



Town of Wyoming  
Council Meeting Minutes  
Wyoming Town Annex  
January 4, 2016  
7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:30 p.m.

ROLL CALL

Council attending: Mayor Dale Rife, Vice Mayor Terry Witt, Secretary Georgette Williams, Treasurer Kyle Dixon, Councilmember Paul Cable

Council Absent: None

Staff attending: Town Clerk Pamela Haddick, Chief of Police Martin Willey, Building Inspector/Code Enforcement Officer Richard Snyder

Audience attending: Joyce Stockslager, Glenn Neese, Scott Thorn, Melissa Piazza and Doug Denison

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

*Ms. Williams moved with second by Mr. Witt to adopt the agenda as published. Ms. Williams, Mr. Witt, Mr. Dixon, Mr. Cable, Aye. Motion carried.*

ANNOUNCEMENTS – GOOD NEWS – MAYOR’S REPORT

- Mayor Rife stated that she had a good holiday and she hoped everyone else did.
- Town Hall Staff, Police Department, Council and Committee members had a Christmas breakfast at Hall’s.
- The Town did an adopt-a-family for two families this year. One has already sent us a thank you note.
- The collection of donated hats, scarves and gloves went really well. We even got a few coats. With what we collected in Town Hall and what Artt Studio 4 Hair collected Ms. Williams was able to take a car full of items to the men’s shelter.

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

## ADOPTION OF PREVIOUS MEETING MINUTES

- December 7, 2015 Town Council Meeting – Ms. Williams asked that the section of the minutes referring to the playground inspection state that Mr. Mike Rigby, not Kent County, did the inspection on the playgrounds. Mr. Rigby is a licensed inspector and works for Kent County but he did this on his own and donated his time for it. *Ms. Williams moved with a second from Mr. Witt to adopt the minutes as corrected. Mr. Witt, Mr. Dixon, Ms. Williams, Aye. Mr. Cable, No. Motion carried.*
- December 7, 2015 Executive Session – *Ms. Williams moved with a second from Mr. Witt to approve these minutes. Mr. Cable, Mr. Dixon, Mr. Witt, Ms. Williams, Aye. Motion carried.*

## TREASURER'S REPORT

- Mr. Dixon presented the reports for council to review.
- Mr. Dixon stated that the due date on the demand letters is coming up soon so we should be receiving more revenue. We have already received some from sending these out.
- Mr. Dixon answered some questions about the check register and the P & L Report.

*Mr. Witt moved with a second by Ms. Williams to approve the Treasurer's Report subject to audit. Ms. Williams, Mr. Witt, Mr. Cable, Mr. Dixon, Aye. Motion carried.*

## POLICE REPORT

- Chief Willey presented his report (attached.)

## FIRE COMPANY REPORT

- Mr. Glenn Neese was present as was Mr. Scott Thorn of the Fire Company. Unfortunately Mr. Thorn had to leave to fill in as an ambulance driver. Mr. Neese stated that the Fire Company was planning to begin training by burning down some abandoned buildings and asked us to keep them in mind as we condemn our vacant houses.
- The Fire Company will be celebrating 100 years in 2017 and they are looking for photos and letters or other handwritten items from their early years. If anyone has anything, they would like to borrow it and have it copied. All items will be returned to the owners.
- The report is attached.

## C/W SEWER & WATER REPORT

- No one was available to give a report.

## PLANNING & ZONING

- Mr. Doug Denison was present and stated that at their last meeting they heard the application from Melissa Piazza on 12 South Drive for a home daycare at that address. Planning & Zoning saw no issues with this and forwarded their recommendation to Council for approval.
- Discussion ensued as to whether the Town should vote to approve the conditional use for a home daycare now or wait until Ms. Piazza goes through all the applications and training to be licensed through the State first.

*Mr. Dixon moved with a second from Mr. Cable to grant the conditional use for a home daycare to Ms. Melissa Piazza at 12 South Drive contingent to her receiving all state approvals and passing all inspections and turning copies of them into the Town.*

## BUILDING INSPECTOR REPORT/ CODE ENFORCEMENT

- The open permit list is in the packet.
- Mr. Snyder stated the two houses on Mechanic Street that have had the code enforcement issues for so long have been cleaned up. It was found that the property at 24 S. Mechanic

Street has two sinkholes rather than just one. One is on the side of the house and the other is in the back yard. It may possibly have been an old cesspool. The Council feels that it is time to look into condemning this house as well as the one at 46 S. Mechanic Street.

