



# Town of Wyoming Rezoning Application

**Application Fee \$450**

Date Rcvd: \_\_\_\_\_

Pymt. Method: \_\_\_\_\_

**Additional Fee \$250**

Date Rcvd: \_\_\_\_\_

Pymt. Method: \_\_\_\_\_

*Multiple parcels can be processed on one application only if they are continuous and have at least one shared property line.*

## Property Information:

Address: \_\_\_\_\_

Map # (PIDN): \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Has this parcel ever been part of a previous application?      \_\_\_ Yes      \_\_\_ No

If yes, briefly explain: \_\_\_\_\_

## Owner Information:

Owner Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Phone #: (\_\_\_\_\_) \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

## Rezoning Information:

Reason for Rezoning Request: \_\_\_\_\_

Does rezoning request require update to Future Zoning Map?      \_\_\_ Yes      \_\_\_ No  
(additional fee of \$250 required)

**Required attachments:** 4 copies of site map included:      \_\_\_ Yes      \_\_\_ No

## Signature:

*The information provided for this document is truthful and accurate to the best of my knowledge.*

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\* Legal Property Owner MUST sign application \*\*\*

\*\*\*\*\* Office Use Only \*\*\*\*\*

Application Received: \_\_\_\_\_

Presented to P&Z: \_\_\_\_\_

Accepted/Denied by P&Z: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Recommended by P&Z: \_\_\_\_\_

Approved/Disapproved by Council: \_\_\_\_\_

## **General Information:**

### **What are zoning districts?**

**OS – Open Space** – Preserve areas with natural limitations to development such as floodplains, wetlands, and other areas with environmental constraints, land within recorded subdivisions designed as such. Provide areas for certain non-intensive uses such as parks and recreation facilities

**R-1 – Single Family Residential** – Provide sufficient space for low-density, single-family residential development and customary accessory uses. Provide for other uses, such as churches and recreational facilities that are normally compatible with residential uses. Allow agriculture uses that do not detract from or interfere with residential uses.

**R-2 – Mixed Residential** – Provide sufficient space for low- and medium-density residential development and customary accessory uses. Provide for other uses, such as churches and recreational facilities that are normally compatible with residential uses.

**TC – Town Center** – Encourage a mix of retail, office, and residential uses, consistent with the existing scale and character of the area, in order to promote the economic stability of the area. Provide for a limited number of apartment dwellings in conjunction with retail, office and service uses, but only on the second and third stories of such buildings. Provide for the continuation and improvement of existing residential uses. Encourage redevelopment by permitting residential structures to be used wholly or partially for permitted non-residential uses. Provide a modification procedure, utilizing development-plan review, to alleviate difficulties relating to parking and other area regulations.

**CG – Commercial** – Provide for appropriate locations for commercial, office, and service uses serving a wider area than the small-scale, neighborhood-business uses provided for the TC Zone.

**I-1 – Light Industrial** – Provide sufficient space in appropriate locations for certain types of low-intensity manufacturing, warehousing, and business uses. Protect surrounding areas from the adverse effects of industrial uses. Prohibit certain heavy-industrial activity.

### **Steps:**

- Completed application and fee of \$450.00 (plus any applicable additional fees) received at Town Hall, 1 N. Railroad Avenue, Wyoming, DE 19934
  - Fee will be held until application is accepted by Planning & Zoning
- Application presented at the next scheduled Planning & Zoning meeting
  - Meetings are scheduled on the 4<sup>th</sup> Wednesday of every month at 7:30 p.m.
- Planning & Zoning may request additional information before acceptance/ denial is determined
- If application is denied by Planning & Zoning, payment will be returned unprocessed
- If application is accepted by Planning & Zoning, payment will be processed
- Once application is accepted the following steps will take place:
  - Town Hall staff is responsible for mailing letters of notification to all property owners within a 250 foot radius of address/parcel (1<sup>st</sup> class and certified) informing them of the Public Hearing.
  - Public Hearing will be scheduled at 7:00 p.m. just prior to the next scheduled Planning & Zoning meeting
- After Public Hearing, application will be presented to Planning & Zoning for recommendation to Town Council.
- Town Council will approve /disapprove application at the next scheduled meeting
  - Council meetings are scheduled on the 1<sup>st</sup> Monday of every month
- It is recommended that a representative attends all meetings to answer any questions
  - Meetings dates are tentative and are subject to change.

## **Town of Wyoming Rezoning Application**

### **Reference Documents:**

(can be accessed via website at [www.wyoming.delaware.gov](http://www.wyoming.delaware.gov) or viewed in Town Hall)

- Wyoming Comprehensive Plan
- Wyoming Land Use and Development Code (2011 Update to the 2004 and all Amendments)

### **Required Documents:**

Four (4) copies of a site map at least 8 ½" x 11", but no more than 24" x 36" that includes:

- a. the graphic scale of the site map;
- b. the tax parcel number of the subject property;
- c. the name and address of the owner of record of the subject property;
- d. the name and address of the equitable owner of the subject property, if any;
- e. the name and address of the person, firm, or organization that prepared the site map;
- f. the date that the site map was prepared;
- g. an indication of the north point on the site map;
- h. a precise definition of the boundaries of the subject property, specifying distances in feet and hundredths of a foot;
- i. the locations, widths and purposes of all existing right of ways and curb lines;
- j. the location, widths and purposes of all existing and proposed easements, setback requirements, reservations, and areas dedicated to the public use within or adjoining the subject property;
- k. a complete outline of existing or proposed deed restrictions or covenants applying to the subject property and a recital of the applicable deed reference;
- l. other existing or proposed developments or improvements on the subject property, including but not limited to fences and landscape screening;
- m. existing and proposed access to the subject property from the existing or proposed roads;
- n. any significant natural features, including location of flood hazard areas, if any;
- o. any further information requested by the Planning and Zoning Commission.