

## November 8, 2011 Planning and Zoning Minutes

**Committee Members Present:** Shannon Eachus, Jack Fairfull, David Van Kavelaar, Phyllis Brooks Collins

**Signed –in Guests:** None

The meeting was called to order @ 1950. The Minutes of the September 13, 2011 meeting had not been prepared for review prior to the November meeting. The September 13 minutes were e-mailed on November 9<sup>th</sup> and approvals or disapprovals were solicited by email. Based on returned email, the minutes of the September 13 meeting were approved as prepared.

**New Business:** Bob Harper has applied for a conditional use to operate a lawn equipment service and repair business at the warehouses on Westville Road. Although the P&Z Board was not clear on whether Mr. Harper would be servicing clients at the Westville Road business site or the client's location, the P&Z Board believes that there would be no negative impact to the citizenry if all work was done at the Westville Road location and is forwarding the recommendation to approve Mr. Harper's request for a conditional use to operate his business on Westville Road.

**Old Business:** As requested at a previous meeting, Shannon distributed a copy of our Land Use and Development Code to Jack and Dave and has copies for the remaining board members also.

**FYI:** Phyllis, Shannon, Jack and Dave will be attending the Delaware League of Local Governments dinner meeting at the Sheraton in Dover on November 17.

Having no other business to conduct, a motion to adjourn was made by Dave and seconded by Jack. The motion passed and the meeting adjourned at 2020.

Respectfully submitted,



David Van Kavelaar