



Town of Wyoming  
Council Meeting Minutes  
Wyoming Town Annex  
December 7, 2015  
7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:34 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – Mayor Rife

MOMENT OF SILENCE – Mayor Rife

ROLL CALL

Council attending: Mayor Dale Rife, Vice Mayor Terry Witt, Secretary Georgette Williams, Treasurer Kyle Dixon, Councilmember Paul Cable

Council Absent: None

Staff attending: Town Clerk Pamela Haddick, Chief of Police Martin Willey, Building Inspector/Code Enforcement Officer Richard Snyder

Audience attending: Joyce Stockslager, Mike Quinn, Mike Marasco

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

Mayor Rife stated that the PLEDGE and the SILENCE FOR OUR TROOPS needs to be added to the agenda. Also, the 11/14/2015 minutes need to be added to the agenda. *Ms. Williams moved with second by Mr. Witt to accept the agenda as amended. Ms. Williams, Mr. Witt, Mr. Dixon, Mr. Cable, Aye. Motion carried.*

ANNOUNCEMENTS – GOOD NEWS – MAYOR’S REPORT

- Mayor Rife stated that the S. Layton Avenue resurfacing project is done.
- Funds have been officially approved for the Wyoming Mills resurfacing but that project will have to wait for spring. We are hoping that the CWSWA will be able to do the road repair now.

## CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

## ADOPTION OF PREVIOUS MEETING MINUTES

- November 2, 2015 Town Council Meeting – Mr. Cable stated that he would like to have been notified when the park inspection was done by Kent County as he had requested. Ms. Williams explained that Mr. Rigby from Kent County fit it in during two different time frames that he was able to do it. She did not know he was there until after the fact. *Mr. Witt moved with a second from Mr. Dixon to adopt the 11/2/15 minutes as published. Mr. Witt, Mr. Dixon, Ms. Williams, Aye. Mr. Cable, No. Motion carried.*
- November 14, 2015 Special Town Council Meeting – Mr. Cable wasn't pleased with the time that was set for the meeting. *Ms. Williams moved with a second by Mr. Witt to adopt the 11/14/15 minutes as published. Mr. Witt, Mr. Dixon, Ms. Williams, Aye. Mr. Cable, No. Motion carried.*

## TREASURER'S REPORT

- Mr. Dixon presented the reports for council to review.
- Mr. Dixon stated that the delinquent letters have been sent out which has generated some extra revenues.
- Mr. Cable asked how many scans were done during the month of November. Ms. Haddick stated that it was around 800. She also noted that what have been scanned are property tax bills and they are scanning page for page.

*Mr. Cable moved with a second by Mr. Witt to approve the Treasurer's Report subject to audit. Ms. Williams, Mr. Witt, Mr. Cable, Mr. Dixon, Aye. Motion carried.*

- Mr. Dixon presented the budget amendment.

*Ms. Williams moved to accept the budget amendment as presented with a second from Mr. Cable. Ms. Williams, Mr. Cable, Mr. Dixon, Mr. Witt, Aye. Motion carried.*

- Mr. Dixon also stated that he went on a ride-along with Chief Willey. He was very impressed with our police department.

## POLICE REPORT

- Chief Willey presented his report (attached.)
- He stated that he found a truck for Lew on the military website. It will come in handy due to its size.

## FIRE COMPANY REPORT

- Mr. Glenn Neese was present as was Mr. Mike Brittingham, the new president of the Fire Company. The report is attached.
- Mr. Brittingham stated that he intends to have the website updated more often .
- The Tuesday night Bingo is still on.

## C/W SEWER & WATER REPORT

- Mr. Mike Quinn reported that everything is going smoothly with Sewer & Water. The new water tower on Upper King Road is starting to go up.

## PLANNING & ZONING

- No one from P & Z was present to give report.
- Ms. Haddick stated that she and Linda Raab from the U of D IPA attended the PLUS hearing for the Comp Plan Amendment that has recently been turned in. Mr. David Edgell from State

Planning was very happy with what was turned in and said that since it involved so much, they would consider it our update to the 2011 plan so that no other update would be required before 2020. None of the agencies present had any recommendations. Mr. Edgell stated that we would receive any other recommendations in writing before Christmas.

#### BUILDING INSPECTOR REPORT/ CODE ENFORCEMENT

- Mr. Snyder stated that he is currently working with the police department with an issue.
- Mayor Rife talked about 24 S. Mechanic Street and the fact that someone is mowing the front of the house but not the back.
- The open permit list is in the packet.

#### PARK/STREET REPORT

- The park safety report from Kent County was discussed. We definitely need to add mulch to the playgrounds; however, we should probably wait until spring as the park is basically closed until then. Ms. Haddick has called and asked for prices on the mulch. In the meantime, Lew can be working on the bolts that need to be tightened and the cracks that need fixing.

*Mr. Witt moved with a second from Ms. Williams to wait until spring for mulch but go ahead and do other work now as time permits. Mr. Witt, Ms. Williams, Mr. Dixon, Aye. Mr. Cable, No. Motion carried.*

Mr. Cable requested that the response from our attorney on the original park inspection be sent to him. Ms. Haddick thought she had already done that but agreed to send it out to everyone.

#### ANNEXATION

- None

#### UNFINISHED BUSINESS

- Mayor Rife stated that the maintenance building will be moved to the January agenda.

#### NEW BUSINESS

- Amendment #2 to Ordinance #10-07 Business License Fees received a first reading. Second reading and vote will occur in January.

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Town Council Meeting – 1/4/16, 7:30 p.m., Annex
- CWSWA – 12/8/15, 7:00 p.m., CWSWA Office
- Planning & Zoning – 12/8/15, 7:30 p.m., Annex

#### PUBLIC COMMENTS

- Mr. Mike Brittingham requested that we send him a list of abandoned buildings. Ms. Haddick will get to that as soon as possible.

#### COUNCIL COMMENTS

- Ms. Williams stated that the Town will be collecting coats, scarves, hats and gloves to be donated to the homeless shelter for men. They can be dropped off at Town Hall or at Art Studio 4 Hair on Railroad Avenue.

Council took a break at 8:25 p.m.

Council moved into executive session at 8:31 p.m.

Council returned to regular session at 9:37 p.m.

*Mr. Cable moved with a second by Ms. Williams to give Cpl. Petyo and PFC Creech a \$.50 per hour raise effective January 1, 2016. Ms. Williams, Mr. Cable, Mr. Dixon, Mr. Witt, Aye. Motion carried.*

*Ms. Williams moved with a second by Mr. Cable to revisit another pay raise and an additional stripe for Cpl. Petyo and PFC Creech for July 1, 2016. Ms. Williams, Mr. Cable, Mr. Witt, Mr. Dixon, Aye. Motion carried.*

*Ms. Williams moved with a second from Mr. Cable to adjourn the meeting. Ms. Williams, Mr. Cable, Mr. Witt, Mr. Dixon, Aye. Motion carried.*

The meeting adjourned at 9:44 p.m.

Pamela Haddick, CMC, Town Clerk/Office Manager