



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building
August 15, 2016
7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA –
Mayor Dale Rife

MOMENT OF SILENCE – for our Troops and – Mayor Dale Rife

ROLL CALL

Council attending: Mayor, Dale Rife; Vice-Mayor, Terry Witt; Secretary, Georgette Williams;
Treasurer Kyle Dixon; Council Member, Doug Denison

Staff attending: Town Clerk, Laura Connor; Chief of Police, Martin Willey; Richard Snyder,
Building Inspector

Audience attending: Joyce Stockslager; David Reed; Lisa Lambert; Cheryl Ford; Joy Hartman;
Mike Marasco; Lieutenant Chuck Groce, Mike Quinn

PUBLIC COMMENTS

- Cheryl Ford stated that she is thankful for the newsletter

ADOPTION OF AGENDA

Mayor Rife asked to add to the agenda the Board of Adjustment possible new member.

Ms. Williams moved and second by Mr. Denison to adopt the agenda with this change. Mr. Witt, Ms. Williams, Mr. Dixon, and Mr. Denison, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS – MAYOR'S REPORT

- Mayor Rife announced that the Camden Wyoming Fire Department has agreed to burn the house on Wednesday, October 5, 2016, located at 321 Broad Street
- Mayor Rife introduced Laura Connor as the new Town Clerk; she is working out well.
- Mayor Rife commented that Jim is painting through the town and is doing a great job.
- Mayor Rife stated that Lowe's donated the picnic tables that they used during the Peach Festival to the Town of Wyoming and they have been relocated to the Park.
- Mayor Rife stated that the Peach Festival flags are for sale and can be purchased for \$50.

- Mayor Rife indicated that we are currently working on a Welcome Packet that will be provided to new residents of the town. The Packet will include a brochure, letter from the Mayor and the trash calendar. Draft copies of the brochure and letter were provided for the Council to review.
- Mayor Rife stated that there was an update with the water tower and asked Mr. Quinn to provide the update. Mr. Quinn stated that the stop work order was lifted. Camden Wyoming Sewer and Water has placed \$27,000 in escrow with Schmittinger & Rodriquez law office. This escrow will be held until the case is resolved. The anticipated timeframe for completion of the current work is late November/early December
- Mr. Witt stated that the Peach Festival went very well

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- July 11, 2016 Council Meeting
Mr. Denison moved with a second from Mr. Dixon to approve the Council Meeting minutes as published. Mr. Witt, Ms. Williams, Mr. Dixon, Mr. Denison, Aye. None opposed. Motion carried
- July 15, 2016 Annexation Meeting Minutes
Ms. Williams with a second from Mr. Denison to approve the Annexation Meeting Minutes as published. Mr. Witt, Ms. Williams, Mr. Dixon, Mr. Denison, Aye. None opposed. Motion carried

TREASURER'S REPORT

- Mr. Dixon presented the reports for council to review.
- Mr. Dixon thanked Ms. Williams for signing checks while he was on vacation
- Mr. Dixon indicated that we have received income recently due to residents paying taxes during the discount period.
Mr. Witt moved with a second from Mr. Denison to approve the Treasurer's Report subject to audit. Mr. Witt, Ms. Williams, Mr. Dixon, Mr. Denison, Aye. None opposed. Motion carried.

POLICE REPORT

- Chief Willey presented his report (attached).
- Chief Willey provided an update on the parking in front of the Tavern. A drawing was provided to all of Council that shows the area by the flag pole will be blocked and will eventually be just grass and 13 new spaces can be added. The grass area by the flag pole can also be used for when Lew piles snow in the winter months. It was also identified that the handicapped sign has been placed.
Ms. Williams with a second from Mr. Denison to approve the drawing and proceed as presented. Mr. Witt, Ms. Williams, Mr. Dixon, Mr. Denison, Aye. Non opposed. Motion carried
- Chief Willey stated that First Night Out event was a great success. They estimated on 150-200 people and there were over 400 in attendance. Chief Willey wanted to thank all that donated: Tre Sorelle Dolce, Barbara Harris (WSFS), Representative Lyndon Yearick, Senator Bushweller, Remedy, Diterna Provisions (meat) Camden Wyoming Market, Tidewater, Dan Creech

- The Chief stated that burglaries and thefts are increasing in Town. Be sure to keep your cars locked at all times.
- The Chief stated that there have been burglaries recently at the ballpark. He referenced an email from Camden Wyoming Little League that discussed the option of installing security cameras and responded that it would be the CWLL's responsibility to install. There has also been graffiti on the football building. He stated that the police cannot be patrol this area 24/7, but have been increasing their patrols in the area. Locking the gates was discussed, but people may be walking to enter. Installing "no trespassing" signs in the back parking lot could be an option – if this is the action taken, there would be a zero tolerance policy.
- Lt. Groce stated that the Pokémon Go game has indicated that one of the locations is in the park and there are also several other locations around town. He also stated that he would like everyone to take note that kids (and adults) are not paying attention while playing. There is also a criminal element – there has been a robbery at Legislative Hall in Dover. He also stated that the police will strictly enforce anyone playing the game while driving.

