

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on January 10, 2012*

Authority Members present: Mr. Mark Dyer
Ms. Tracey Green
Mr. Michael McFann
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on January 10, 2012. The meeting was called to order at 7:02 p.m. by the Chairperson, Mr. Dyer. It was noted that there were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported on the Authority's first quarter (ended December 31, 2011) financials and indicated that revenues had fallen by approximately \$14,000 when compared to the revenues of the previous period prior to the enactment of the Authority's reduced user rates which the Board had approved along with the Authority's Fiscal Year 2011-2012 budget. Mr. Scott noted the Authority's accounts receivables aging more than 180 days had been reduced to about \$52,000, down from approximately \$58,000 during the past period.

Mr. Scott reported that the Authority's One Million Gallon elevated water storage tank maintenance activities had been completed and the tank had been approved to be placed back in service by the Delaware Department of Health and Social Services, Division of Public Health, Office of Drinking Water.

Mr. Scott indicated that, to help the Town of Wyoming, the Authority had provided the Town with its rates and charges for the Authority's construction crews. In response to Mr. McFann's inquiry, Mr. Scott indicated that the Authority's construction crews' rates included snow removal and grass cutting as well as other construction services.

Engineering Report:

Gharebaghi reported that a preconstruction meeting had been scheduled for the second phase of the residential land development of Wynsome Knoll. According to the project developer, the construction of sanitary sewer and water distribution systems would commence in the near future, Gharebaghi added.

Gharebaghi indicated that a response had been provided to the Delaware Department of Natural Resources and Environmental Control regarding the availability of the Authority's sanitary sewer system to an existing house on Lochmeath Way.

Gharebaghi reported that an application had been filed with the Authority, by Camdel Metals, for the construction of an addition/office space at Camdel Metals facilities at Vepco Industrial Park. The proposed office addition would increase the number of Equivalent Dwelling Units (EDU's) by eight EDU's at the Camdel Metals facilities, Gharebaghi added.

Legal Report:

Ms. Sherlock was not in attendance and there were no legal reports.

Approval of the Consent Agenda:

Motion: Ms. Green made a motion to approve the Consent Agenda, seconded by Mr. McFann. Motion carried unanimously.

New Business: *Reorganization*

Mr. Dyer reminded the Board Members that the Authority had eliminated the positions of Secretary and Treasurer from the Board and invited nominations for the positions of Chairperson and Vice Chairperson.

Motion: Mr. Winchell made a motion to approve the nominations of Mr. Dyer for the Chairperson position and Mr. McFann for that of Vice Chairperson as the CWS&WA Officers for calendar year 2012, seconded by Mr. Quinn. Motion carried unanimously.

Visitors' Comments:

There were no comments by the visitors.

Adjournment:

Motion: Ms. Green made a motion to adjourn the Regular Meeting, seconded by Mr. Winchell. Motion carried unanimously.

The Regular Meeting adjourned at 7:12 p.m.

The next Regular Meeting will be held on February 14, 2011, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent