL

Council attending: Mayor, Frankie Dale Rife; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon; Secretary, Jonny Johnson; and Council Person Carlen Kenley

Council absent: None

Staff attending: Laura Connor, Town Clerk; and Chief Martin Willey

Audience attending: Elaine Bilow, Sheryl Kinley, Donna Mason, Joyce Stockslager, Seth Greenberg, Mike Quinn, Kathleen McGenty, Sheryl Ford, Mike Marasco

PUBLIC COMMENTS

- Mr. Greenberg questioned the investigation that was done regarding the chicken coop located on his property. He asked if there are complaints on a property what is the process. Mr. Denison responded that complaints on a property are handled by our Code Enforcement Officer. Mayor Rife expanded and verified the process
- Mrs. Bilow asked what the latest status is on the bank. Mayor Rife responded that we could not comment at this. It was also confirmed by Mrs. Connor that there were no current demo or new construction permits submitted by the bank.

ADOPTION OF AGENDA

- Addition of September 17, 2018 Special Council Executive Session Meeting Minutes
- Updates to Calendar of Events:
 - CWSWA, 10/9/18, 7:00 p.m., CWSWA Office

- Planning & Zoning Meeting, 10/24/18, 6:30 p.m., Municipal Building
- Town Council Meeting, 11/5/18, 6:30 p.m., Municipal Building

Mr. Denison moved with a second by Mr. Dixon to adopt the agenda with the noted changes. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Mr. Kenley, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Rife stated that she was happy that there was no rain today since there has been rain 29 out of the last 31 days.
- She also stated that we are currently working of fixing a sink hole in Wingate.

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

The following minutes were presented:

- September 10, 2018, Council Meeting
- September 10, 2018, Executive Session
- September 17, 2018, Special Council Meeting
- September 17, 2018, Special Council Executive Session

Mr. Denison moved with a second by Mr. Dixon to approve the minutes as presented. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Mr. Kenley, Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented the Treasure’s Report Balances, Profit & Loss, and Check Register for review.
- The draft audit was presented by Lank Johnson & Tull. There were no questions.

Mr. Denison moved with a second from Mr. Kenley to approve the reports as presented subject to audit. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Mr. Kenley, Aye. None opposed. Motion carried.

POLICE REPORT

- Chief Willey presented report for October.
- He stated that domestics have been on a rise
- Chief Willey stated that schools are now in session and to be aware of kids walking to and from school.
- Halloween is just around the corner and police will be watching sex offenders. All officers will be on duty on 10/31 and will have no tolerance because safety is number one priority.
- He also stated that it is important to call KentCom or 911 if there are any issues.

FIRE COMPANY REPORT

- No one present to provide an update

C/W SEWER & WATER REPORT

- Mr. Quinn stated that there is no report. Mr. Johnson questioned the current problems with the railroad going under the tracks. Mr. Quinn responded with they have their engineers currently working on the issue. Mayor Rife indicated that Town Hall came across documents from 1920's that they provided to CWSWA for reference.

PLANNING & ZONING

- Mr. Greenberg stated that the last P&Z meeting was cancelled. They are currently working on a possible ordinance for changes being made to zoning. He asked if there was an update from the lawyer – Mrs. Connor responded that a summary of the requested changes is needed. Mr. Greenberg stated that he will follow up with the P&Z committee.

BUILDING INSPECTOR

- October Building Permit Report was provided for review

CODE ENFORCEMENT

- There is a possible public nuisance if the owners do not respond to recent letters sent.

PARK/STREET REPORT

- The Park looks good.
- There is a sink hole at the entrance of Wingate. We are in the process determining the cause and fixing this sink hole

NEW BUSINESS

- None

UNFINISHED BUSINESS

- Second Reading - Ordinance #48-18 - Authorizing the Town to Issue Electronic Tickets for Ordinance Violations and Authorizing the Collection of Court Costs and Administrative Fees Associated with Electronic Tickets
 - Mr. Johnson questioned the process

Mr. Denison moved with a second from Mr. Dixon to adopt Ordinance #48-18 as presented. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Kenley, Aye. Mr. Johnson opposed. Motion carried.

- Second Reading - Ordinance #49-18 – To Amend Ordinance #17-11 “An Ordinance Authorizing the Town to Employ Voluntary Assessment Procedures” to Require the Payment

of all Court Costs and Administrative Fees Established by the State of Delaware as Part of the Voluntary Assessment Process

Mr. Denison moved with a second from Mr. Dixon to adopt Ordinance #49-18 as presented. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Kenley, Aye. Mr. Johnson opposed. Motion carried.

Chief Willey stated that he will put it in the newsletter referencing the ordinances that are affected.

- Feasibility Study - Traffic flow North and South Drive update
 - Scope of Work and cost estimates are in process
- Railroad Avenue Paving Estimates
 - Four (4) proposals were presented for review
 - Concerns were stated regarding Zweemer's since it is not a well-known company
 - Mr. Dixon questioned the timeframe – the target is early Spring
 - It was stated that we will do our best communicating as much as possible before and during the project

Mr. Denison moved with a second from Mr. Dixon to accept Jerry's Paving proposal for \$109,928.52. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Mr. Kenley, Aye. None opposed. Motion carried.

- Town Hall Status
 - This project is currently on hold due to not yet receiving a survey and working with CWSWA to determine the current sewer and water connection.

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- CWSWA, 10/09/18, 7:00 p.m., CWSWA Office
- Planning & Zoning Meeting, 10/24/18, 6:30 p.m., Municipal Building
- Town Council Meeting, 11/5/18, 6:30 p.m. Municipal Building

PUBLIC COMMENTS

- Sheryl Ford asked the status of the railroad parking status. Mayor Rife responded that there are different versions of what the current variances are for the railroad. We are currently working on clarification. Chief Willey stated that the Police Department is not enforcing the “no parking/towing” signs that were posted by the railroad. Mr. Marasco stated that he has not seen any other signs in other towns with railroad tracks.
- Sheryl Ford asked for clarification on abandon vehicles. Chief Willey explained the difference in enforcement between Code Enforcement and Police Department.
- Erin Nieli mentioned a recent incident that occurred with her dogs and her neighbor. Kathy McGinty responded. Chief Willey indicated that an officer has responded to the incident. It was stated that this discussion is not a Council issue, it is a Police issue.

Discussion ensued. Chief Willey interrupted the discussion and requested for everyone to leave the room. The room was cleared at 7:50 p.m.

Mr. Denison moved and was seconded by Mr. Johnson to move into Executive Session at 7:55 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, and Mr. Kenley, Aye. None opposed. Motion carried.

Council returned to regular session at 8:50 p.m.

Mr. Denison moved with a second by Mr. Johnson to move from Executive Session back to Regular Session at 8:50 p.m. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson and Mr. Kenley, Aye. None opposed. Motion carried.

Mr. Denison moved with a second by Mr. Kenley to give Matt Sarkissan a \$1,000 raise effective October 8, 2018 (beginning of next pay period). Mayor Rife, Mr. Denison, Mr. Dixon, and Mr. Kenley, Aye. Mr. Johnson opposed. Motion carried.

Mr. Kenley moved with a second by Mr. Denison to accept the resignation of Tracy Wirick. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson and Mr. Kenley, Aye. None opposed. Motion carried.

Mr. Denison moved with a second by Mr. Kenley to accept Roseann Lamar to fill the part-time Administrative Assistant position. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson and Mr. Kenley, Aye. None opposed. Motion carried.

Mr. Dixon asked if we could get an estimate from our lawyer on what the cost would be to have him attend our meetings. There were concerns with tonight's events. It was discussed to update the standard wording at the next meeting.

Kathy McGinty asked to speak to Council. She provided a summary of the recent events that have occurred.

Mr. Denison moved with a second by Mr. Kenley to adjourn the meeting. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson and Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned at 9:23 p.m.

Laura Connor
Town Clerk