FIRE COMPANY REPORT

- No one present, but reports for July and August were presented, read, and reviewed

C/W SEWER & WATER REPORT

- Mike Quinn represented
- Mr. Quinn stated that there is a Budget Workshop scheduled next week (8/23/16)
- Earlier in the month a letter was provided to customers that referenced the discolored water. This letter has been posted on Wyoming's website and Facebook.
- Mr. Quinn indicated that the new tower will be opening mid-October and should be functioning by the end of November

PLANNING & ZONING

- There was interest from a resident to become a member of the Planning & Zoning Committee. No action can be taken until there is a resignation letter presented and an open seat is available to fill.

BUILDING INSPECTOR REPORT

- Mr. Snyder presented report.
- Mr. Snyder stated that since the report was created, there have been two additional permits closed. He provided an update on 104 Layton the original request was to convert it into four (4) apartments, but a revision was provided and there will only be three (3) apartments. He stated that 118 Third Street has received a final status.
- Mr. Snyder provided a status of Code Enforcement. Abandon vehicles have been identified and letters have been sent to residents. Vehicles will be tagged on Monday, August 22nd and towed by Wednesday, August 24th. Additional vehicles have been identified and letters will be sent after this first round is completed.
- Mr. Snyder stated that there have been two (2) complaints filed by renters. He has contacted the landlord and issues are in the process of being taken care of. Letters are on file.
- Question was presented to discuss changing the limits of building permits according to type of project. (example: new construction 6 months vs. sheds/fencing 60 days).

- Mr. Snyder reminded everyone that there is a workshop scheduled this Saturday, August 20, 2016 at 9:00 am at the Potter's House to discuss Rental Property Inspections and Vacant Properties

PARK/STREET REPORT

- A question was presented – does handicapped parking need to change with increase in parking spots in front of Tavern? Terry Witt and Chief Willey both responded with “no”. There is not enough parking spacing in that area.
- Additional mulch was purchased and placed in flower bed areas around town. Lew has done a good job pulling all of the weeds. He still has a few to complete.
- Comment was made regarding the high weeds at the end of Southern Boulevard around the railroad tracks. Laura stated that she is in the process of contacting several people at Norfolk Southern and hopes to have it resolved in the near future.
- There have been several vehicles parking near the railroad again. It is unsure if Wyoming Police can enforce this area.

ANNEXATION

- The Annexation Committee approved the annexation of 12181 Willow Grove Road into the Town of Wyoming on Friday, July 15, 2016.
- The Council accepted and approved the recommendation from the Annexation Committee to annex 12181 Willow Grove Road into the Town of Wyoming
- Next steps are to finalize the Plan of Services required by Delaware Office of State Planning Coordination. Once the Plan of Services is finalized, a resolution is to be approved and signed by the Council

UNFINISHED BUSINESS

- Vacant Properties Ordinance – Workshop scheduled for Saturday, August 20, 2016
- Rental Property Inspection Ordinance – Workshop scheduled for Saturday, August 20, 2016
- Update on 321 Broad Street – clearing is continuing and going well. There are two (2) trees that still need to be removed.

BOARD OF ADJUSTMENTS

- Written request from Dave Reed to fill the open seat on the Board of Adjustments.

Mr. Witt moved and second by Ms. Williams to move to accept Dave Reed as a member of the Board of Adjustments. Mr. Witt, Ms. Williams, Mr. Dixon, and Mr. Denison, Aye. None Opposed. Motion carried.

NEW BUSINESS

- 24 S. Mechanic Street – status of the demolition of the building. Mr. Witt stated that the property is bank owned and there should be no problems. Verification required making sure that all required letters and notifications have been provided. Ms. Connor will verify and provide an update at the next meeting.

Mr. Denison moved and second by Mr. Dixon to move forward with the demolition of the property located at 24 S. Mechanic Street. Mr. Witt, Ms. Williams, Mr. Dixon, and Mr. Denison, Aye. None Opposed. Motion carried.

- Repaving of Wyoming Mills, Wingate and South Layton Avenue – Jerry’s Paving provided the lowest bid.

Mr. Witt moved and second by Mr. Denison to approve the request for Jerry’s Paving to repave above mentioned streets. Mr. Witt, Ms. Williams, Mr. Dixon, and Mr. Denison, Aye. None Opposed. Motion carried.

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Peach Festival Follow Up Picnic 8/19/16, 6:00 p.m., Park
- Town Council Workshop – 8/20/16, 9:00 a.m., Potter’s House
- Town Council Meeting – 9/12/16, 7:30 p.m., Municipal Building
- Public Hearing – Comp Plan Amendment/New Zoning Map – 9/12/16, 7:00 p.m., Municipal Building
- CWSWA – 9/13/16, 7:00 p.m., CWSWA Office
- Planning & Zoning 9/13/16, 7:30 p.m., Municipal Building

PUBLIC COMMENTS

- None

COUNCIL COMMENTS

- Ms. Williams suggested having the Boy Scout Troop 24 assist with building the ramps for the platform. They would be able to earn a badge for work completed. Drawings would be provided free of charge by J. Connor Builders. The building materials would be the only cost for the town. There could be a possible photo opportunity when completed.

Council took a break at 8:30 pm

Council moved out of the regular meeting and into Executive Session at 8:58 pm

Council returned to Regular Session at 9:44 pm

Ms. Williams moved with a second by Mr. Witt to adjourn the meeting. Mr. Witt, Ms. Williams, Mr. Dixon, Mr. Denison, Aye. None opposed. Motion carried.

The meeting adjourned at 9:45 p.m.

Laura Connor
Town Clerk