

**Town of Wyoming**  
**Planning & Zoning Committee Minutes**  
**June 10, 2014**

**Committee Members Present:** Phyllis Brooks Collins, Doug Denison, Bill Spruill & Patricia Van Wieren

**Guests:** Karen & John DeBloois, Town Clerk Pam Haddick, Mayor Rife

The meeting was called to order at 7:35 p.m. by Chairperson Phyllis. The minutes of the May 13, 2014 meeting were read and unanimously approved.

**Adoption of Previous Minutes:**

The minutes of the April 8<sup>th</sup> Meeting were reapproved because of changes made by Town Clerk Pam Haddick.

**Change in Agenda:**

A motion was made and unanimously approved to change the agenda.

- **Revision to Harrison Avenue Plot Plan**

By changing the agenda, the first topic of discussion was the approval confirmation to the Revision to the Harrison Avenue Plot Plan, which was approved at our May 13<sup>th</sup> meeting. Because Chairperson Phyllis was out of town and unable to attend the June 2<sup>nd</sup> Town Council Meeting, and because no one on the Committee knew that our former secretary used to notify Town Clerk Pam, our approval of the Revision was not conveyed to the Town Council. Going forward, if any item on our agenda is recommended for approval and needs to be brought before the Town Council, Secretary Patricia will notify Town Clerk Pam.

**Old Business:**

- **Approval of Comprehensive Plan Amendment Draft from Linda Raab**

Because Mayor Rife has questions regarding the designation of Mixed Use/Town Center, clarification from Linda Raab is needed. Therefore, unanimous approval was given to table this item so that Town Clerk Pam can get clarification from Linda Raab and get back to us.

- **P&Z Meeting Agendas**

Usually the committee members are emailed the meeting agenda in advance, but that did not happen this month. Town Clerk Pam said the reason was because of computer problems. Going forward, she will email the agenda to P&Z members seven days prior to the meeting date, as required and as previously done.

**Adjournment:**

- Having no further business to conduct, the meeting was adjourned at 7:56 p.m.

The next meeting is scheduled for 7:30 p.m. on July 8, 2014.

Submitted by Patricia Van Wieren