*Mr. Witt moved with a second from Ms. Williams to send the issues with 24 and 46 S. Mechanic Street to our attorney and find out how we can move forward with condemning these properties. This is to be a priority for Ms. Haddick.*

#### PARK/STREET REPORT

- Mr. Cable stated that Lew is on vacation.
- He also asked if the new street lights that are being put up use more or less KW hours than the old ones. He has had two put up near his house and they are super bright. Ms. Haddick will look into it.

#### ANNEXATION

- None

#### UNFINISHED BUSINESS

- Mrs. Adams has agreed to sell the 321 W. Broad Street property to the Town. We hope to go to settlement by mid-January.
- Maintenance Building – once the survey is done, we will figure the size of the building with setbacks, then move forward with construction.
- Mr. Cable commented that the dysfunctional streetlights near his house have been replaced by Conectiv and they are considerably brighter than the old ones. He asked if they are using more kws than the old lights, and, if so, what does this mean to the Town in bills. Ms. Haddick will look into this.
- The second reading of Amendment #2 of Ordinance #10-7 was read.

*Mr. Cable moved with a second from Mr. Dixon to adopt Amendment #2 of Ordinance #10-07 An Ordinance Establishing Business Licenses within the Town of Wyoming. Ms. Williams, Mr. Witt, Mr. Cable, Mr. Dixon, Aye. Motion carried.*

#### NEW BUSINESS

- Two proposed resolutions were looked at. The first was to authorize Mayor Frankie Dale Rife to submit the 2016 CDBG application and to allow the Levy Court of Kent County to act as the official representative of the Town in this process.

*Ms. Williams moved with a second from Mr. Witt to adopt the above resolution. Mr. Cable, Mr. Dixon, Ms. Williams, Mr. Witt, Aye. Motion carried*

The second resolution recognizes the importance of Fair Housing for the Citizens of Wyoming and supports the goals of the Federal Fair Housing Law. It also authorizes the Kent County Levy Court to take such actions as deemed necessary to affirmatively further fair housing in connection with the said Community Development Block Grant in Wyoming.

*Ms. Williams moved with a second from Mr. Witt to adopt the above resolution. Mr. Cable, Mr. Dixon, Ms. Williams, Mr. Witt, Aye. Motion carried.*

- Surveillance Sign – Mayor Rife saw signs in front of other police departments showing the area as an “Internet Purchase Exchange Location” under video surveillance by the Police Department. She asked if others thought it might be a good idea and everyone agreed.

*Mr. Cable moved with a second from Ms. Williams to move forward with purchasing safety zone signs to install in front of Wyoming Town Hall/Police Department. Mr. Witt, Mr. Dixon, Mr. Cable, Ms. Williams, Aye. Motion carried.*

- Poll Workers and Board of Election Members were discussed for the February Town Council Election. Residents that have volunteered for the above are as follows: Poll Workers – Louise

Fair, Erika Reigle and Shirley Arnold; Board of Election – Richard Stockslager, Jaci Stokes and Ann Kelleher.

*Ms. Williams moved with a second from Mr. Witt to appoint the above residents as poll workers and Board of Election members for the February 27, 2016 election. Mr. Dixon, Mr. Cable, Ms. Williams, Mr. Witt, Aye. Motion carried.*

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Town Council Meeting – 2/1/16, 7:30 p.m., Annex
- CWSWA – 1/12/16, 7:00 p.m., CWSWA Office
- Planning & Zoning – Cancelled for January

PUBLIC COMMENTS – None

COUNCIL COMMENTS – None

Council took a break at 9:02 p.m.

Council moved into Executive Session at 9:10 p.m.

Council returned to Regular Session at 9:30 p.m.

*Mr. Dixon moved with a second from Mr. Cable to adjourn the meeting. Mr. Witt, Ms. Williams, Mr. Dixon, Mr. Cable, Aye. Motion carried.*

The meeting adjourned at 9:31 p.m.

Pamela B. Haddick, CMC  
Town Clerk/Office Manager