



Town of Wyoming
Special Meeting
Wyoming Municipal Building
September 21, 2017, 3:30 p.m.

CALL TO ORDER – Mayor Rife called the meeting to order at 3:35 p.m.

PLEDGE OF ALLEGIANCE – Mayor Rife

MOMENT OF SILENCE– Mayor Rife

ROLL CALL

Council Attending: Mayor, Dale Rife; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon; and Councilperson Jonny Johnson

Council Absent: Secretary; David Reed

Staff attending: Laura Connor, Town Clerk

Mr. Dixon moved with a second from Mr. Denison to excuse Mr. Reed from the meeting. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- No public in attendance

ADOPTION OF AGENDA

Mr. Johnson moved with a second from Mr. Dixon to adopt the agenda as presented. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Aye. None Opposed. Motion carried.

NEW BUSINESS

- Selection of Full-time Maintenance Position
 - The Interview Committee communicated that there were two (2) top candidates selected and both background checks came back approved.
 - It was clarified that this position will work a 40 hour work week.
 - Discussion occurred regarding the starting pay. Mr. Dixon was concerned that this maintenance position should not make more than our cadet in the academy.

Mr. Denison moved with a second from Mr. Johnson to present an offer with a starting pay of \$15.00 per hour. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Aye. None Opposed. Motion carried.

- Software purchase options
 - Mrs. Connor provided three (3) quotes for new software to purchase that will help the office be more efficient and effective. She explained that with this purchase, it would be possible to discontinue the ShoreScan agreement and the outcome would be just under \$100 of additional cost per year. Discussion ensued. Mr. Johnson asked if there are any state contracts we could utilize – Mrs. Connor will research. It was decided to move this to the October meeting to allow for additional research before a final decision was made.

- Review of quote(s) for drawing plans
 - Quotes to draw plans for the Park Bathrooms, Pavilions, and Addition to Town Hall were provided by Jeff Connor. Mayor Rife wanted to communicate to all that Jeff Connor is the brother-in-law of Laura Connor and asked if there were any concerns. There were no concerns with all in attendance. It was clarified that before construction occurs on any of these projects that there will be three (3) bids to select from. It was decided since what was presented is just for the completion of the drawings, additional bids were not required. Priority of these projects were discussed and it was determined that the Park Bathrooms is first, Pavilions are second and the Addition is third.

Mr. Dixon moved with a second from Mr. Johnson to accept the quotes provided from Jeff Connor to provide final drawings for the Park Bathrooms, Pavilions, and Addition to Town Hall. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- None

COUNCIL COMMENTS

- None

ADJOURN

Mr. Dixon moved with a second by Mr. Denison to adjourn the meeting. Mayor Rife, Mr. Denison, Mr. Dixon, Mr. Johnson, Aye. None opposed. Motion carried.

The meeting adjourned at 4:45 p.m.